

CREDENHILL PARISH COUNCIL



MINUTES OF THE ORDINARY PARISH COUNCIL MEETING **HELD AT CREDENHILL COMMUNITY HALL ON 15th NOVEMBER 2023**

PRESENT:

Councillor Mr. Martin Leaton Chair (ML), Councillor Mr. Andrew Slater Deputy Chair (AS), Councillor Miss. Deanna Pennington (DE), Councillor Mrs Sandra Cheasley (SC), Councillor Mrs Dot Pullen (DP), Councillor Mr Paul Beechey (PA), Councillor Mr Paul Warrington (PW), Councillor Revd. Rana Davies-James (RD).

Ward Councillor Mr. Bob Matthews (BM)

Parish Council Clerk/RFO – Mr. Lee Harper-Smith (Clerk)

Councillor Philip Price - Cabinet Member Transport and Infrastructure

7 Members of the Press /Public present.

The Chair opened the meeting at 7.30 pm.

1. Apologies for Absence - To receive and accept apologies for absence.

Councillor Mr. Paul Burrridge (PB), Councillor Mrs Rebecca Norton (RN), Councillor Mr. Dan Fellows (DF).

Noted that RN had been absent for 6 months, the clerk will advise the elections office.

2. Declarations of Interest & Dispensations

2.1. SC declared an interest in agenda item 6.3 and entered this into the declarations of interest book.

2.2. No written applications for dispensation received.

3. Speakers - Opportunity for visiting speakers to address council and the public in attendance.

3.1. Councillor Philip Price - Cabinet Member Transport and Infrastructure (PP)– Weobly School Transport PP introduced himself and invited the Parish Council and members of the public to share any concerns with him about the school transport.

ML raised the primary concern being safety of the pupils exiting the bus on the A480 and not using the crossing. Also noted that Station Road is narrow up the hill and at the junction with the A480. SC noted that due to the volume of children exiting the bus that the lights and speed of the children meant that the lights would change back to red before all children had crossed the road. Children are often seen using the road where the pavement is narrow.

BM has spoken to Sergeants to address the issues with using the crossing. Manager has travelled the route and observed them on the bus and said that things have improved. BM noted that he had requested that the bus drop off the children in the village however the route was already stretched for time and would be late to return children back from town on the return journey of the route to Kington.

Kirsty Lewis raised the following items:

- 2 buses collect children in the morning but only 1 bus is used in the way home resulting in significant overcrowding with all standing space in use. Whilst legal, given the rural route, it is not safe.
- Why do Credenhill to Weobly children have to pay for the service when the closest school is over the 3-mile threshold for free transport (therefore all schools are over this) and no other schools have capacity at present, so Weobly is the closest school with places. I have called all schools this week to check, none have space therefore the nearest available school is Weobly.

Andrew Round raised the following items:

- Very concerned about a fatality if the bus does not come into the village. HC/PC need to do something ASAP to prevent a fatality. There has in the past been a death; let's not have another for the sake of a few minutes. If the bus came into the village this would take less than 5 minutes.

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Ray Rose raised the following items:

- Currently the Bus is turning at Mill Lane/Station Road junction; I thought that the agreed turning location was at Waterside? The Waterside bus stop is included in the route.
- The pavement width at the top of Station Road is unsuitable for large volumes of pedestrians and should be widened.

SC highlighted that the bus is also a public service on the return journey from Weobley.

BM noted that section 106 monies are directed to the catchment schools (Weobley High and St Marys CofE Primary School) therefore it doesn't make sense to fund transport to Whitecross when the capital investment policy is to the Catchment School.

PP thanked all for providing him with the information, he would take the information away and investigate all matters raised and come back to the Parish Council.

3.2. Update from Ward Councillor Bob Matthews.

- The Parish Council will receive a refund for the VAS not being delivered, BM/ML & Bruce Evans (Engineering Manager – Herefordshire Council) will have a meeting to discuss this.
- BM will arrange a site meeting to discuss the yellow lines at Dovecote Lane.

ML expressed his frustration with all projects involving Herefordshire Council, recently the lack of consultation on changes for the Bus Shelter/VAS and the lack of maintenance of the Flood Alleviation Scheme being 2 examples of poor service.

