

# **CREDENHILL PARISH COUNCIL**



## **MINUTES OF THE ORDINARY PARISH COUNCIL MEETING** **HELD AT CREDENHILL COMMUNITY HALL ON 20<sup>th</sup> April 2022**

### **PRESENT:**

Councillor Miss. Jenni Hurcomb Chair (JH), Councillor Mr. Andrew Slater (AS), Miss. Deanna Pennington (DE), Councillor Miss. Rebecca Norton (RN), Councillor Mr. Paul Burrridge (PB), Councillor Mr. Paul Warrington (PW), Councillor Mrs Dot Pullen (DP), Councillor Mrs Sandra Cheasley (SC).

Parish Council Clerk/RFO – Mr. Lee Harper-Smith (Clerk)

2 Members of the Press /Public present.

### **The Chair opened the meeting at 7.31 pm.**

#### **1. Apologies for Absence** - To receive and accept apologies for absence.

Councillor Mr. Martin Leaton Deputy Chair (ML), Councillor Mr Paul Beechey (PA), Councillor Revd. Rana Davies-James (RD), Ward Councillor Mr. Bob Matthews (BM).

**2. Co-opt New Councillor** – Proposed by DP and seconded by RN to co-opt Dan Fellows (DF) on to the Parish Council. Declaration of acceptance of office form was completed and signed, clerk to complete the Notification of arrangement to Comply Form and to send DF the Declaration of interest form that needs to be completed and sent to Herefordshire Council within 28 days.

#### **3. Declarations of Interest & Dispensations**

3.1. No declarations of interest in agenda items received from Councillors.

3.2. No written applications for dispensation received.

#### **4. Speakers**

Opportunity for visiting speakers to address council and the public in attendance.

4.1. Update from Ward Councillor Bob Matthews – item deferred to the next meeting.

#### **5. Public Question Time**

Opportunity for members of the public to raise issues or ask the Parish Council questions.

None raised

#### **6. Minutes**

Proposed by DE to approve and sign the Minutes as a true record of the Ordinary Parish Council Meeting held on 16<sup>th</sup> March 2022, seconded by RN.

#### **7. Financial Reports – Appendix A**

7.1. Confirmation of Bank Balances

7.2. Receipts

7.3. Invoices for Payment

Proposed by DF and seconded by RN to approve the amended finances with the additional invoices received for payment since the agenda was distributed per items marked \* in Appendix A.

#### **8. Draft Accounts 2021/22 – Appendix B**

8.1. Income & Expenditure 2021/22

8.2. Year End Balance Sheet

8.3. Year Actual Compared to Budget

8.4. Agree Year End Reserve Breakdown

The clerk presented the accounting statements and explained the breakdown of the year end reserve. He confirmed that the accounts and day to day bookkeeping records had been presented to the Internal Audit for review. It is not expected that there would be any changes to the Draft accounts which will be authorised along with the annual return at the Annual Meeting of the Parish Council in May. The reserves have been adjusted based on known cost increases to the planning fee and increased cost of the community centre sign with the balance of income and expenditure for the year being added to the repairs and maintenance budget for

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allocation to ongoing improvements identified in the buildings condition surveys; this principle was agreed by those present at the meeting.

### 9. Planning

Reference	Details	CPC Status	HC Previous Status	HC New Status
P211291/RM	Land at Orchard House - Reserved matters following Ref P190089/O for residential development comprising 69 no. units, access, landscaping and associated works	Comments Submitted – Mixed	Comments by 09/02/2022	Determination by 03/03/2022
P214642/AM	Land at Orchard House - To rationalise the wording of conditions 5 & 27 to be consistent with application P214671/F	No Comment Required	Comments by 19/01/2022	Determination by 03/03/2022
P214671/F	Planning application for off-site surface water connection in relation to application P211291/RM for residential development.	Comments Submitted – Mixed	Comments by 10/02/2022	Determination by 03/03/2022
P214133/A	Community Centre - Proposed new sign.	N/a	Determination by TBC	Approved with conditions
P220005/F	23 Teddar Avenue - Erection of a 4 bedroom house onto the side of existing house.	Comments Submitted – Object	Determination by 18/03/2022	Refused
P220506/FH	10 Glebe Close - Remove existing garage & replace with 2 storey extension.	New	New	Comments by 04/05/2022

It was agreed that PA would work with the clerk to send comments on 10 Glebe Close and report back to the Parish Council at the next meeting

