

# MINUTES OF AN ORDINARY MEETING OF THE CREDENHILL PARISH COUNCIL HELD IN THE YOUTH AND RESOURCE CENTRE ON 21 September 2011



Credenhill Parish Council

**Present:** Mr A Round (AR) (Chairman), Mrs D Daw, (vice chairman)

Mr J Beavan (JB), Mrs D Pullen (DP), Mr A Slater (AS), Jeremy Daw (JD) Mrs E Moore (EM) Mr R Rose (RR) Mr R Shutt (RS), Mr J Spreckley (JS)  
(Parish Councillors)

## In Attendance

Mr B Matthews	District councillor
Mr Nigel Parry and Mr Gareth Shylon	Field change advisors, post office
Mr Mike Crowe	Service development manager, Red Cross.
Mrs J Everall (clk)	Parish clerk
4 members of public	

## Item 1 Apologies/Disclosure of Interests

- Apologies Mrs S Gummery
- Disclosures of interest Mr Shutt (planning application - 1 Glebe Close), Mr Spreckley (planning application- Mill Farm)

## Item 2 Visiting Speakers

### 1. District councillor Bob Matthews.

- Explained that Michelle Morgan, Amey's customer service manager was unable to attend the meeting due to a personal matter. Cllr Matthews then went on to explain the current situation regarding a replacement tree in Meadow Drive, the parish council suggested a meeting with Michelle, Cllr Matthews, Cllr Shutt and the neighbours on site to discuss the replacement tree. The tree would need to have a small root growth so as not to affect nearby buildings. The residents also complained about vehicles now parking on the grass verge. RS stated concerns over poor communications from Amey. **Action: clk to contact Michelle Morgan to arrange meeting.** Done 28/9/11 meeting 13/10/11
- Reported the traffic from the cattle market has continued to flow well; a 30pmh restriction will be placed on part of Roman Road.
- Following on from numerous complaints from residents in and around Hillside View, regarding children on bikes causing concern to both pedestrians and motorists, Cllr Matthews confirmed that Hereford council are looking at installing a specialist fence around the balancing pond. The Chairman also suggested the residents contacted the Woodland Trust for more advice with regard to the wildlife.
- The repainting of white lines in Ecroyd Park has now been logged and work should commence shortly.
- Cllr Matthews update the parish council on the footpath on the A480 near East Cottage where the pavement narrows considerably. Hereford Council are to hold a pedestrian count and consult with West Mercia Police.

### 2. Nigel Parry – Post Office

Mr Parry explained that following on from the closure of the village post office that he is now looking for a suitable retail outlet to install a 'post office local'. The chairman expressed his frustration that Mrs C Lloyd was not given a second counter when it was requested, Mr Parry replied that cost was the deciding factor. JB asked if it was a possibility that the post office be installed into a community building. Mr Parry confirmed that this was possible taking into account all factors. RR requested another post box be install preferably able to take larger letters.

**Action: JD to place information for search for a site onto website.**

### 3. Mr Mike Crowe, Service development manager, Red Cross.

Gave a brief description of the role of the Red Cross in our village. Mr Crowe also explained that in the near future funding for this service is likely to be cut and he asked the parish council to consider funding this service. Clk note: add to precept information. done 8/10/11

### 4. West Mercia Police although no West Mercia Police representative was available, the following report was forwarded to the Clk:

- Between 14th-21st August 2011 A garage was broken into on Trenchard Avenue, nothing was stolen.
  - During the evening of 11th August offenders have scratched all the panels of a vehicle parked on Elm Road.
  - Wooden panelling along the rear fence of a property in Trenchard Avenue has been damaged.
- JB requested an invitation be sent to Inspector Semper to attend the next meeting, to discuss the lack of police attendance at the parish meetings. The chairman explained the pressure that Dean was under due to staff shortages and that the parish council have found Dean to be highly effective in the community. **Clk note:** Contact Inspector Semple and invite to next meeting. Done 28/9/11

## Item 3 Public Questions

none

## Item 4 Confirmation of Previous Minutes

Following a proposal by DD seconded by JD it was **resolved** that the minutes for the meeting on 20 July 11 are accepted as a true record of the proceedings.

