

# MINUTES OF AN ORDINARY MEETING OF THE CREDENHILL PARISH COUNCIL HELD IN THE YOUTH AND RESOURCE CENTRE ON 19 OCTOBER 2011



Credenhill Parish Council

**Present:** Mr A Round (AR) (Chairman), Mrs D Daw, (vice chairman)

Mr J Beavan (JB), Mrs D Pullen (DP), Mr A Slater (AS), Jeremy Daw (JD) Mr R Rose (RR) Mr R Shutt (RS), (Parish Councillors)

## **In Attendance**

Mr Trezins- Environmental health officer

Inspector Nick Semper and Sgt. Neil Whitchurch

Mrs J Everall (clk) Parish clerk

11 members of public

## **Item 1 Apologies/Disclosure of Interests**

a. Apologies Mrs S Gummery (SG) Mrs E Moore (EM) Mr J Spreckley (JS) (Parish Councillors) Mr B Matthews District councillor

b. Disclosures of interest Mr Rose (Grass cutting)

## **Item 2 Visiting Speakers**

### **1. Mr Trezins- Environmental health officer**

Mr. Trezins gave a short talk on the complaints procedure to the environmental health department. He advised the parish council that it was best to use the main switch board on 01432 261761 and not use direct telephone lines.

He added that the nuisance has to affect you in your own home; his department take into account the frequency and acceptability of the locality. JB queried his complaint made regarding the strong odour from a nearby farm. During summer months he was unable to leave windows open as the odour was so offensive. Mr. Trezin replied he wasn't sure whether the farm had a dry or wet slurry lagoon. Mr Trezin also said he had no ongoing complaints with the Magna Castra Farm however, he agreed to chase up the original complaint. Mr. Trezin was made aware of the parish councils concern over a recent planning application to build a cubicle to house cattle and the effect this may have on the farms drainage.

### **2. Inspector Nick Semper and Sgt. Neil Whitchurch**

The chairman raised the parish councils concerns over P.C. Epton not being on duty and CSO Wall has greatly improved the village but we have some anti social behaviour and when locals call these incidents in WMP have no one in attendance. Insp. Semper replied that problems with funding, losing support staff and the long term sick leave of P.C. Epton. He apologised for the recent 'slip' in service. He also named 2 other officers that do visit Credenhill. RR asked if policing for this area will get worse with the cuts Insp Semper replied no, hopefully more efficient. RS stated his concerns over alcohol consumption causing poor behaviour on Roman Park and the steps opposite the shops in particular and asked if the police can find the source? Insp Semper replied that children will ask young adults to purchase the alcohol for them and this is difficult to police and he went on to query the shelter on Roman Park as he felt this would attract the youths that the parish council are trying to disperse.. The chairman replied CSO Wall visited and suggested a shelter on Roman Park; this has yet to be discussed with the Parish council. Sgt Whitchurch stated calls have reduced from 2 years ago. 2 members of the public commented that they have been bearing the brunt of anti social behaviour. They reported on the drinking, use of mopeds driven as a race track outside their homes, so that children can no longer play there and foul language so poor that windows remain shut during the summer evenings. The chairman has asked for the fence panel to be removed at the top of the steps and look at installing CCTV.JD asked if the police had any down time Insp Semper replied that officers are either attending or completing paperwork. JB stated that CSO Wall parks his vehicle and walks through the village and that this was a more effective policing tactic. Insp Semper will report back at the next meeting.

## **Item 3 Public Questions**

Several residents from the Persimmon Estate raised their objections to a fence being erected around the balancing pond. They stated the area is an open space for use of the public, children and dog owners. They felt that the fence was a waste of funds and that this issue was raised several years previously with the outcome to plant more trees. DD stated the original complaint the parish council were made to believe children were in danger from the road. Neil Davies from Amey has received 5 opposing letters to date and has suggested that planting around the area maybe a possible solution. He has asked the parish council for their comments by 31/10/11 JB added that the land in question belongs to HC and not the parish he proposed the PC oppose the fence and request planting in this area. Chairman also highlighted the use of Roman Park for bikes and the lack of support for a BMX track and recommended the residents contact the woodland trust. CLK note: send Letter. Done

## **Item 4 Confirmation of Previous Minutes**

Following a proposal by DP seconded by RS it was **resolved** that the minutes for the meeting on 21 September 11 are accepted as a true record of the proceedings.

