

CREDENHILL PARISH COUNCIL



Councillors, You are summoned to an Ordinary Parish Council Meeting to be held at
Credenhill Community Hall, Station Road, Credenhill, HR4 7EY.
on **Wednesday 15th October 2025** - Meeting to commence at **19:30**
Members of the Public and Press are welcome.

Mr Lee Harper-Smith
Parish Clerk
10th October 2025

ORDINARY PARISH COUNCIL MEETING AGENDA

- 1. Apologies for Absence** - To receive and accept apologies for absence.
- 2. Declarations of Interest & Dispensations**
 - 2.1. To receive any declarations of interest in agenda items from Councillors.
 - 2.2. To consider any written applications for dispensation
- 3. Speakers**

Opportunity for visiting speakers to address council and the public in attendance.

 - 3.1. Update from Ward Cllr Charlotte Taylor
- 4. Public Question Time**

Opportunity for members of the public to raise issues or ask the Parish Council questions.
- 5. Minutes**

To approve and sign the minutes of the Ordinary Parish Council Meeting held on 17th September 2025
- 6. Matters arising since last meeting:**
 - 6.1. TRO Dovecote Lane – Double Yellow Lines funding shortfall
 - 6.2. Planned Preventative Maintenance Survey
 - 6.3. Update following attendance of Parish Council Summit
 - 6.4. Consider if the Parish Council wish to enter into an agreement with Herefordshire Council “A charter for Herefordshire Councils 2025”
 - 6.5. Consultation on Councillors Code of Conduct – Local Resolution Protocol for less serious complaints response by 16th October 2025.
 - 6.6. Confirmation of Remembrance Sunday arrangements.
- 7. Financial Reports – Appendix A**
 - 7.1. Confirmation of Bank Balances
 - 7.2. Receipts
 - 7.3. Invoices for Payment
 - 7.4. Comparison of year-to-date actual spend compared to budget.

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8. Planning (PA, AS)

Reference	Details	CPC Status	HC Previous Status	HC New Status
P251908/F	Land at Town Well - Proposed conversion of stable outbuilding into a residential dwelling. Works include a two-storey extension, single storey extension, balcony and balustrade. Internal works including insulation. Proposed carport to include removal of wall.	Comments Submitted – Object	Comments by 14/08/2025	Determine by 11/12/2025
P251909/L	Land at Town Well – Listed building consent for application P251908/F	Comments Submitted – Object	Comments by 14/08/2025	Determine by 11/12/2025
P252437/PA1	21 Magnis Close - Prior approval for proposed garden room.	No Comments required	Determine by 03/10/2025	Approved with Conditions
P252284/PBA	The Hollies, Crowmoor Lane – Prior Approval for change of use from Workshop to 2 x Self Contained Dwellings	No Comments required	NEW	Determine by 11/11/2025
P252804/AM	Lower House – Nonmaterial amendment, to demolish house in advance of archaeological trenching	No Comments required	NEW	Approved with Conditions
P252847/XA2	Lower House – Discharge of conditions 3a 3b 4 & 5 attached to planning permission 242989	No Comments required	NEW	Determine by 27/11/2025

9. To receive reports from working groups

- 9.1. Finance & Asset Management (AS, ML, PW, PB)
- 9.2. Community Hall (SC, AS)
- 9.3. Footpaths (SC, DF)
- 9.4. Shops/Businesses (DP, KE)
- 9.5. War Memorial (ML, CL) – Bench/Flag/Bunting.
- 9.6. Schools (RD)
- 9.7. Roman Park (DF, ML, SC)
- 9.8. Social Club (PA)
- 9.9. Climate Change (SC, DF, EJ)
- 9.10. Credenhill Community Club (PW)

10. Public Question Time

Further opportunity for members of the public to raise issues or ask the Parish Council questions

11. Confirmation of the next Meetings, Time, Date & Place.

The next meeting is the Ordinary Parish Council meeting at 7.30 pm, 19th November 2025; at Credenhill Community Hall. A summons and notice will be provided nearer the time.