### 10. To receive reports from working groups

- 10.1. Finance (AS, JH, ML) - No updates
- 10.2. Community Hall (DE) – The Kitchen is currently being installed. Also see item 11.4 below.
- 10.3. Footpaths (PB) – No reports
- 10.4. Shops/Businesses (DP) – DP to speak with the Doctors about the damaged fence in the alley between Meadow Drive and Station Road.
- 10.5. War Memorial (DE) – 1 quote received from Owen Powell and another to follow. Clerk to follow up with BM/Herefordshire Council about getting permission for the work.
- 10.6. Flood Alleviation Scheme (PB) – No update, clerk to follow up with Solicitor.
- 10.7. Schools (RD) – No reports
- 10.8. Roman Park (JH, RN, ML) -See items 11.1 and 11.8.
- 10.9. Social Club (PW) – Noted that PA is now on the Social Club Committee and it was agreed that PW would step down and PA would take over going forward.
- 10.10. Asset Management (ML, PW, JH) – Steel beams on the hall have been painted.
- 10.11. COVID19 (All) – It was agreed that the venue for Parish Council meetings would change to the resource from May 2022.
- 10.12. Community Centre Sign (ML, PA, PW) – Sign ordered and installation planned.
- 10.13. A480 Bus Shelter (PW, PA, DE, AS) – Awaiting quote from BBLP.



**11. Matters arising since last meeting:**

- 11.1. Update on Roman Park Fitness Zone – Installation is in progress; it is expected to be complete by 27<sup>th</sup> April.
- 11.2. Proposed by PB to accept the quote received from Weatherall Tree Surgery for tree works required to the Horse Chestnut Tree and to schedule the work for October/November 2022. Seconded by PW.
- 11.3. The clerk provided an overview of the proposal by Air Band to install Fibreoptic infrastructure at the Community Centre at no cost (Appendix C). Proposed by PB to accept the proposed plans, seconded by PW.
- 11.4. Members have been invited to the Community Hall open day on 25<sup>th</sup> June. The following will attend for the Parish Council: PW, JH, LHS. The chair asked the clerk to add an item to the June Agenda to confirm aims and objectives for the day.
- 11.5. Resolved to give Magna permission to advertise the next production on the Village Green, Fit Bit 26<sup>th</sup> May to 28<sup>th</sup> May inclusive if the .gov guidance is followed and any redundant signs from previous productions removed.
- 11.6. Proposed road closures for St Michael’s Hospice RUN Hereford event, on Sunday 8th May were noted.
- 11.7. Local Plan 2021-2041 Policy Options consultation will run for 6 weeks from Monday 4 April to 16 May 2022
- 11.8. The Roman Park Annual Inspection Report was reviewed, and it was agreed that the Zip Wire post would be monitored for deterioration and brought to the Council if it worsens.

Section 137 Grants – The clerk had omitted the grant applications from the agenda; therefore, they will be carried forward to the agenda for the May meeting for final approval. (Reason: All items must appear on the agenda before a resolution can be passed or a decision made in a meeting.)

**12. Public Question Time**

Further Opportunity for members of the public to raise issues or ask the Parish Council questions.  
None

**13. Confirmation of the Annual Parish Council Meeting and next Ordinary Parish Council Meeting, Time, Date & Place.**

7.00 pm, 18<sup>th</sup> May 2022, at the Resource Centre; a summons and notice will be provided nearer the time.

*The meeting was closed to members of the public and press for the following agenda items:*

- 14. The Parish Clerk’s terms and conditions were reviewed inline with the national pay scales and NALC/SLCC guidance.

Closed agenda item content not public

- 15. To review the Parish Maintenance 2022-25 contract

Closed agenda item content not public



Closed agenda item content not public

The Chair declared the meeting closed at 21:25

Name.....

Signed.....

Date.....

