

# **CREDENHILL PARISH COUNCIL**



Councillors, You are summoned to an Ordinary Parish Council Meeting to be held at  
Credenhill Community Hall, Station Road, Credenhill, HR4 7EY.  
on **Wednesday 17<sup>th</sup> September 2025** - Meeting to commence at **19:30**  
Members of the Public and Press are welcome.

Mr Lee Harper-Smith  
Parish Clerk  
11<sup>th</sup> September 2025

## **ORDINARY PARISH COUNCIL MEETING AGENDA**

- 1. Apologies for Absence** - To receive and accept apologies for absence.
- 2. Declarations of Interest & Dispensations**
  - 2.1. To receive any declarations of interest in agenda items from Councillors.
  - 2.2. To consider any written applications for dispensation
- 3. Speakers**

Opportunity for visiting speakers to address council and the public in attendance.

  - 3.1. Update from Ward Cllr Charlotte Taylor
- 4. Public Question Time**

Opportunity for members of the public to raise issues or ask the Parish Council questions.
- 5. Minutes**
  - 5.1. To approve and sign the minutes of the Ordinary Parish Council Meeting held on 16<sup>th</sup> July 2025
  - 5.2. To approve and sign the minutes of the Extra Ordinary Meeting held on 11<sup>th</sup> August 2025.
- 6. Matters arising since last meeting:**
  - 6.1. Credenhill Drainage Grants update
  - 6.2. FAS – have the cameras been repaired?
  - 6.3. TRO Dovecote Lane – Double Yellow Lines update.
  - 6.4. Finalise dropped kerb improvements requirements for the Parish
  - 6.5. New locality steward - Philip Pankhurst (Weobley, Queenswood & Sutton Walls)
  - 6.6. Policing matters:
    - i. New PCSO Rachael Mahoney - Hereford Rural North SNT
    - ii. Update Local Policing Community Charter Contract for Credenhill
  - 6.7. Condition Surveys of Buildings update
  - 6.8. Credenhill, Bus Stop Upgrade – A480/Jellicoe Way
  - 6.9. Request to use the Roman Park and changing rooms from Wye Valley Runners, new organisers of the Credenhill Canter. Sunday 28<sup>th</sup> September in aid of the Hereford Special Care Baby Unit.
- 7. Financial Reports – Appendix A**
  - 7.1. Confirmation of Bank Balances
  - 7.2. Receipts
  - 7.3. Invoices for Payment
  - 7.4. Comparison of year-to-date actual spend compared to budget.

## **CREDENHILL PARISH COUNCIL**



### **8. Planning (PA, AS)**

| <b>Reference</b> | <b>Details</b>  | <b>CPC Status</b>            | <b>HC Previous Status</b> | <b>HC New Status</b>                          |
|------------------|---|------------------------------|---------------------------|---|
| P242989/F        | Lower House Station Road - Proposed demolition of existing farmhouse and barns, with the construction of four residential dwellings (C3), including one self-build unit, along with detached garages, associated infrastructure and landscaping.                    | Comments Submitted – Support | Determine by 14/07/2025   | Determination Made (Approved with Conditions) |
| P251335/PA4      | Notification for prior approval for a proposed change of use of an existing steel portal frame agricultural building to a larger dwelling (Class C3) and for associated operational development.  | Comments Submitted – Support | Determine by 21/07/2025   | Prior Approval Given                          |
| P251758/PA1      | 49 Glebe Close - Application to determine if prior approval is required for proposed conservatory.  | No Comments required         | Determine by 12/08/2025   | Prior Approval Not Required                   |
| P251908/F        | Land at Town Well - Proposed conversion of stable outbuilding into a residential dwelling. Works include a two-storey extension, single storey extension, balcony and balustrade. Internal works including insulation. Proposed carport to include removal of wall. | Comments Submitted – Object  | Comments by 14/08/2025    | Determine by 11/12/2025                       |
| P251909/L        | Land at Town Well – Listed building consent for application P251908/F   | Comments Submitted – Object  | Comments by 14/08/2025    | Determine by 11/12/2025                       |
| P252437/PA1      | 21 Magnis Close - Prior approval for proposed garden room.  | No Comments required         | NEW                       | Determine by 03/10/2025                       |

### **9. To receive reports from working groups**

- 9.1. Finance & Asset Management (AS, ML, PW, PB)
- 9.2. Community Hall (SC, AS)
- 9.3. Footpaths (SC, DF)
- 9.4. Shops/Businesses (DP, KE)
- 9.5. War Memorial (ML, CL) – Consider bench options.
- 9.6. Schools (RD)
- 9.7. Roman Park (DF, ML, SC)
- 9.8. Social Club (PA)
- 9.9. Climate Change (SC, DF, EJ)
- 9.10. Credenhill Community Club (PW)

### **10. Public Question Time**

Further opportunity for members of the public to raise issues or ask the Parish Council questions

### **11. Confirmation of the next Meetings, Time, Date & Place.**

The next meeting is the Ordinary Parish Council meeting at 7.30 pm, 15<sup>th</sup> October 2025; at Credenhill Community Hall. A summons and notice will be provided nearer the time.