BM expressed the opinion that Bruce Evans and him decide what happens with highways projects; in respect of the bus shelter refund.

PP queried the issue with the flood alleviation scheme. Clerk to send details.

DP asked BM to investigate blocked drains in Waterside.

4. Public Question Time - Opportunity for members of the public to raise issues or ask questions.

Covered during item 3

5. Minutes – DP proposed to approve and sign the Minutes for the meeting held on 18th October 2023, seconded by DE.

6. Matters arising since last meeting:

- 6.1. It was agreed that the Landscaping of the A480 Bus Stop would be organised ASAP, ML and clerk to order plants and work with Emma Jones to plant them.
- 6.2. Defib Training Courses have been arranged, information about the events has been shared in the CCN and locally on social media.

SC left the meeting room.

- 6.3. PW proposed to approve the annual Letter to Glebe Close Residents bordering Roman Park, seconded by RD. Clerk to send letters.

SC returned to the meeting.

7. Financial Reports – Appendix A & B

- 7.1. Confirmation of Bank Balances
- 7.2. Receipts
- 7.3. Invoices for Payment
- 7.4. Comparison of Year to Date spend to Budget

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DP proposed to approve the financial reports, seconded by RD.

8. Draft 2024/25 Budget – Appendix C

8.1. PW proposed that we keep the per household precept the same as this year resulting in a 0% increase on council tax bills. Seconded by PA. Supported unanimously.

8.2. The clerk presented the Draft Budget. It was agreed that it would be published in the CCN and finalised in December.

The chairman brought to the attention of the PC that Herefordshire Council have responded regarding the land transfer of the Ecroyd Park public open space; this was received after the agenda was published – the budget contains preliminary costs on the assumption that a full transfer is completed within the next financial year. HC have asked:

- a) Can the PC provide further information from the public showing support for the transfer?
- b) Would the PC consider a 25 year lease?
- c) Would the PC contribute to the legal costs?

PW proposed to respond as follows:

- a) Clerk to provide copy of survey completed on social media
- b) PC would prefer ownership; a 25-year lease would mean 2 x the legal fees, why not add the following covenants to the deeds once transferred:
 - i. The Land is only to be used for recreational purposes (i.e. No houses).
 - ii. If the Parish Council, no longer want the land then it must be sold back to HC at the original peppercorn value (e.g. £10 – this will prevent the PC making a profit on the Land).
- c) It was noted that the savings in maintenance costs would cover the legal costs associated with Herefordshire Council's solicitors and that Herefordshire Councils budget is significant in comparison to the PC's.

Seconded by AS. Supported Unanimously; clerk to respond.

9. Planning (PA, AS)

Reference	Details	CPC Status	HC Previous Status	HC New Status
P232445/F	Resource Centre-Proposed Conservatory to rear of hall, flat roof with 3 lanterns on steel base, with white windows & doors.	Comments Submitted - Support	Determination by 12/10/2023	Determination by 10/11/2023
P232598/F	Roman Park Changing Rooms - Proposed retention of building for use as a changing room facility.	No comment Our application	Determination by 20/10/2023	Approved with conditions
P232775/F	24 Meadow Drive - Proposed first floor extension over existing garage.	Comments Submitted - Support	Comments by 17/10/2023	Determination by 14/11/2023
P232823/F	Tree Cottages, Station Road - variation of a condition 2 of permission 132278 - the attic space has been converted into additional bedroom space (plot 2)	Comments - No objection	Comments by 24/10/2023	Determination by 22/11/2023

P232445/F & P232775/F now approved.