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## Appendix A - Financial Information

Income & Expenditure		Lloyds Current	Lloyds Reserve	Total
<b>28/02/2022</b>	<b>Opening Balance</b>	<b>12,489.83</b>	<b>100,669.74</b>	<b>113,159.57</b>
<b>Receipts</b>				
01/03/2022	Credenhill Nursery Ltd – Rent March 2022	550.00		550.00
02/03/2022	Credenhill FC – Pitch Hire	60.00		60.00
09/03/2022	Lloyds Bank – Interest		0.77	0.77
10/03/2022	D & A Chant LTD - CCN Advertising	85.00		85.00
14/03/2022	Credenhill Community Hall - Donation Towards New Kitchen	4,791.67		4,791.67
23/03/2022	Mandy Price - CCN Advertising	48.00		48.00
29/03/2022	Credenhill Social Club – Rent	1.00		1.00
<b>Total Received in Period</b>		<b>5,535.67</b>	<b>0.77</b>	<b>5,536.44</b>
<b>Payments</b>				
08/03/2022	Currys PC World – New Laptop	-648.99		-648.99
11/03/2022	NEST – Pension Feb 2022	-165.60		-165.60
16/03/2022	Mr C Powell – Litter/Maintenance/Cleaning Feb 2022	-429.00		-429.00
16/03/2022	Mr L Harper-Smith – Expenses Feb 2022	-42.43		-42.43
16/03/2022	Mr L Harper-Smith – Wages Feb 2022	-590.00		-590.00
16/03/2022	Signworx – CCN Printing March 2022	-417.00		-417.00
16/03/2022	Credenhill Community Hall – March 2022	-32.00		-32.00
16/03/2022	Westdown – Community Hall Kitchen*	-5,750.00		-5,750.00
22/03/2022	British Gas – Electricity Changing Rooms	-15.14		-15.14
22/03/2022	British Gas – Electricity Carpark Lights	-27.86		-27.86
<b>Total Spent in Period</b>		<b>-8,118.02</b>	<b>0.00</b>	<b>-8,118.02</b>
<b>Transfers</b>				
<b>Total Transfers in Period</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>31/03/2022</b>	<b>Closing Balance</b>	<b>9,907.48</b>	<b>100,670.51</b>	<b>110,577.99</b>
<b>Payments to Authorise</b>				
20/04/2022	Mr C Powell – Litter/Maintenance/Cleaning March 2022	-489.00		-489.00
20/04/2022	Mr L Harper-Smith – Expenses March 2022	-154.86		-154.86
20/04/2022	Mr L Harper-Smith – Wages March 2022	-659.64		-659.64
20/04/2022	Signworx – CCN Printing April 2022	-399.00		-399.00
20/04/2022	Credenhill Community Hall – April 2022	-32.00		-32.00
20/04/2022	Credenhill Social & Sports Club – Pest Control Recharge	-141.60		-141.60
20/04/2022	Playsafety Ltd – Roman Park Rospa Report	-142.80		-142.80
*20/04/2022	Emma Jones – Expenses – Credenhill Bloomers	-78.91		-78.91
*20/04/2022	Broxap Ltd – Outdoor Gym – Grassmats	-1,104.00		-1,104.00
*20/04/2022	Broxap Ltd – Outdoor Gym – Grassmats	-1,776.00		-1,776.00
*20/04/2022	Broxap Ltd – Outdoor Gym – Gym Equipment	-21,960.00		-21,960.00
*20/04/2022	Highground Maintenance Ltd – Roman Park Extra Cut	-110.26		-110.26
*20/04/2022	Dave Massey Gas Services Ltd – Boiler Service	-70.00		-70.00
*20/04/2022	Guy Sloan Painting – Painting Hall Beams	-1,150.00		-1,150.00
<b>Total Payments to Authorise</b>		<b>-28,268.07</b>	<b>0.00</b>	<b>-28,268.07</b>
<b>Transfers to Authorise</b>				
*20/04/2022	Transfer from Reserve to Current Account	20,000.00	-20,000.00	0.00
<b>Total Transfers to Authorise</b>		<b>20,000.00</b>	<b>-20,000.00</b>	<b>0.00</b>

\*Items added during the meeting, received after the agenda was issued, all budgeted/previously agreed.