## **Item 5 Matters arising from Previous Minutes**

### **Estimates for CCN printing and school input**

The clk reported on the reduced printing prices obtained by Glenda Hind from Pip Printing. On behalf of the parish council Glenda has accepted the new prices. Glenda also sent via email her concerns regarding the schools advertisement in the CCN. The font is too large and some information is repeated in the newsletter. Glenda would like authority to resize to fit the publication. JD stated the editor should have full control over the CCN and the parish council agreed. Clk note: inform Glenda of decision. Done

**New handyman** The clk reported that Craig Powell has now started as the new handyman/litter collector for the village. JB asked what his role covered the clk told the parish council that a comprehensive list of areas for litter picking has been given to Craig. The parish council agreed that a monthly invoice should be submitted rather than 2 months as stated on his contract. Clk Note: inform Mr. Powell of decision. Done

The clk also reported that bolts had been removed from the barrier between the steps and the kerbside, the panel swung out into the road. The clk made immediate arrangements for this to be repaired before an accident could occur. Clk note: report to Amey.

## **Item 6 Financial Report**

The clerk reported the following:

### **a. Authorisation of payments from parish funds**

Pip Printing	335.68		
High Ground Maintenance	2,299.25		
Mr R rose	315.00		
Mrs J Everall	426.99		
Mr Barrell	294.00		
Hereford fire protection	104.15		
Herefordshire council	114.72	Total	£3,889.79

### **b. Income since last meeting**

CCN adverts	38.00		
Football fees	75.00		
Preschool (2 months)	2,400.00	Total	£2,513.00

### **c. Balance of parish funds £18,349.88**

Following a proposal by DD seconded by DP was **resolved** that the above payments are paid from parish funds  
RR queried the period some payments covered the Clk replied this could easily be added to future payment lists.

## **Item 7 Determination of Precept**

DD recommended a meeting be held with the financial group to discuss the precept budget. JB asked the parish council if there are any further suggestions to add to the budget, no response was given. Clk note: inform financial group/ preschool of meeting. Done 20/10/11

## **Item 8 – Fence By steps.(Station Road)**

This subject was discussed under item 2 speaker 2. JB also asked if a light could be installed by the garages.

## **Item 9 – Football dugout/shelters.**

The chairman had recently attended a meeting for 'flights' on Oak/ Elm estate, a shelter was discussed. RS referred back to inspector Sempers comments made earlier. The chairman replied that youths are using the bus shelter at Waterside and the installation of the new shelter would alleviate this problem. The chairman then went on to discuss CCTV on Roman Park he has offered the parish council use of his old system the parish council would need to pay for this to be installed. JB had doubts about the range that the system would be able to cover the chairman stated the range was ample for the park but would report more information at the next meeting.

## **Item 10 Tree in Meadow Drive**

RS held a meeting recently along with Cllr RR with residents and Michelle Morgan from HC to arrange for a tree to be replanted where the original tree was removed. She confirmed the new tree would have a small root growth so as not to affect nearby properties. The tree should be planted at the end of November weather permitting. Clk note: chase up conformation letter from Michelle Morgan. Done

## **Item 11 OAP Christmas Party**

DD requested this be added to next month's agenda

## **Item 12 Cleaning of Community Hall/social club outdoor area.**

RR requested the parish council pressure wash the front of the community hall and social club area. The parish council have asked RR to obtain and submit quotes for next month's meeting.

## **Item 13 Electric Meters – preschool, hall**

RR believes the meter on the preschool building is connected to a main supply but has concerns over where the bill goes. The clk confirmed that the parish council pay £802 per year to the community hall for electric used at the youth and resource building. Clk note: request meter number from the community hall. Done

RR also suggested the parish council have a separate bill for the lights on the car park. JB has received a quote for £1,250 + vat for the installation of 6 LED lights this quote was accepted and proposed by JB and seconded by DD

## **Item 14 Pavement between coalyard and Roman Park**

RR asked if the pavement cannot be continued then can Cllr BM look into the possibility of painting white lines and a yellow box at the entrance to Roman Park. Clk note: Add to agenda Done

## **Item 15 Business arising from correspondence received since last meeting.**

A. Rural Media – Wise up to rural ageing, breakfast seminar No representative is able to attend.

B Persimmon pond This issue has been covered item 3 Public questions

## **Item Reports (updates) concerning the working groups within the Parish council**

a. **Roman Park-** Dudley Fencing quote was discussed DD proposed the quote for £3960.00 + vat for a 1.8metre high fence with a digilock gate for the new changing rooms on Roman park be accepted this was seconded by JD. Clk note: inform Dudley fencing of decision. Done 20/10/11

JB stated his concerns during a recent meeting with Dawnus over the boxing in of the waste pipes and their intention to clad pipes with installation which will easily be damaged through vandalism or freezing temperatures. He added that there will be a 12 month 'snagging' period. The completion date is currently 7<sup>th</sup> November 2011. JB recommended the inside area of the fence should have a membrane sheet and be gravelled.

