



Credenhill Parish Council

MINUTES OF AN ORDINARY MEETING OF CREDENHILL PARISH COUNCIL HELD IN THE YOUTH AND RESOURCE CENTRE ON 20 SEPTEMBER 2017

PRESENT:

Councillor Mr Terry Smissen Parish Council Chairman (TS)
Councillor Mr Andrew Slater Vice-Chairman (AS)
Councillor Mr Ray Rose (RR)
Councillor Mr John Bevan (JB)
Councillor Mr Paul Caton
Councillor Mrs Dot Pullen (DP)
Councillor Mr Paul Burridge (PB)

The Chairman TS and Vice Chairman (AS) to take notes for the Clerk to draw up the minutes.

The Chairman opened the meeting at 7.30pm

1.0 Apologies for Absence

Councillor Doctor Richard Baxter Councillor Emma Baxter.

2.0 Declaration of Interest & Dispensation

- 2.1 No declarations of interest received.
- 2.2 No applications for dispensations received.

3.0 Speakers: Opportunity for visiting speakers to address the meeting. PC Bart McDonagh and PCSO Alex Nuthall attended from West Mercia Police. They gave a brief presentation of their work in the area and the ongoing work regarding Vehicle Parking, Speeding and the Youth. They explained in response to the Credenhill Parish Council they had visited the areas of Dovecote Lane, outside the school on Station Road and in general within the village. They also said that they were hoping to set up a programme to create activities to engage the youth in the village. This would include drop-ins with other agents there to engage the youths' interests.

There were many questions from the Councillors, mainly about the traffic in the area mentioned above. PC Bart McDonagh said most of the time no law was being broken and it was for them to educate the drivers to be more respectful to others and the effect it may have on them. They also said that they were not going to come out and issue tickets if there were other ways of educating people.

The Chairman said he would give his personal support to assist in activities involving the youth. He also said he was also prepared to use funds that he has which were left over from the Youth Club that he used to run in the village. He also said he has the support of many of the old members to use these funds for the youth of the village.

They also left some leaflets with the Chairman regarding being a responsible dog owner, Cybercrime, Scam Phone Calls and window notices regarding traders and the requirement from them before they knock. If you would like any of this information please contact on the number in the CCN.

4.0 Public Question Time

There were no questions from the public.

5.0 Minutes

Following a proposal by DP and seconded by PB, it was resolved that the Minutes of the Ordinary Parish Council Meeting held on the 19th July 2017, have been previously distributed were unanimously confirmed as true records and Signed by the Parish Council Chairman

6.0 Financial

Financial Information:

Account balance 30 June 2017
Current account: £233.30
Reserve account: £24,664.93
Total bank balance: £24,898.23

Direct Debits

British Gas (26.07.2017)	20.21
British Gas (28.07.2017)	30.41
British Gas (23.08.2017)	15.97
Welsh Water (03.07.2017)	7.00
Welsh Water(01.08.2017)	7.00
Total payments	£80.59

Payments received:

Rent (03.07.2017)	750.00
Rent (01.08.2017)	750.00
Credenhill Social Club	51.16
Credenhill C. Hall	51.06
Credenhill C. Hall	33.11
H.M.R.C.	3,027.81
Interest	.21

Total received **£4,663.45**

Cheques to authorise:

C Powell – July	242.13
Hereford Planning	385.00
M. Scott PC/RFO (July)	384.00
M. Scott – Expenses	78.55
HMRC	96.00
Pip Printing	379.65
Countrywide Maintenance (June)	870.00*
Countrywide Maintenance (July)	508.80*
C Powell – August	225.00
M. Scott PC/RFO (August)	308.00
H.M.R.C.	77.00
M. Scott – Expenses	45.24
Total	£3,599.37

* Includes VAT @ 20%

£2,000 was not transferred from Reserve Account 14 July 2017

£2,000 to be transferred 18 September 2017

Debtors

Rent £3500 – NB: £576.50 from sale of equipment held by Credenhill P.C.

Closing balance £25,881.72 (Opening balance £24,898.23 +-£983.49)

Community Account: £2,466.58

Community Reserve Account £22,665.14

Deposit – Credenhill Pre-School: £750.00

The Financial Statement was explained by AS including the Closing balance of £24,898. The Councillors discussed the statement including the debits and payments and the authorisation of cheques to creditors. Councillors also expressed that the statement was not clear and asked for a more in depth explanation on each item. The Statement was agreed. Proposed by DP and seconded by AF.