BM and PP left the meeting

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10. To receive reports from working groups

- 10.1. Finance & Asset Management (AS, ML, PW) – Draft budget presented and to be finalised by December, if any councillors or members of the public put forward amendments these will be considered at the December meeting.
- 10.2. Community Hall (SC, AS) – Update in appendix D
- 10.3. Footpaths (PB) – No update
- 10.4. Shops/Businesses (DP) – No update
- 10.5. War Memorial (ML) – Remembrance Sunday was well attended although the grass was extremely wet, we need to progress the land transfer. DE stepped down from this group ML agreed to move it forward.
- 10.6. Schools (RD) – Roof still being done.
- 10.7. Roman Park (DF, RN, ML, SC) – Football is going well with the team at the top of the division, they are using the club and no further issues raised by residents. Rent is up to date.
- 10.8. Social Club (PA) – 4 quotes were presented for the replacement of the Doors and Windows following the PC's request for these. The best quote to date for all windows and doors is £12.6K + VAT. Add to the agenda for December for the decision to be approved.
- 10.9. Climate Change (SC, DF, EJ) – No update

11. Public Question Time - Further opportunity for members of the public to raise issues or ask questions.

Andrew Round raised the following matters:

- I. The Roman Park needs a mole catcher employing to reduce the number of Mole hills – Ray Styles is a reputable supplier that has been used in the past. Clerk to get quote.
- II. Speed Humps – Station Road – There are no signs informing road users and the hump next to the old hairdressers is next to a dropped kerb that is no longer in use. The kerb needs raising to prevent cars mounting the pavement to avoid the hump. Clerk noted that this had been raised previously and the only route to fund it is section 106. It is listed on the Parish Council's wish list of infrastructure improvements.
- III. Hedges are overgrowing the footpath on Station Road/Meadow Drive, numbers 9 & 10. Clerk to raise with BBLP.
- IV. Hedges are overgrown at 7 Dovecote Lane. Clerk to report to BBLP.
- V. There is a kerb stone in the verge alongside the Station Road/Mill Lane junction. Clerk to report to BBLP.

Ray Rose noted that if the PC are reporting overgrown hedges, then it should perhaps get its own hedges cut first. Clerk noted that they were already booked in.

12. Confirmation of the next Meetings, Time, Date & Place.

The next ordinary Parish Council meeting will be at 7.30 pm, 20th December 2023, at Credenhill Community Hall. A summons and notice will be provided nearer the time.

The Chair declared the meeting closed at 21:16.

Councillor Mr Martin Leaton Chair

Signed.....

Date.....



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Appendix A - Financial Information

Income & Expenditure

		Lloyds Current	Lloyds Reserve	Total
30/09/2023	Opening Balance	2,149.40	54,847.68	56,997.08
Receipts				
02/10/2023	Credenhill Community Hall – Tables/Chairs Refund	1,071.40		1,071.40
02/10/2023	Life & Soul Kitchen – Rent	600.00		600.00
04/10/2023	Bright as a button - CCN Advert	18.00		18.00
09/10/2023	Lloyds - Interest Received		45.52	45.52
09/10/2023	Coach House Interiors - CCN Advertising	185.00		185.00
10/10/2023	HMRC - VAT Refund	2,089.22		2,089.22
17/10/2023	MDR Electrical - CCN Advertising	105.00		105.00
17/10/2023	Credenhill S&S Club - Water Rates	382.41		382.41
19/10/2023	Credenhill Community Hall - Water Rates	86.38		86.38
23/10/2023	Life & Soul Kitchen - Water Rates	61.71		61.71
23/10/2023	RO-Stars - Roman Park Pitch Hire	150.00		150.00
	Total Received in Period	4,749.12	45.52	4,794.64
Payments				
02/10/2023	Herefordshire Council - Trade Waste/Recycling	-172.71		-172.71
10/10/2023	NEST – Pension	-74.21		-74.21
11/10/2023	Mrs E Jones – Wages Oct 2023	-344.65		-344.65
11/10/2023	Mrs E Jones – Expenses Sept 2023	-8.99		-8.99
11/10/2023	Mr L Harper-Smith – Wages Sept 2023	-864.40		-864.40
11/10/2023	Mr L Harper-Smith – Expenses Sept 2023	-74.91		-74.91
11/10/2023	Herefordshire Heartstart – Donation for Training	-100.00		-100.00
11/10/2023	Signworx – Newsletter Printing Oct 2023	-418.00		-418.00
11/10/2023	Marches Grounds Maintenance – 6/7 of Grass Cutting Contract	-488.57		-488.57
11/10/2023	Credenhill Community Hall – Hire Fee Sept 2023	-36.00		-36.00
19/10/2023	Welsh Water – Water Rates Changing Rooms	-12.04		-12.04
20/10/2023	British Gas - Electricity Changing Rooms	-21.15		-21.15
23/10/2023	British Gas - Electricity Carpark Lights	-25.60		-25.60
25/10/2023	HMRC – PAYE/NI	-98.36		-98.36
30/10/2023	Welsh Water – Water Rates Community Centre	-52.00		-52.00
	Total Spent in Period	-2,791.59	0.00	-2,791.59
Transfers				
	Transfer from Reserve Account to Current	2,000.00	-2,000.00	0.00
	Transfer from Current Account to Reserve	-4,000.00	4,000.00	0.00
	Total Transfers in Period	-2,000.00	2,000.00	0.00
31/10/2023	Closing Balance	2,106.93	56,893.20	59,000.13
Payments to Authorise				
15/11/2023	Gedney Bulb Company Ltd – Bulbs	-316.80		-316.80
15/11/2023	Mrs E Jones – Wages Nov 2023	-344.65		-344.65
15/11/2023	Mrs E Jones – Expenses Oct 2023	-5.00		-5.00
15/11/2023	Mr L Harper-Smith – Wages Oct 2023	-864.40		-864.40
15/11/2023	Mr L Harper-Smith – Expenses Oct 2023	-53.84		-53.84
15/11/2023	Signworx – Newsletter Printing Nov 2023	-418.00		-418.00
15/11/2023	Marches Grounds Maintenance – 7/7 of Grass Cutting Contract	-488.57		-488.57
	Total Payments to Authorise	-2,491.26	0.00	-2,491.26
Transfers to Authorise				
15/11/2023	Transfer from Current Account to Reserve	2,000.00	-2,000.00	0.00
	Total Transfers to Authorise	2,000.00	-2,000.00	0.00