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ASSETS	Cash & Bank			Balance
	Lloyds – Current Account (after payments)			7,888.58
	Lloyds – Reserve Account (after transfers)			100,670.51
	Uncleared Cheques			0.00
	<b>Total Cash &amp; Bank</b>			<b>108,559.09</b>
	<b>Debtors</b>	<b>No Due</b>	<b>Overdue</b>	<b>Total</b>
	Credenhill FC – Pitch Hire		180.00	180.00
	Popcats Hereford – CCN Advertising	30.00		30.00
	Tolley Home Services – CCN Advertising	48.00		48.00
	Hair at Home – CCN Advertising	48.00		48.00
	<b>Total Debtors</b>	<b>126.00</b>	<b>180.00</b>	<b>306.00</b>
	<b>Other Debtors</b>			
	Other Debtors - HMRC PAYE	4.69		4.69
	Other Debtors – VAT Return (01/12/2021-31/03/2022)	1,227.47		1,227.47
	<b>Total Other Debtors</b>	<b>1,232.16</b>	<b>0.00</b>	<b>1,232.16</b>
	<b>TOTAL ASSETS</b>			<b>110,097.25</b>
LIABILITIES	Creditors	Not Due	Overdue	Total
	1 & 1 Internet Ltd – Web Hosting/Domain	20.40		20.40
	Herefordshire Council – Trade Waste 01/04/2022-30/06/2022	119.08		119.08
	Welsh Water – 09/09/2021-23/03/2022	21.27		21.27
	British Gas – Changing Rooms	18.10		18.10
	British Gas – Electricity Carpark Lights	26.87		26.87
	<b>Total Trade Creditors</b>	<b>205.72</b>	<b>0.00</b>	<b>205.72</b>
	<b>Other Liabilities</b>			
	Defibrillator Fund	423.90		423.90
	NEST Pension Payments Owing	190.44		190.44
	Credenhill Nursery Ltd - Resource Centre Deposit	450.00		450.00
	Youth Club Funds	745.26		745.26
	VAT at 20% to be reclaimed from HMRC	-23.60		-23.60
	VAT at 5% to be reclaimed from HMRC	-2.17		-2.17
	<b>Total Other Liabilities</b>	<b>1,783.83</b>	<b>0.00</b>	<b>1,783.83</b>
	<b>TOTAL LIABILITIES</b>			<b>1,989.55</b>
	<b>TOTAL</b>			<b>108,107.70</b>

# CREDENHILL PARISH COUNCIL



## Appendix B - Draft Accounts 2021/22

### Income & Expenditure 2021/22 - Summary

Income & Expenditure  
Credenhill Parish Council  
UNAUDITED ACCOUNTS

06 April 2022

	2021	2020
<b>Income</b>		
Precept	£ 44,000	£ 43,951
Other Income (Rent, Advertising, VAT, Hire Fees.)	£ 34,950	£ 33,054
<b>Total Income</b>	<b>£ 78,950</b>	<b>£ 77,005</b>
<b>Total Staff Costs</b>	<b>£ 10,047</b>	<b>£ 9,698</b>
<b>Gross Surplus</b>	<b>£ 68,902</b>	<b>£ 67,308</b>
<b>Operating Expenses</b>		
Advertising & Promotion - CCN/Website	£ 3,362	£ 2,569
Asset Management - Hedges/Grass/Trees/Litter/Cleaning	£ 11,661	£ 11,083
Local Grants	£ 5,300	£ 9,025
Election Costs	£ -	£ -
Litter Bins	£ -	£ 2,095
Office Costs	£ 1,082	£ 737
Professional Fees (Audit, Fire, Playground, Planning)	£ 1,783	£ 3,624
Insurance	£ 1,270	£ 1,244
Repairs and Renewals	£ 9,092	£ 11,490
Roman Park	£ 5,711	£ 1,214
Memberships & Subscriptions	£ 35	£ 35
Utilities - Light & Heat	£ 531	£ 517
Trade Waste	£ 464	£ 331
<b>Total Operating Expenses</b>	<b>£ 40,291</b>	<b>£ 43,964</b>
<b>Net Surplus</b>	<b>£ 28,612</b>	<b>£ 23,344</b>
<b>Bought forward Reserves</b>	£ 79,976	£ 56,632
Closing Balance Reserves 31/03/2022	<b>£ 108,587</b>	<b>£ 79,976</b>



