

CREDENHILL PARISH COUNCIL



Councillors, You are summoned to an Ordinary Parish Council Meeting to be held at
Credenhill Community Hall, Station Road, Credenhill, HR4 7EY.
on **Wednesday 17th December 2025** - Meeting to commence at **19:30**
Members of the Public and Press are welcome.

Mr Lee Harper-Smith
Parish Clerk
12th December 2025

ORDINARY PARISH COUNCIL MEETING AGENDA

- 1. Apologies for Absence** - To receive and accept apologies for absence.
- 2. Declarations of Interest & Dispensations**
 - 2.1. To receive any declarations of interest in agenda items from Councillors.
 - 2.2. To consider any written applications for dispensation
- 3. Speakers**

Opportunity for visiting speakers to address council and the public in attendance.

 - 3.1. Update from Ward Cllr Charlotte Taylor
- 4. Public Question Time**

Opportunity for members of the public to raise issues or ask the Parish Council questions.
- 5. Minutes**

To approve and sign the minutes of the Ordinary Parish Council Meeting held on 19th November 2025
- 6. Matters arising since last meeting:**
 - 6.1. TRO Dovecote Lane – Double Yellow Lines funding shortfall.
 - 6.2. Water Leak in Community Centre.
 - 6.3. Play Area Capital Investment Grant - Expression of Interest by 31st January 2026
 - 6.4. Local Government Boundary Commission for England review of Herefordshire Council. To review and feedback any matters in relation to the parish boundary.
 - 6.5. Consider conducting a Hydrological survey in conjunction with Breinton & Stretton Sugwas Parish Council's.
 - 6.6. Review quotes and agree contractor for fencing repairs at the Roman Park and Resource Centre.
 - 6.7. Agree new website hosting, domain name, email addresses and email storage arrangements to embrace best practice issued by the Practitioners' Guide 2025.
- 7. Financial Reports – Appendix A**
 - 7.1. Confirmation of Bank Balances
 - 7.2. Receipts
 - 7.3. Invoices for Payment
 - 7.4. Comparison of year-to-date actual spend compared to budget.
- 8. Final Draft Budget 2026/27 – Appendix B**
 - 8.1. Agree final budget for 2026/27
 - 8.2. Review impact of Parish Tax Base 2026/27
 - 8.3. Approve precept for 2026/27

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9. Planning (PA, AS)

Reference	Details	CPC Status	HC Previous Status	HC New Status
P251908/F	Land at Town Well - Proposed conversion of stable outbuilding into a residential dwelling. Works include a two-storey extension, single storey extension, balcony and balustrade. Internal works including insulation. Proposed carport to include removal of wall.	Comments Submitted on original – Object NEW	Determine by 11/12/2025	Re-consultation Comments by 02/01/2026
P251909/L	Land at Town Well – Listed building consent for application P251908/F	Comments Submitted on original – Object NEW	Determine by 11/12/2025	Re-consultation Comments by 02/01/2026
P252968/XA2	Lower House – Discharge of conditions 10, 17 and Biodiversity Net Gain Plan attached to planning permission 242989	No Comments required	Determine by 09/12/2025	Approved

10. To receive reports from working groups

- 10.1. Finance & Asset Management (AS, ML, PW, PA)
- 10.2. Community Hall (SC, AS)
- 10.3. Footpaths (SC, DF)
- 10.4. Shops/Businesses (DP, KE)
- 10.5. War Memorial (ML, CL)
- 10.6. Schools (RD)
- 10.7. Roman Park (DF, ML, SC)
- 10.8. Social Club (PA)
- 10.9. Climate Change (SC, DF, EJ)
- 10.10. Credenhill Community Club (PW)

11. Public Question Time

Further opportunity for members of the public to raise issues or ask the Parish Council questions

12. Confirmation of the next Meetings, Time, Date & Place.

The next meeting is the Ordinary Parish Council meeting at 7.30 pm, 21st January 2026; at Credenhill Community Hall. A summons and notice will be provided nearer the time.