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ASSETS	Cash & Bank	Balance		
	Lloyds – Current Account (after payments)			1,615.67
	Lloyds – Reserve Account (after transfers)			54,893.20
	Petty Cash			0.00
	Total Cash & Bank			56,508.87
	Debtors	No Due	Overdue	Total
	The Life & Soul Kitchen Ltd – Rent	600.00		600.00
	RO-Stars Hereford – 1 Month Roman Park Hire Fees	50.00		50.00
	Aardvark Installations – CCN Advertising	105.00		105.00
	Hereford Centre for Natural Health – CCN Advertising	60.00		60.00
	Maid Domestic Services – CCN Advertising	60.00		60.00
	Total Debtors	875.00	0.00	875.00
	Other Debtors			
	Total Other Debtors	0.00	0.00	0.00
	TOTAL ASSETS			57,383.87
LIABILITIES	Creditors	Not Due	Overdue	Total
	Welsh Water – Community Centre	223.08		223.08
	British Gas – Electricity Changing Rooms (DD)	19.90		19.90
	British Gas – Electricity Carpark Lights (DD)	29.31		29.31
	Total Trade Creditors	272.29	0.00	272.29
	Other Liabilities			
	Defibrillator Fund	96.59		96.59
	HMRC - PAYE Owing (DD)	65.84		65.84
	NEST Pension Payments Owing (DD)	74.21		74.21
	Youth Club Funds	745.26		745.26
	VAT at 20% to be reclaimed from HMRC	-57.12		-57.12
	VAT at 5% to be reclaimed from HMRC	-2.22		-2.22
	Total Other Liabilities	922.56	0.00	922.56
	TOTAL LIABILITIES			1,192.51
	TOTAL			56,191.36

Reserves	Current Budget	Income	Expense's	Budget Remaining
Local Grants	6,500	580	7,440	0
Roman Park	13,508		584	12,922
Land & Buildings Improvement Fund	27,636		4,910	22,726
Repairs & Renewals	8,019		1,927	6,092
Resource Centre Fence	3,000			3,000
Credenhill Bloomers Group	0.00		512	0
War Memorial Improvement Fund	2,000			2,000
	Total Projects Budget Requirement			46,740
		Operating Fund (Cashflow)		9,451
		TOTAL		56,191

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Appendix B - Financial Information