RR requested the slide be moved away from the changing rooms, DD stated the slide is now of a poor condition and will look at a replacement, report back at next month's meeting.

b **Footpaths.**-nothing to report

c **Planning** – As reported on the following application for Orchard house the neighbouring property has concerns over the open field being changed into garden for this new dwelling in the future. Clk note: forward comments to K. Gibbons

Magna Farm – still ongoing English Heritage have been informed of application. K Gibbons is aware of parish comments.

20mph signs. Parish council did not wish to pursue this at this time The chairman suggested double yellow signs be painted outside the school on the brow of the hill.

**d. Flood Alleviation Scheme-**

JB read out the following email after a recent meeting with Chris Gilmartin.

**1. Stonework/parapet** -To be rebuilt using the original stone. **Agreed**

Also you would not remove the hedge when you rebuild the Parapet, **The hedge will not be removed, but due to the condition of the existing hedge, we cannot guarantee that it will survive.**

and you would also put some soil under the hedge on the field side to help support the pavement leading from the road to the centre. **No, this was not agreed; we stated that we have not removed any, but not the we will place more below the bank.**

You would change the landscape plan to allow us to get the hedge cut from inside the field. **Agreed**

**2:-Lighting plan** Dawnus have come up with a plan to install 3 street lights and 3 wall lights on the Hall /Club, you felt that this is a little over the top and have suggested that they keep the lights but put lower wattage bulbs in them. **Agreed, but since the meeting we have re-**

**designed the street lighting scheme using an LED system**

**3:-Electric supply to street lights**

Suggested that we would have to talk to an electrician about separating the supply from the hall and then get E-on to connect to an outside meter, the same would apply to the supply to the Play school **Agreed**

It appears that Amey are going to use Solar panels to feed their electric supply to their control panels. **Agreed**

**4:-Tarmac/Kerbs**

Agreed that you would lay kerbs as per our drawing, pavement against the wall, sleeping policeman to be flattened out. **Agreed.**

**5:-Fence/gate**

Agreed as per the drawing with fence panels the same as around Roman Park. **Agreed – Nylofor 3D fencing, green**

**7:-Removal broken concrete.**

Agreed to remove the concrete and landscape from the rear doors of the hall, you will also get the electric cable which is laid on the ground to be removed, the old hedge which was left on our ground between the hedge and the fence will be removed **Agreed.**

Completion date now appears to be the end of October **End of October / Mid November.**

You have quoted £4040.00 + VAT to complete the work listed above and to tarmac the roadway down the side of the skittle alley. **Agreed**

RR reported on the following after a meeting with Paul Tucker

The area by the side of the club to be tarmaced leaving a gap of between 200 and 450 mm against the building filled with stone to allow for drainage/Drain outside skittle alley side door/Tarmac sloped into drain as pathway.

**After discussions with Paul and Dawnus re the levels it was agreed that we would accept the above suggestions as being the most ideal solutions.**

Fence at far end of car park to be right up against the rear edge of the pavement **This would reduce any maintenance in the future.**

Big gate to be hinged on the right/ Small gate to be hinged on the left/ Both gates to opened towards the playschool

**This was one point that we failed to raise with Paul we need to ask him to see if he can make sure Dawnus can do this when the fence is erected**

Fence from corner of car park to existing hedge at side of Play School.**Paul will check to see what has been decided about which type of fence will be erected**

JB requested that the hall, social club and preschool be sent a letter informing them of the closure of the car park whilst it is being re surfaced. W/c 7<sup>th</sup> Novemeber. Clk Note: send letters.

JB queried planning permission for the shed at the nursery, the clerk replied that it is a temporary structure and no planning is needed.

DD queried the hedge cutting along the back of the preschool that Mr Barrells cannot reach with the tractor; Mrs Pritchard has agreed to undertake this task. The clk added that the trees planted at the front of the preschool appear to have died and will need to be removed for the hedge cutter to gain access.

Chairman asked if disabled parking had been allowed for RR and JB confirmed it has outside the social club entrance the chairman replied that bollards may also need to be installed at the entrance.

DD proposed the quote given from Chris Gilmartin was accepted this was seconded by JD.

e. **CCN/Website.** - update at next meeting

f. **Schools-** (S Gummery) nothing to report

g **Community Hall** –DD on behalf of EM reported: Hourly charge is under review. Committee have concerns over the street lighting.

**Item Agenda items for next meeting**

Pavement between coal yard and Roman Park

CCTV

OAP Party

New equipment for toddlers on Roman Park

**Item Any other business**

Notice board at post office- DD reported the notice board at the post office has gone missing recently.

The chairman has received a letter from E. Davies have sustained an injury whilst using the car park at the hall/ social club. Clk Note: forward to Dawnus.

**Item - Date of Next Meeting (16 November 2011)**

The Chairman closed the meeting at 10.50pm

Original signed

A ROUND

Distribution: All Councillors, Cllr Matthews. Clk (for Minute folder), Parish Website