7.0 Planning Applications Received

Planning application 1721491- 113 Ecroyd Park Proposed Single Storey and Two Story Extension.

This application came in after during the summer recess and was commented on by the Chairman after informing the Councillors. The Parish Council had no objections to this Application.

Planning Application 173033- Building at Roman Park (Retrospective use). Continued use of existing consent has still not been received yet by the Parish Council.

8.0 To receive reports from working groups

- 8.1 Community Hall AF He attended the last meeting but had nothing to report.
8.2 Footpaths PB He had nothing to report.
8.3 Planning TS/AS Already discussed in item 7.0.
8.4 Shops DP She had nothing to report.
8.5 Flood Alleviation Scheme JB/RR The Clerk had been contacted by Balfour Beatty regarding the culverts under the main road and the slip road to the Social Club and Community Hall. They are saying that the culverts are in a bad condition and in need of repair. They seem to think that the Parish Council, is responsible for the work. RR said that British Rail and the Highways own part of the bridge and that it was most likely damaged when the environmental Agent was doing some routine work. Balfour Beatty will be invited to meet on the matter.
8.6 Schools EB No reports received.
8.7 Roman Park (Vacant) The Clerk reported that the Zip wire was scheduled for the repair, but the contractor had brought the wrong pieces. The repair will be completed in the next few weeks.

9.0 Diary Action

- 9.1 Fire inspection at the Youth Resource Centre check, 11th September 2017. There was no Information to say if this had been carried out. To be confirmed at the next meeting.
9.2 Annual boiler check carried out. Confirmation to be confirmed at the next meeting.
9.3 A review of the Holmer Pre School rent was discussed and a 2% increase in line with inflation was considered but it was decided that it would remain at £750.00 per month once an update was given by the owner. An increase would be considered at the meeting in September 2018. Confirmation for this year will be discussed at the next meeting. A request should be sent to the owner to attend the next meeting.

10.0 Matters arising since last meeting (Chairman Lead)

- 10.1 As there was no one to organize the steering group it was decided to place the NDP on the back burner and inform Data Orchard their services will not be required.
10.2 This item was covered in 3.0 by the West Mercia Constabulary.
10.3 Seat at the top of the village It was agreed to send a letter to thank Emma Jones.
10.4 Also covered by 3.0.
10.5 Land Registry Letter was noted.
10.6 The land in Ecroyd Park which is said to be maintained by the Credenhill Parish Council is not registered to the Parish so the No Parking sign cannot be legally applied.
10.7 Councillors were asked to give their thoughts at the October meeting on the Precept for

the next meeting in October 2017. It should be taken in considerations the extra responsibilities we are likely to receive from the County Council with regards to the village infrastructure and maintenance.

10.8 The Credenhill Canter went well but the numbers were down. The organizing committee has been asked to give more notice next year as there were some problems with keys.

10.9 Mentioned in 8.5. The Parish Council will accept an invitation to meet over the Flood Alleviation scheme

10.10 Letter from Major Hey's regarding the Cycle Path could not be found.

10.11 Invitation for Update seminar for Parish Councils. No one available to attend.

10.12 Invitation to meet the North Herefordshire Party and a Cabinet member. No interest was shown.

11.0 Items to be discussed at the next meeting

11.1 Request Craig Powell to clean the Bench and seat area on the main road on a regular basis.

11.2 A quote required to replace the boards around the spider frame and a update on the Wood Bark and Foam for under this equipment.

11.3 Key Register still required.

11.4 Update on over payments on grass cutting.

11.5 A complete review on weed killing to include the COSH Risk assessment of the type used. A breakdown of the work carried out in line with the contract. Accessibility to the Youth Resource Centre to carry out work.

11.6 Action Column on the minutes indicating who is responsible to carry out the item.

11.7 Clerk to arrange hedge cutting and weed killing as stated in appropriate contract.

Confirmation of the next Ordinary Meeting, Time and Venue

The next Ordinary Parish Council Meeting which will be convened at the Youth and Resource Centre on Wednesday 18 October 2017 at 7.30pm.

The Chairman declared the meeting closed at 9.45pm.

Councillor Mr Terry Smissen Chairman

Signed.....

Date.....