# CREDENHILL PARISH COUNCIL



## Income & Expenditure 2021/22 – Detailed

Income & Expenditure  
Credenhill Parish Council

06 April 2022

UNAUDITED ACCOUNTS	2021-2022	2020-2021
<b>Income</b>		
Advertising - CCN	£ 1,069.00	£ 1,018.00
Bank - Interest	£ 9.75	£ 29.48
Grants Income	£ 19,408.54	£ 19,431.00
Hire of Changing Rooms	£ 450.00	£ 62.00
Other Income	£ 7,394.67	£ 5,896.19
Precept	£ 44,000.00	£ 43,951.00
Rent	£ 6,617.62	£ 6,617.62
<b>Total Income</b>	<b>£ 78,949.58</b>	<b>£ 77,005.29</b>
<b>Staff Costs</b>		
Payroll - Employee Pension Contributions	£ 1,927.20	£ 1,879.20
Payroll - Employer NI	£ 118.45	£ 76.58
Payroll - Employer Pension Contributions	£ 289.08	£ 281.88
Payroll - PAYE	£ 27.70	£ 7.60
Payroll - Salary & Wages	£ 7,648.52	£ 7,443.76
Payroll - Employee NI	£ 36.30	£ 8.64
<b>Total Staff Costs</b>	<b>£ 10,047.25</b>	<b>£ 9,697.66</b>
<b>Gross Surplus</b>	<b>£ 68,902.33</b>	<b>£ 67,307.63</b>
<b>Operating Expenses</b>		
Advertising & Promotion - Newsletter	£ 3,280.00	£ 2,509.00
Advertising & Promotion - Website	£ 81.77	£ 59.88
Asset Mgmt - Cleaning	£ 84.00	£ 18.00
Asset Mgmt - Grass Cutting	£ 3,672.21	£ 3,772.50
Asset Mgmt - Hedge Cutting	£ 1,142.00	£ 1,142.00
Asset Mgmt - Litter Picking	£ 5,055.00	£ 4,032.00
Asset Mgmt - Maintenance	£ 1,107.00	£ 1,476.00
Asset Mgmt - Materials	£ 77.01	£ 268.52
Asset Mgmt - Tree Maintenance	£ -	£ -
Asset Mgmt - Weed Control	£ 524.00	£ 374.00
Blooming Credenhill Project	£ 526.98	£ -
Culvert Repairs	£ -	£ -
Election Costs	£ -	£ -
Embankment Repairs	£ -	£ 3,723.95
Litter Bins	£ -	£ 2,094.90
Local Grants	£ 5,300.00	£ 9,024.85
New Signs for Community Centre	£ 155.33	£ -
Office Costs - Homeworking Allowance	£ 180.00	£ 180.00
Office Costs - Parking	£ -	£ -
Office Costs - Postage	£ -	£ -
Office Costs - Printing	£ 156.47	£ 45.83
Office Costs - Room Hire	£ 332.00	£ 150.00
Office Costs - Software	£ 194.80	£ 207.30
Office Costs - Stationary	£ 38.93	£ 56.76
Office Costs - Telephone	£ 60.00	£ 60.00
Office Costs - Travel & Subsistence	£ 99.75	£ 36.86
Professional Fees - External Audit	£ 300.00	£ 300.00
Professional Fees - Fire Alarm Inspections	£ 170.00	£ 85.00
Professional Fees - Fire Extinguisher Inspections	£ 74.99	£ 49.23



# CREDENHILL PARISH COUNCIL



06 April 2022

Income & Expenditure

Credenhill Parish Council

UNAUDITED ACCOUNTS

2021-2022

2020-2021

Professional Fees - Insurance	£ 1,269.74	£ 1,244.49
Professional Fees - Internal Audit	£ 160.00	£ 100.00
Professional Fees - Legal Fees	£ -	£ 1,500.00
Professional Fees - Planning/Surveys	£ 32.00	£ 1,472.00
Professional Fees - Playground Inspections	£ 119.00	£ 117.50
Professional Fees - Subscriptions	£ 35.00	£ 35.00
Repairs and Renewals	£ 8,191.76	£ 7,766.04
Road Safety Improvement Costs	£ 926.95	£ -
Roman Park	£ 5,711.07	£ 1,214.00
School Sign	£ 218.00	£ -
Training	£ 20.00	£ -
Utilities - Changing Rooms Water	£ 38.50	£ 31.27
Utilities - Electricity Carpark Lights	£ 272.45	£ 253.90
Utilities - Electricity Changing Rooms	£ 220.23	£ 231.92
Utilities - Sulo Bins	£ 463.84	£ 331.32
<b>Total Operating Expenses</b>	<b>£ 40,290.78</b>	<b>£ 43,964.02</b>

Net Surplus

**£ 28,611.55**

**£ 23,343.61**

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## Year End Balance Sheet & Year End Reserve Breakdown