2023-2024 Budget/Actual Comparison YTD

@ Nov 30, 2023

2024 Budget/Actual Comparison										
		A	B	C	D	E	F	G	H	
	b/fwd. Reserve	Year Budget	Total Budget (inc Reserve)	YTD Comparable Budget Total	YTD Actual Spent/ Receipt	YTD Variance	Agreed Budget Movements	YTD Comparable Budget Change	Revised YTD Variance	Notes
Wages (inc Employers NI)		15,272	15,272	8,909	9,294	- 386	-	345	- 41	Street Cleaner paid 1 month in advance
Employer Pension Contribution		453	453	264	274	- 10	-	10	0	Street Cleaner paid 1 month in advance
Staffing Costs	-	15,725	15,725	9,173	9,569	- 396	-	355	- 41	
Software		95	95	55	55	-	-	-	-	
Printing		144	144	84	49	35	-	-	35	
Telephone		60	60	35	35	-	-	-	-	
Postage		24	24	14	-	14	-	-	14	
Stationary		60	60	35	52	- 17	-	-	17	
Homeworking Allowance		180	180	105	105	-	-	-	-	
Travel & Subsistence		90	90	53	79	- 26	-	-	26	
Meeting Room Hire/File Storage		100	100	100	196	- 96	-	-	96	
Office & Meeting Costs	-	753	753	481	571	- 90	-	-	90	
Website Hosting Fee		82	82	48	42	6	-	-	6	
Printing CCN		5,026	5,026	3,510	3,076	434	-	-	434	Printing cost less than expected
Advertising & Promotion	-	5,108	5,108	3,558	3,118	440	-	-	440	
Insurance		1,721	1,721	1,721	1,543	178	-	-	178	Saving on insurance
Internal Audit		170	170	170	170	-	-	-	-	
External Audit		315	315	315	420	- 105	-	-	105	External Audit Fee More than expected
ICO Membership Fee		35	35	35	-	35	-	-	35	
Professional/Planning	380	850	1,230	1,230	1,365	- 135	-	-	135	Roman Park Planning Fee £135 more than expected
Legal Fees	750	-	750	750	950	- 200	-	-	200	Lease Legal Fees Overspend
Playground Inspection		130	130	-	-	-	-	-	-	
Insurance, Legal & Professional Cost	1,130	3,221	4,351	4,221	4,448	- 227	-	-	227	
Changing Rooms - Electric		204	204	119	134	- 15	-	-	15	
Changing Rooms - Water Rates		90	90	45	12	33	-	-	33	
Community Centre - Waste Disposal		500	500	375	488	- 113	-	-	113	
Community Centre - Water		-	-	-	531	- 531	531	531	-	To be recharged when bill received (Mar/Sept)
Community Centre - Electric		360	360	210	181	29	-	-	29	
Utility & Waste Management Costs	-	1,154	1,154	749	1,346	- 597	531	531	- 66	
Outsourced Maintenance Costs										
Cleaning		296	296	-	-	-	-	-	-	Contractor off
Maintenance		1,863	1,863	136	136	0	-	-	0	Contractor off
Materials		240	240	51	51	0	-	-	0	Contractor off
Hedge Cutting		1,188	1,188	-	-	-	-	-	-	Overall contract under budget
Weed Control		804	804	804	1,020	- 216	-	-	216	Overall contract under budget
Grass Cutting & Pitch Marking		4,439	4,439	3,896	3,420	476	-	-	476	Overall contract under budget
Tree Maintenance		500	500	-	-	-	-	-	-	
Outsourced Maintenance Costs	-	9,330	9,330	4,887	4,627	260	-	-	260	
Total Operating Costs	1,130	35,291	36,421	23,069	23,678	- 609	531	885	- 276	
Exceptional/Planned Costs										
Charitable Grant Provision		6,500	6,500	6,500	7,440	- 940	580	580	- 360	Offset mug sales to PTFA Grant
Roman Park	7,922	5,584	13,506	584	584	-	-	-	-	New Bin
Land & Buildings Improvement Fund	27,636	-	27,636	4,910	-	4,910	- 4,910	4,910	-	£4.9k Social Club Fence (Repairs/Renewals)
Asset Repairs & Renewals	5,193	2,826	8,019	1,092	6,837	- 5,745	5,745	5,745	- 0	£600 Community Centre Fence. Hall Chairs/Tables
Hall/Resource Centre Boundary Fence		3,000	3,000	-	-	-	-	-	-	£1071, New Signs £146
Blooming Credenhill Project		-	-	-	512	- 512	236	236	- 276	TFR Repairs/Renewals - Specific budget in 2024
War Memorial Improvement Fund	1,000	1,000	2,000	-	-	-	-	-	-	
Exceptional/Planned Costs	41,751	18,910	60,661	13,086	15,373	- 2,287	1,651	1,651	- 636	
Total Projected/Actual Costs	42,881	54,201	97,082	36,155	39,051	- 2,896	2,182	2,536	- 360	
Income										
Precept	-	43,700	- 43,700	43,700	- 43,700	-	-	-	-	
Rent	-	7,228	- 7,228	4,817	4,817	- 0	-	-	0	
Bank Interest	-	60	- 60	60	226	166	-	-	166	Higher Interest Rate
CCN Adverts	-	2,059	- 2,059	1,512	1,545	33	-	-	33	New adverts
Hire of Changing Rooms	-	570	- 570	200	200	-	-	-	-	
Donations/Other Income	-	-	-	-	1,706	1,706	1,651	1,651	55	Ofset mug sales to PTFA Grant. Tree donation. Hall Chairs.
Grants Income	-	-	-	-	-	-	-	-	-	
Utilities Recharges	-	-	-	-	531	531	531	531	-	
Total Income	-	53,617	- 53,617	50,289	52,724	2,435	2,182	2,182	253	
YTD Budget/Actual Variance					461				106	

