

CREDENHILL PARISH COUNCIL



Councillors, You are summoned to the Annual Meeting of the Parish Council followed by an Ordinary Parish Council Meeting to be held at Credenhill Community Hall, Station Road, Credenhill, HR4 7EY. on **Wednesday 17th May 2023** - Meeting to commence at **19:00**
Members of the Public and Press are welcome.

Mr Lee Harper-Smith
Parish Clerk
12th May 2023

ANNUAL MEETING OF THE PARISH COUNCIL AGENDA

1. Apologies for Absence

2. Minutes

To approve the minutes of the Annual Meeting of the Parish Council held on 18th May 2022

3. Chair

- 3.1. Receive report from Chair for 2022/23
- 3.2. Election of Chair for 2023/24
- 3.3. Declaration of acceptance of office of Chair

4. Vice Chair

- 4.1. Election of Vice Chair for 2023/24
- 4.2. Declaration of acceptance of office of Vice Chairperson

5. To review and adopt Policies and Procedures:

- 5.1. Standing Orders
- 5.2. Finance Regulations
- 5.3. Code of Conduct
- 5.4. Information Policy
- 5.5. Approve Risk Assessment schedule

6. Finances:

- 6.1. To receive and adopt the Accounts for the Financial Year ended 31st March 2023.
- 6.2. Sign Section 1 – The Annual Governance Statement.
- 6.3. Sign Section 2 – The Accounting Statements.
- 6.4. To confirm Bank Signatories and agree future Banking Arrangements.
- 6.5. To appoint Internal Auditor.
- 6.6. To agree Insurance Provision from 1st June 2023.
- 6.7. To approve Land and Assets Register.

7. Agree Parish Working Groups

8. Agree meeting dates for the coming year.

CREDENHILL PARISH COUNCIL



ORDINARY PARISH COUNCIL MEETING AGENDA

1. **Apologies for Absence** - To receive and accept apologies for absence.

2. **Declarations of Interest & Dispensations**

2.1. To receive any declarations of interest in agenda items from Councillors.

2.2. To consider any written applications for dispensation

3. **Speakers**

Opportunity for visiting speakers to address council and the public in attendance.

3.1. Update from Ward Councillor Bob Matthews.

4. **Public Question Time**

Opportunity for members of the public to raise issues or ask the Parish Council questions.

5. **Minutes**

To approve and sign the Minutes as a true record of the Ordinary Parish Council Meeting held on 19th April 2023.

6. **Matters arising since last meeting:**

6.1. Resource Centre Update

6.2. Revaluation of Land & Buildings

6.3. Beryl expansion trial to Credenhill

6.4. Review and agree spending priorities for the Asset Improvement Fund

6.5. Review and agree aims and objectives for the Climate Change Working Group

7. **Financial Reports – Appendix A**

7.1. Confirmation of Bank Balances

7.2. Receipts

7.3. Invoices for Payment

8. **Planning (PA, AS)**

Reference	Details	CPC Status	HC Previous Status	HC New Status
P223398/F	23 Teddar Avenue - Proposed demolition of gym and undercover storage and erection of 3-bedroom dwelling	Comments Submitted - Mixed	Determination by 23/01/2023	Determination by 23/01/2023

9. **To receive reports from working groups**

9.1. Finance & Asset Management (AS, ML)

9.2. Community Hall (DE)

9.3. Footpaths (PB)

9.4. Shops/Businesses (DP)

9.5. War Memorial (DE/ML)

9.6. Schools (RD)

9.7. Roman Park (DF, RN, ML, SC)

9.8. Social Club (PA)

9.9. Climate Change (SC, DF, EJ)

10. **Public Question Time**

Further opportunity for members of the public to raise issues or ask the Parish Council questions.

11. **Confirmation of the next Meetings, Time, Date & Place.**

The next ordinary Parish Council meeting will be at 7.30 pm, 21st June 2023, at Credenhill Community Hall. A summons and notice will be provided nearer the time.