

CREDENHILL PARISH COUNCIL

MINUTES OF AN ORDINARY MEETING OF THE CREDENHILL PARISH COUNCIL HELD IN THE YOUTH AND RESOURCE CENTRE ON 19 NOV 08 AT 7.30 PM

	Name	Appointment
Present	Mr A Round (AR) Mrs D Daw (DD) Mr J Daw (JD) M J Beavan (JB) Mr A Button (AB) Mr Tony Boston Davies (TB) Mrs C Lloyd (CL) Mrs D Pullen (DP) Mr R Shutt (RS) Mr A Slater (AS) Mrs I Thomson (IT)	Chairman of the Parish Council Vice Chairman of the Parish Council]]] Parish Councillors]]
In attendance	Mr B Matthews Laurence Hull, Dean Wall Mr C Lippett (Clk) 2 Members of the Public	District Councillor West Mercia Police Parish Clk

Item	Discussion and Decisions	Action
1 Disclosure of Interests	RS (as a member of the Social Club Committee) registered an interest in the Lease of the Social Club.	
2 Visiting Speakers	<p>a. Cllr Matthews (District Councillor) provided information on the following:</p> <ul style="list-style-type: none"> • <u>Pathway/Cycle path to Stretton Sugwas</u>. 26 Page document recently sent to Hereford Council containing all the local information/evidence so far raised (including the Credenhill Parish input). He considers that there is a strong case for the footpath/cycle way to be provided but warns that money is tight in all areas and there are difficult times ahead. He undertook to keep the Parish Council informed of any significant developments. • <u>Cattle market</u>. Planning application now anticipated for Jan 09. • <u>Decision on LEA swimming pool imminent</u>. <p>b. Laurence Hull (rural Police Team) gave a report of activity in the Parish since the last meeting. A resume of this information is shown below.</p> <ul style="list-style-type: none"> • A vehicle reported for speeding through the village on the 25th Oct was stopped by Police. Driver provided a negative breath test, but was reported for motoring offences. • There have been several complaints of Anti Social Behaviour. One involves noise from a particular residence – this is being addressed in conjunction with the Housing Association and the Local Policing Team has issued the occupant with a First Warning for Anti Social Behaviour. • Other such reports involve youths being a nuisance to customers and staff outside the One Stop Shop and also of youths interfering with residents' hedgerows in Glebe Close. Three youths have been identified and the Local Policing Team has issued them with First Warnings for Anti Social Behaviour. • A number of youths have been given advice about cycling during the hours of darkness without lights on their bikes. • Two youths are now the subjects of CRASBO's. (This is an Anti Social Behaviour Order imposed by the Court on conviction of a criminal offence) The CRASBO's restrict the movements of these youths within the village. <p>c. On completion of his presentation Laurence introduced his successor, CSO Dean Wall who gave a short brief on his background and career to date.</p> <p>d. During a questions and answer session, JB raised the question of letters that were sent to residents in Eckroyd park regarding parking on footpaths. Some parishioners assumed that the parish council was behind this purge, therefore creating some embarrassing moments; it would have been beneficial if the parish clk had been informed to enable council members to be kept in the picture. During discussion with the Rural team Management, one of the points emphasized was the need for good communication channels between the team and us. Laurence Hull undertook to pass this observation onto Pam Epton. (Clks Note. An explanation has since been received)</p>	