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Appendix C - Draft 2024/25 Budget

2024-2025 Budget - First Draft

	Year Total Budget	Notes
Clerk Wages/PAYE	11,640	Based on 15 hour @£14.00 per hour per week plus CPI Oct 2023
Street Cleaner Wages/PAYE	4,396	Based on 8.5 hour @£11.30 per hour per week plus CPI Oct 2023
Employers NI	356	13.8% on monthly earnings > £758 per employee
Employers Pension Contribution	481	3% on Gross
Staffing Costs	16,873	Parish Clerk & Responsible Finance Officer
Microsoft Office 365	95	
Travel	120	Estimated Travel per month
Printing	144	Cartridges
Telephone	60	EE Mobile Contract
Postage	12	Stamps
Stationary	60	Envelopes, Paper, Folders, Dividers, stationary.
Homeworking Allowance	180	Statutory amount of £15 per month
Room Hire	440	Community Hall Hire for Meetings
File Storage Cost	100	Hire of storage for files in Hall
Office & Meeting Costs	1,211	Postage, Printing, Stationary, Telephone, Broadband & Travel.
Website Hosting Fee	82	Based on actual
Printing CCN	4,600	Based on 2023 rate plus XX% TBC
Advertising & Promotion	4,682	Website & CCN
Insurance	1,700	Based on 2023 plus increase 10%
Internal Audit	180	2022 plus £10 increase
External Audit	420	Based on current cost plus 5%
ICO Membership Fee	35	Actual
Annual Boiler Service	-	LSK Responsibility
Fire Extinguisher Inspections	-	LSK Responsibility
Fire Alarm Inspections	-	LSK Responsibility
Playground Inspection	134	Based on actual
Insurance, Legal & Professional Costs	2,469	Insurance, Audits & Inspections.
Changing Room Costs		
Electric	204	Based on current unit cost
Water Rates	90	Based on current unit cost
Community Centre Costs		
Waste Disposal	700	Based on actual
Electric	360	Based on current unit cost
Utility & Waste Management Costs	1,354	Sulo Bin, Carpark Lights, Changing Room Electric & Water.
Village Costs		
Maintenance	1,982	103 hours from Maint Plan @ £18.10 per hour plus CPI
Materials	240	A general provision for materials needed for planned maintenance.
Cleaning	420	1 hour linked to pitch hire @ £16.45 per hour plus CPI
Hedge Cutting	500	Once per year plus safety cut at existing price plus 25%
Weed Control	1,084	Twice per year at existing price plus CPI
Grass Cutting	4,115	Current cost plus 5% Apr-Oct plus provision for extra cuts at the start and end of the season.
Tree Maintenance	1,000	Contingency/Tree Survey
Asset Management Costs	9,341	
Total Operating Costs	35,930	

