

CREDENHILL PARISH COUNCIL



Councillors,

You are summoned to the Annual Meeting of the Parish Council followed by
an Ordinary Parish Council Meeting
to be held at
The Resource Centre, Station Road, Credenhill, HR4 7EY.
on **Wednesday 18th May 2022** - Meeting to commence at 19:00
Members of the Public and Press are welcome.

Mr Lee Harper-Smith
Parish Clerk
13th May 2022

ANNUAL MEETING OF THE PARISH COUNCIL AGENDA

1. **Apologies for Absence**

2. **Minutes**

To approve the minutes of the Annual Meeting of the Parish Council held on 19th May 2021

3. **Chair**

- 3.1. Receive report from Chair for 2021/22
- 3.2. Election of Chair for 2022/23
- 3.3. Declaration of acceptance of office of Chair

4. **Vice Chair**

- 4.1. Election of Vice Chair for 2022/23
- 4.2. Declaration of acceptance of office of Vice Chairperson

5. **To review and adopt Policies and Procedures:**

- 5.1. Standing Orders
- 5.2. Finance Regulations
- 5.3. Code of Conduct
- 5.4. Information Policy
- 5.5. Approve Risk Assessment schedule

6. **Finances:**

- 6.1. To receive and adopt the Accounts for the Financial Year ended 31st March 2022.
- 6.2. Sign Section 1 – The Annual Governance Statement.
- 6.3. Sign Section 2 – The Accounting Statements.
- 6.4. To confirm Bank Signatories and agree future Banking Arrangements.
- 6.5. To appoint Internal Auditor.
- 6.6. To review and decide on Insurance Provision from 1st June 2022.
- 6.7. To approve Land and Assets Register.

7. Agree Parish Working Groups

8. **Agree meeting dates for the coming year.**

CREDENHILL PARISH COUNCIL



ORDINARY PARISH COUNCIL MEETING AGENDA

1. **Apologies for Absence** - To receive and accept apologies for absence.
2. **Declarations of Interest & Dispensations**
 - 2.1. To receive any declarations of interest in agenda items from Councillors.
 - 2.2. To consider any written applications for dispensation
3. **Speakers**

Opportunity for visiting speakers to address council and the public in attendance.

 - 3.1. Update from Ward Councillor Bob Matthews.
4. **Public Question Time**

Opportunity for members of the public to raise issues or ask the Parish Council questions.
5. **Minutes**

To approve and sign the Minutes as a true record of the Ordinary Parish Council Meeting held on 20th April 2022.
6. **Financial Reports – Appendix A & B**
 - 6.1. Confirmation of Bank Balances
 - 6.2. Receipts
 - 6.3. Invoices for Payment
7. **Planning**

Reference	Details	CPC Status	HC Previous Status	HC New Status
P211291/RM	Land at Orchard House - Reserved matters following Ref P190089/O for residential development comprising 69 no. units, access, landscaping and associated works	Comments Submitted – Mixed	Comments by 09/02/2022	Determination by 03/03/2022
P214642/AM	Land at Orchard House - To rationalise the wording of conditions 5 & 27 to be consistent with application P214671/F	No Comment Required	Comments by 19/01/2022	Determination by 03/03/2022
P214671/F	Planning application for off-site surface water connection in relation to application P211291/RM for residential development.	Comments Submitted – Mixed	Comments by 10/02/2022	Determination by 03/03/2022
P212941/FH	37 Centurion Way - Proposed erection of two storey side extension	Comments Submitted – Mixed	Approved with conditions	Review
P220005/F	23 Teddar Avenue - Erection of a 4 bedroom house onto the side of existing house.	Comments Submitted – Object	Determination by 18/03/2022	Refused
P220506/FH	10 Glebe Close - Remove existing garage & replace with 2 storey extension.	Comments Submitted – Support	Comments by 04/05/2022	Determination by 12/05/2022
P221193/XA2	81 Ecroyd Park - approval of details reserved by conditions 6 & 8 of P 203873	New	New	No Comments Required

CREDENHILL PARISH COUNCIL



8. To receive reports from working groups

- | | |
|------------------------------------|---|
| 8.1. Finance (AS, JH, ML) | 8.7. Schools (RD) |
| 8.2. Community Hall (DE) | 8.8. Roman Park (JH, RN, ML) |
| 8.3. Footpaths (PB) | 8.9. Social Club (PW) |
| 8.4. Shops/Businesses (DP) | 8.10. Asset Management (ML, PW, JH) |
| 8.5. War Memorial (DE) | 8.11. COVID19 (All) |
| 8.6. Flood Alleviation Scheme (PB) | 8.12. A480 Bus Shelter (PW, PA, DE, AS) |

9. Matters arising since last meeting:

- 9.1. Agree objectives for Community Hall open day on 25th June.
- 9.2. Award Section 137 Grants
- 9.3. Ecroyd Park Green Open Space
- 9.4. Request for Beryl Bikes in Credenhill
- 9.5. Update on Parish Maintenance

10. Public Question Time

Further Opportunity for members of the public to raise issues or ask the Parish Council questions.

11. Confirmation of the next Ordinary Parish Council Meeting, Time, Date & Place.

7.30 pm, 15th June 2022, at the Resource Centre; a summons and notice will be provided nearer the time.