



Job Description

Job Title:	Street & Grounds Cleaner
Rate:	£9.50 - £12.00 per hour depending on experience (SCP1-11)
Hours:	36 hours per month flexible based on need
Holiday:	20 days per year plus bank holidays (pro rata)
Pension:	3% Employers Contribution on Gross Pay (NEST Scheme)
Job Purpose:	The purpose of this post is to support the Parish Council by keeping the parish clean and tidy by the regular removal of litter in accordance with the relevant legislation and with specific emphasis on Health and Safety.
Responsible to:	Chair of the Parish Council Parish Clerk for day-to-day matters

Principal Duties and Responsibilities:

1. To regularly remove and collect litter/Dog Excrement/Broken Glass from all Streets in the Parish of Credenhill, Credenhill Community Centre and The Roman Park and dispose of as directed by the Parish Clerk.
2. To empty bins on the Roman Park and dispose of as directed by the Parish Clerk.
3. To complete a weekly work log provided by the Council for monitoring purposes, recording accurately the hours worked.
4. To identify and record on the work logs the main areas of litter pollution, dog fouling and any graffiti and/or vandalism within the village by visual inspection.
5. To work with the Parish Council to establish new ways to reduce the litter problem.
6. To report Fly Tipping, Fly Posting and Dog Fouling on Herefordshire Councils website.
7. To communicate with the public, work colleagues and contractors in a courteous, respectful and appropriate manner in order to maintain good relationships.
8. Weekly visual inspection of the Community Centre and Roman Park; report to the Parish Clerk any Health and Safety issues observed.
9. To undertake any training deemed necessary, attend meetings if required and wear the appropriate PPE (Personal Protective Equipment).
10. To complete any other related or emergency duties as directed by the Parish Clerk in line with the responsibility of all employees to provide a service to the public. The hours of work will be up to 36 hours per month, worked flexibly to accommodate the needs of the service.

Other duties:

To undertake additional duties as required, commensurate with the level of responsibility of the post.



Person Specification

Job Title: Street & Grounds Cleaner

You will need to meet all of the essential criteria as listed below and should also be able to demonstrate some of the 'desirable' qualities.

	Quality	Essential	Desirable
1.	Friendly, approachable and professional at all times while representing the Parish Council.	X	
2.	The ability to perform designated tasks accurately and efficiently	X	
3.	The ability to work independently using your own initiative.	X	
4.	Availability to work weekends and bank holidays as required.	X	
5.	A tidy appearance– PPE will be provided and safety equipment as required	X	
6.	Ability to work outside in all weather conditions	X	
7.	Good level of physical fitness	X	
8.	Full UK driving licence holder		X
9.	Live in and care about the Parish of Credenhill		X
10.	Prior experience of a similar role		X

The person will be required to have a Standard DBS check completed as part of the recruitment process due to the work locations.



Vacancy – Street & Grounds Cleaner

Credenhill Parish Council has a vacancy for a Street & Grounds Cleaner based in Credenhill.

Hours: 36 per month on a flexible basis

Salary: £9.50 to £12.00 per hour (SCP1-11) depending on experience plus Pension
Training & Equipment provided

Apply in writing with a cover letter and copy of your CV

Deadline for Applications: **Wednesday 25th May 2022**

For Job Description & Person Specification please
check our website <https://credenhill-pc.org.uk/documents/vacancymay2022>

or contact Mr Lee Harper-Smith,
The Parish Clerk, on Tel: 07956 447 056 or email:
clerk@credenhill-pc.org.uk