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	Year Total Budget	Notes
Charitable Grant Provision	6,500	Section 137(4)(a) of the L.I G'ment Act 1972 for local councils in England for <u>2023-24</u> is £9.93 per elector. 1469 electors @ 1st sept 2022 = £14,587 limit plus RPI increase.
Roman Park	6,000	(addition to reserve) Additional to current reserve for Hard
War memorial Improvement Fund	1,000	Surfacing/Legal Costs
Ecroyd Park Park - New Bin	600	
Ecroyd Park Park - New Signs	300	
Ecroyd Park Park - Grass Cutting	240	
Ecroyd Park Park - Weed Control	50	
Ecroyd Park Park -Maintenance/Contingency	500	Trees/Wall etc
Ecroyd Park Park - Legal Fees	750	
Credenhill Bloomers	500	
Asset Repairs & Renewals	1,938	To continue with repairs and maint. Schedule.
Exceptional/Planned Costs	18,378	
Total Projected/Actual Costs	54,308	

Income

Precept	43,700	Retain the same precept as last year; so 0% increase; needs to be adjusted to take into account the change in the tax base rate.
Rent	7,683	LSK Lease as agreed, Wayleave, Hall & Social Club.
Bank Interest	540	
CCN Adverts	1,785	Based on existing adverts
Hire of Changing Rooms	600	Football/Hire of the changing rooms - agreed @ £50 per month currently.
Total Income	54,308	
	- 0.00	

Projected Reserves Bought Forward from 2023/24

Roman Park	12,922	Zip Wire Repairs. Changing Rooms External Wall Repairs. New Gate.
Land & Buildings Improvement Fund	22,726	
Repairs & Renewals	6,092	See condition report schedule
Resource Centre Fence	3,000	As agreed with new tenant
War Memorial Improvement Fund	2,000	
Projected Reserves B/F from 2023/24	46,740	

Asset Improvement Fund - Projects/Costs

Accessible Fire Route From Hall/Club to gate	5,500	Awaiting Legal permission
External Lights	2,000	As above
Refurbish Floor - Main Hall	5,500	
Refurbish Floor - Stage/Steps	1,250	
Hall - Solar with Batteries	11,000	£25k Quote, Hall have £16k
Social Club Doors & Windows	12,600	

37,850

- 15,124



Appendix D – Notes from the Hall Meeting

Bookings - It has been reported to Betty that Life & Soul are going in after other groups and using facilities on other days without informing the hall so they can bill as they do for a Friday. Needs to be looked into. Betty not sure how often it occurs.

Two Political Parties have enquired to use the hall for meeting, is this ok?

Another enquiry from film company to use to film an interview.

Bookings look good.

Accounts – Energy Bill is very high compared to last year approx £2,400. David is investigating but cannot get through to Energy Company. He is struggling to understand their workings and how they arrive at that figure. There are pages of it apparently and goes back three or four years.

David reports Hall just about breaking even. Rate has increased to £10 per hour plus extras if a party is booked to use Bouncy Castle etc. A Christening has been booked.

Solar Panels – Paul has some quotes in which I believe range from £16k to £25k (I have not had chance to look). It seems very complicated and the group are unsure on what they actually need. A couple of companys have advised they do not need batteries but David says they are required for hall is used after dark. David feels they need someone with a bit of knowledge to advise without having to sell a product. Paul will ring around a couple of other village halls Withington, Ewyas Harold, Garway to see what they have and who they used. Annual maintenance after installation needs to be established when considering quoted costs. Also a roof survey will have to be carried out and could be £750 which The Hall expect PC to pick up cost.

AOB – With regarding fund raising, BM has no extra time to organise nor really rest of committee. Events were discussed, a Poker Night, Flicks in the Sticks but would need people to organise. I volunteered to help out at Xmas Fayre,

Projector and screen, Paul still needs to ring around and get some quotes.