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	The Chairman thanked both speakers and also welcomed the new CSO Dean Wall, as this was the last meeting Laurence would attend (retirement) the chairman (and District Cllr Bob Matthews) thanked him for his valuable work in the community.																																		
3 Public questions	No questions were raised by the public																																		
4 Minutes of previous meeting	Following a proposal by JB seconded by DD it was resolved that the minutes for the meeting on 15 Oct 08 are accepted as a true and accurate record of the proceedings.																																		
Explanatory Note <i>Agenda item 5 (Matters arising) covers all the outstanding actions from previous minutes, they will continue to be included until the required action is completed and closed.</i>																																			
5 Matters Arising	<p>a. <u>Item 6e (20 Feb 08) Website</u> CL reported on latest developments, skeleton for web site had been provisionally designed, more work will be required in future. Should be launched in the first couple of months next year. Report at Next meeting.</p> <p>b. <u>Item 12h Shop area (18 Jul 08)</u> AR informed the meeting that parish council attempts to get the shopkeepers to tidy up the hedges around the shop car park was not having much effect. Jasmine House have trimmed their hedges, the remainder need cutting and cleaning. AS asked District Councillor Matthews to intervene on our behalf. He agreed. This action is now closed.</p> <p>c. <u>Item 3 f Jasmine House (17 Oct 08)</u> Mr. Rose asked what the situation is regarding the removal of the Jasmine House lean to, which had not been granted planning permission. Clk to contact council planning department to obtain information. Clks Note. A letter has been received from the planning authorities indicating that they will write to Jasmine House to hasten the removal of the existing lean to. This action is now closed.</p>	CL																																	
6 Financial Matters	<p>a. The Clk reported that the 06/07 audit had now been returned from the auditors and apart from a requirement to increase our fidelity insurance levels, everything was in order. The clk also reported that 07/08 audit will now be submitted for internal audit.</p> <p>b. The following invoices were presented at the meeting:</p> <table border="1" data-bbox="360 1061 1254 1379"> <thead> <tr> <th>Payee</th> <th>Service Provided</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>R Rose</td> <td>Grass cutting (Oct 08)</td> <td>£300</td> </tr> <tr> <td>C Lippett</td> <td>Litter picking 18 Sep to 17 Nov 08</td> <td>£157.50</td> </tr> <tr> <td>PIP Printing</td> <td>CCN Printing costs</td> <td>£295.25</td> </tr> <tr> <td>Barrels</td> <td>Hedge Cutting</td> <td>£405.37</td> </tr> <tr> <td>Amey Wye Valley</td> <td>No entry sign for Roman Park</td> <td>£12.33</td> </tr> <tr> <td>Broxap</td> <td>Litter Bin</td> <td>£534.57</td> </tr> <tr> <td>T Baldwin</td> <td>Fitting litter bin</td> <td>£100</td> </tr> <tr> <td>A R Round</td> <td>Padlock for parish compound gate</td> <td>£29.99</td> </tr> <tr> <td>UHY Thacker</td> <td>Audit</td> <td>£158.63</td> </tr> <tr> <td>Total</td> <td></td> <td>£1993.64</td> </tr> </tbody> </table> <p>Following a proposal by IT seconded by DP it was resolved that the invoices listed above are paid from Parish Funds Cheques to be issued. Clks Note: All cheques raised and delivered/posted 20 Nov 08</p> <p>c. <u>Income</u> The following income had been received since the last meeting:</p> <p style="padding-left: 40px;">£440 – rent from Play group for Youth Centre £16– Advertising – CCN</p>	Payee	Service Provided	Amount	R Rose	Grass cutting (Oct 08)	£300	C Lippett	Litter picking 18 Sep to 17 Nov 08	£157.50	PIP Printing	CCN Printing costs	£295.25	Barrels	Hedge Cutting	£405.37	Amey Wye Valley	No entry sign for Roman Park	£12.33	Broxap	Litter Bin	£534.57	T Baldwin	Fitting litter bin	£100	A R Round	Padlock for parish compound gate	£29.99	UHY Thacker	Audit	£158.63	Total		£1993.64	
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7 Correspondence Received	<p>The Clk brought to the notice of the council the following correspondence received since the last meeting:</p> <ul style="list-style-type: none"> • <u>Information only (retained for future reference)</u> Letter from Bill Wiggins MP re footpath/cycle path to Stretton Sugwas. Code of Conduct Revision – from Hereford County Council Affordable Housing – A guide for Parish Councils (Hereford Council) Annual Report - Festival Housing Group Guidance notes on signs advertising boards on Highways (Hereford Council) November funding opportunities (Hereford Council) Newsletter from HALC.NALC • <u>OAP Christmas Party.</u> Letter received from Social Club requesting a grant of £350 to meet the costs of the OAP Christmas Party. Following a proposal by AR and TB (AB voted against) it was resolved that the parish council would pay half the costs of the party, a cheque for £250 would be raised now and the balance paid when an itemised income and expenditure sheet for the function is received. Clks Note Letter/ cheque for £250 sent to Chairman Social Club on 20 Nov 08. 																																		