Balance Sheet  
Credenhill Parish Council

06 April 2022

UNAUDITED ACCOUNTS	31st March 2022		31st March 2021	
<b>Assets</b>				
<b>Cash and Bank</b>				
Lloyds Bank - Current Account	£	9,907.48	£	2,388.95
Lloyds Bank - Reserve Account	£	100,670.51	£	77,960.76
Current Account - Uncleared Cheques	£	-	£	-
<b>Total Cash and Bank</b>	<b>£</b>	<b>110,577.99</b>	<b>£</b>	<b>80,349.71</b>
<b>Other Current Assets</b>				
Accounts Receivable	£	210.00	£	-
Prepayments	£	518.08	£	115.96
Other Debtors - HMRC PAYE	£	17.98	£	-
Other Debtors - HMRC VAT	£	1,227.47	£	3,010.86
<b>Total Other Current Assets</b>	<b>£</b>	<b>1,973.53</b>	<b>£</b>	<b>3,126.82</b>
<b>Total Assets</b>	<b>£</b>	<b>112,551.52</b>	<b>£</b>	<b>83,476.53</b>
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Accounts Payable	£	999.01	£	202.39
Accruals	£	1,369.61	£	1,679.16
Defibrillator Fund	£	423.90	£	423.90
Resource Centre - Rent Deposit	£	450.00	£	450.00
VAT 20%	-£	23.60	£	-
VAT 5%	-£	0.03	£	-
Youth Club Funds	£	745.26	£	745.26
<b>Total Current Liabilities</b>	<b>£</b>	<b>3,964.15</b>	<b>£</b>	<b>3,500.71</b>
<b>Long-term Liabilities</b>	£	-	£	-
<b>Total Liabilities</b>	<b>£</b>	<b>3,964.15</b>	<b>£</b>	<b>3,500.71</b>
<b>Reserves</b>				
Reserves b/f	£	79,975.82	£	52,825.08
Current Year Change in Reserve	£	28,611.55	£	23,343.61
<b>Total Reserves</b>	<b>£</b>	<b>108,587.37</b>	<b>£</b>	<b>79,975.82</b>
<b>Breakdown of Total Reserve Carried Forward</b>				
Roman Park	£	36,514.47	£	20,317.00
Culvert Repairs	£	26,000.00	£	15,000.00
Roman Park Changing Rooms Plans	£	380.00	£	85.00
Road Safety Fund	£	37,936.14	£	38,863.09
Blooming Credenhill Project	£	173.02	£	700.00
Community Centre Sign	£	1,309.00	£	1,250.00
School Sign	£	-	£	90.00
Repairs and Renewals	£	6,274.74	£	3,670.73
	<b>£</b>	<b>108,587.37</b>	<b>£</b>	<b>79,975.82</b>

# CREDENHILL PARISH COUNCIL



## Year Actual Compared to Budget – Final Year End Position

### 2021-2022 Budget/Actual Comparison YTD

@ Mar 31, 2022 Year End Position

	A	B	C	D	E			
	b/fwd Reserve	Year Budget	Total Budget (inc Reserve)	YTD Comparable Budget Total	YTD Actual Spent/ Receipt	Year Variance	Notes	
<b>Staffing Costs</b>	-	9,734	9,734	9,734	10,047	-	313	Overtime required for extra meeting
Software		245	245	245	195		50	
Travel		60	60	60	100	-	40	
Printing		144	144	144	156	-	12	
Telephone		60	60	60	60		-	
Postage		24	24	24	-		24	
Stationary		60	60	60	39		21	
Homeworking Allowance		180	180	180	180		-	
Meeting Room Hire/Setup Cost		510	510	510	332		178	
<b>Office &amp; Meeting Costs</b>	-	1,283	1,283	1,283	1,062		221	
Website Hosting Fee		60	60	60	82	-	22	
Printing CCN		3,074	3,074	3,074	3,280	-	206	
<b>Advertising &amp; Promotion</b>	-	3,134	3,134	3,134	3,362	-	228	
Insurance		1,900	1,900	1,900	1,270		630	Budgeted for extra cover but decided no take it. Used for Grants.
Internal Audit		160	160	160	160		-	
External Audit		315	315	315	300		15	
ICO Membership Fee		40	40	40	35		5	
Professional Fees	85	65	150	65	32		33	
Fire Extinguisher Inspections		100	100	100	75		25	
Fire Alarm Inspections		180	180	180	170		10	
Playground Inspection		150	150	150	119		31	
<b>Insurance, Legal &amp; Professional Cos</b>	85	2,910	3,830	2,910	2,161		749	
<b>Changing Room Costs</b>								
Electric		360	360	360	220		140	
Water Rates		90	90	90	39		52	
<b>Community Centre Costs</b>								
Waste Disposal		460	460	460	464	-	4	
Electric		200	200	200	272	-	73	
<b>Utility &amp; Waste Management Costs</b>	-	1,110	1,110	1,110	995		114	
<b>Village Costs</b>								
Litter Picking		5,319	5,319	5,319	5,055		264	
Cleaning		288	288	288	84		204	
Maintenance		648	648	648	1,107	-	459	
Training		-	-	-	20	-	20	Asbestos Awareness Training
Materials		240	240	240	77		163	
Hedge Cutting		1,199	1,199	1,199	1,142		57	Actual per contract
Weed Control		392	392	392	524	-	132	Actual per contract
Grass Cutting		4,249	4,249	4,249	3,672		576	Budget includes additional cuts, 1 used.
Tree Maintenance		500	500	500	-		500	
<b>Asset Management Costs</b>	-	12,835	12,835	12,835	11,681		1,153	
<b>Total Operating Costs</b>	85	31,005	31,925	31,005	29,308		1,697	

# CREDENHILL PARISH COUNCIL



## Exceptional/Planned Costs

Charitable Grant Provision		<b>4,500</b>	<b>4,500</b>	4,500	5,300	-	800	
A480 Bus Stop Improvements	38,863	-	<b>38,863</b>	-	927	-	927	Design & Scope Costs
Repair Culverts	15,000	<b>10,000</b>	<b>25,000</b>	10,000	-	-	10,000	
Roman Park	20,317	<b>2,000</b>	<b>22,317</b>	2,000	5,711	-	3,711	Contra Other Income - Tree Grant £1409
Asset Repairs & Renewals	3,671	<b>4,346</b>	<b>8,017</b>	4,346	8,192	-	3,846	Contra Income - Donations £6,267
New Signs for Community Centre	1,250	-	<b>1,250</b>	-	155	-	155	
Blooming Credenhill Project	700	-	<b>700</b>	-	527	-	527	
School Sign	90	-	<b>90</b>	-	218	-	218	Contra Income - Donations
<b>Exceptional/Planned Costs</b>		<b>79,891</b>	<b>20,846</b>	<b>100,737</b>	<b>20,846</b>	<b>21,030</b>	<b>- 184</b>	

<b>Total Projected/Actual Costs</b>	<b>79,976</b>	<b>51,851</b>	<b>132,662</b>	<b>51,851</b>	<b>50,338</b>	<b>1,513</b>
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## Income

Precept	-	<b>44,000</b>	-	<b>44,000</b>	-	44,000	-	44,000	0
Rent	-	<b>6,600</b>	-	<b>6,600</b>	-	6,600	-	6,618	18
Bank Interest	-	<b>12</b>	-	<b>12</b>	-	12	-	10	2
CCN Adverts	-	<b>1,050</b>	-	<b>1,050</b>	-	1,050	-	1,069	19
Hire of Changing Rooms	-	<b>240</b>	-	<b>240</b>	-	240	-	450	210
Donations	-	-	-	-	-	7,395	-	7,395	£128 St Marys for Sign £1000 Roman Park Donation £6267 Hall Kitchen Restart Grant for Changing Rooms £8k Tree Council Grant £1409 Fitness Zone Grant £10k
Grants Income	-	-	-	-	-	19,409	-	19,409	
<b>Total Income</b>	<b>-</b>	<b>-</b>	<b>51,902</b>	<b>-</b>	<b>51,902</b>	<b>-</b>	<b>51,902</b>	<b>- 78,950</b>	<b>27,048</b>