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	<ul style="list-style-type: none"> <u>Lights in Mill Road</u> Letter received from Hereford Council stating that they would supply and install 2 street lights in Mill Close, connection costs to the electricity supply would need to be met from Parish funds. (approx £1000) Following a proposal by JD seconded by CL, it was resolved that a sum of £1000 is allocated for the installation of the lights. JD was to check that the residents had no objections to the planned location of the new lights before they were installed. Clk to write to council to notify our decision 	JD/Clk
8 Annual Parish Budget	<p>AB outlined the proposed Parish Budget for the next financial year based on information provided by the Clk. Following a proposal by AB seconded by JB it was resolved that:</p> <ul style="list-style-type: none"> The precept is set at £16000 (a reduction of £1000). Clk to inform Hereford County Council. Clks Note. Done Private road sweeping is only undertaken in emergencies, the Clk is to ensure that Hereford Council complete 6 monthly sweeps of the village. The Parish Council pays for the electricity consumption in the Youth Resource Centre, Clk to arrange. Clks Note: Arrangements in hand. The rent for the Youth Resource centre is reviewed at the end of the current financial year. Clks Note. Will be included in Parish Diary and included as an agenda item in April 09 Meeting. 	
9 Reports (updated at every meeting)	<p>a. <u>Roman Park</u> (Including Phase 2)</p> <ul style="list-style-type: none"> AB provided an update on the continuing work on the Phase 2 project. Impressive plans had already been produced by one company. (these were displayed during the meeting) and enquiries for funding was progressing satisfactorily. JB reported that the project to provide new fencing is progressing well and should be completed by the end of November. The Clk reported that a "Private land - No entry Sign" had been placed on the Roman Park side of the one remaining stile <p>b. <u>HALC/NALC</u> Nothing of significance to report. Our future involvement in HALC activities (including attendance at courses) will be discussed when the renewal subscription fee for HALC is received.</p> <p>c. <u>Footpaths</u> JD reported that he and RS are now registered as Footpath officers with Hereford District Council and will receive official maps and correspondence concerning parish footpaths. There is currently some clarification required about the footpaths on Credenhill (Woodland Trust land) which is being pursued by JD. JD and RS will walk the parish footpaths in the near future to familiarize themselves with their location and features. A map will be produced for inclusion in the CCN.</p> <p>d. <u>Lease</u> JB reported that an amendment was required to the lease of the Social Club following the issue of the new lease recently produced for the Community Hall. RS (in his capacity as a Committee member of the Social Club) advised that the Social Club were currently seeking legal advice about the suggested lease amendments (mainly a deed of variation showing ground areas). There was a "lively" discussion regarding the history and existence of the lease, its contents and conditions, and the changes that were required. The Chairman decided that nothing could be achieved by discussing this further; this is now a matter which will be dealt with by the legal representatives of the Social Club and the Parish Council.</p> <p>e. <u>ESG</u> JD stated there was nothing of great significance to report since the last meeting other than the intention to drill bore holes in the areas concerned (landowners consent obtained)</p> <p>f. <u>Planning</u></p> <ul style="list-style-type: none"> AS asked if the parish request for the bus stop sign to moved along the road outside Forge Cottage as part of the improvement to the entrance to Oak and Elm Road had been agreed. Clks Note. Spoke planning department who confirmed that request had not been agreed or referred.(very unprofessional) AS now making enquiries with transportation department to see if this can be arranged, A planning application had been received to build a car port in the new development adjacent to the Town Well. It was suggested that we ask the planning department if the old boundary wall on Station Road (approx 20 ft) could be dismantled and rebuilt further away from the road, thus widening the footpath. Clks Note. Researched by AS, request (with photographs) sent off 23 Nov 08. <p>g. <u>Speed and weight limitations</u> Traffic monitoring devices will now be placed on Station Road in Jan 09.</p>	

Item	Discussion and Decisions	Action
10 Agenda items for next meeting	No items were requested	
11 Any other Parish Business	a. AS informed the meeting that a "Trim Track" is being provided on Credenhill (Woodland Trust Land). b. CL advised that extra copies were required for Christmas Edition of the CCN; she also advised that no CCN will be produced in Jan 09. c. RS (in his capacity as a Committee member on the Social Club) provided a general overview on the Social Club and outlined some of the difficulties currently being experienced.	
12 Next Meeting	The next meeting will be held on 17 Dec 08	

The chairman closed the meeting at 9.50 pm

Original Signed
A ROUND
 Chairman

Date: 17 Dec 08

Distribution:

Parish Council:

All Councillors
 Parish Clk (for minute folder)

External

Cllr Matthews
 Mr L Richardson
 Mr Robinson Chairman Credenhill Social Club