				<b>YTD Budget/Actual Variance</b>		<b>28,561</b>
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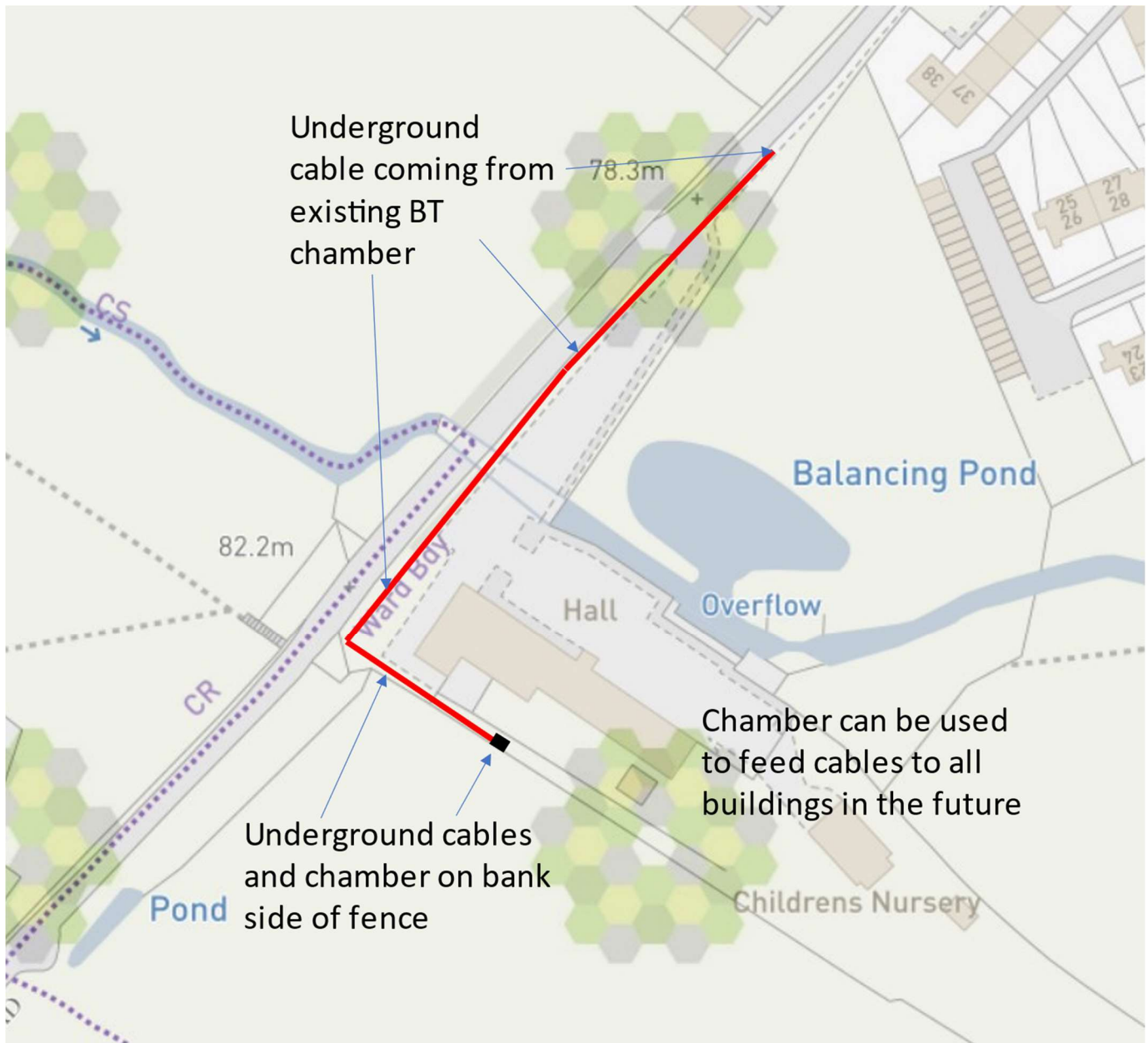
Defibrillator Fund	627	-	<b>627</b>	-	-	-
Credenhill Nursery - Rent Deposit	450	-	<b>450</b>	-	-	-
Credenhill Youth Club	745	-	<b>745</b>	-	-	-
<b>Ring Fenced Funds</b>	<b>1,823</b>	<b>-</b>	<b>1,823</b>	<b>-</b>	<b>-</b>	<b>-</b>

C/fwd Balance	-	-	<b>81,798</b>	81,798	81,171	-	627
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<b>Cash Flow</b>	<b>81,798</b>	<b>- 103,753</b>	<b>- 104,588</b>	<b>-</b>	<b>21,955</b>	<b>- 48,117</b>	<b>24,907</b>
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Appendix C – Proposed Fibre Optic Infrastructure Installation by Air Band.



# CREDENHILL PARISH COUNCIL



## Parish Maintenance Contract

	Annual Hours	Rate Proposed	Total		Budget		Variance
Litter	443	15.0	6648.21		5318.57		-1329.64
Maintenance	99	16.5	1633.50		1224.00		-409.50
Cleaning	10	15.0	150.00		288.00		138.00
			<b>8431.714</b>		<b>6830.57</b>		<b>-1601.14</b>