## Item 5 Matters arising from Previous Minutes

- Working Groups. The clerk confirmed that Mrs Thomson has resigned from the parish council, a letter was sent to the chairman on the 1/8/11. The chairman expressed his gratitude to Mrs. Thomson for all her work. Clk Note: Contact Colette Maund ref vacancy. Done 27/9/11  
EM will now represent the parish council to the community hall. **Clk Note:** Inform community hall. Done 27/9/11  
SG reported to the clk that she has attended the AGM of the PTFA at St Marys School this week. She intends to attend their normal PTFA meeting next week and report back at the next meeting.
- Glenda Hind forwarded a quote from ABC printers to the clk. The parish council agreed the quote was reasonable, they did however, ask if a reduction in price could be obtained for the 16 printed page price before changing printers. Action: Glenda to contact ABC and obtain new quote. Clk note: email Glenda with request. Done 23/9/11.

#### **Item 6 Financial Report**

The clerk reported the following:

a. payments:

##### **August**

Amey Wye Valley Signs	- £58.06	
Rospa Inspection	-£53.06	
Pip Printing	-£256.19	
J. Beavan (copying)	-£12.30	
Mr R Rose	-£339.00	<b>Total: £718.61</b>

##### **September**

Mazars	-£342.00	
Pip Printing	-£335.68	
High Ground Maint	-£305.88	
Mr R Rose	-£315.00	
Mrs J Everall(2 Months)	-£586.31	
Mr R Shutt	-£280.00	
Imagination Station(keys)	-£23.50	
Mr Jones (door repair)	-£40.00	<b>Total: £2,228.37</b>

b. Income since last meeting.

Preschool rent (June)	- £1,200.00	
Lenghtsman payment	-£200.00	
Preschool rent (July)	-£1,200.00	
Precept 2 <sup>nd</sup> payment	-£8,400.00	
Football payments	-£250.00	<b>Total: £11,250.00</b>

c. Balance of parish Fund £20,222.32

Following a proposal by JB seconded by DP was **resolved** that the above payments are paid from parish funds

#### **Item 7 Pavement between coal yard and Roman Park**

RR raised his concerns over the lack of pavement between the coal yard and Roman Park. Also the poor condition of the 'triangle area' outside the entrance to the park, especially after rain when this area floods. The chairman requested this be added onto the agenda for the next meeting. Clk note: add to agenda.

#### **Item 8 – Church donation request.**

St Mary's Church are wishing to install a disabled chemical toilet and have sent a letter supporting the request for a donation from the parish council. JB stated that the church have not received a donation for some time now. DP proposed that the cost of the chemical toilet £945 excluding vat be met by the parish council this was seconded by AS. Clk note: Contact Mrs Brown with decision. Done 23/9/11

#### **Item 9 – Water Meters.**

DD explained the confusion over recent water bills that are received by the social club and then divided between them and the community hall and preschool. No payments have been received for some time to the social club. DD requested a one off payment of £300 to cover the usage at the preschool from last year and that a monthly payment be sent in future from meter readings. These will continue to be completed by RS. JB proposed a cheque be raised for £300 and DP seconded this. Clk note: raise cheque, awaiting invoice

#### **Item 10 Business arising from correspondence received since last meeting.**

A. Queens Jubilee. The clk read out a letter received from Buckingham Palace press release office, requesting the village hold a street party on Sunday 3<sup>rd</sup> June 2012. DD asked if this could be included for discussion nearer the date. Clk note: hold on file.

B Preschool's request for donation The clk read out a request from the preschool for a donation towards the replacement flooring in the toilets. The chairman confirmed that Mrs Pritchard did telephone him to ask permission but did not mention the parish council making any payment towards the flooring. It was also noted that Mrs Pritchard was concerned over the hazard the previous flooring posed. Mrs Pritchard arranged for the work to be completed on the 16<sup>th</sup> September prior to the parish council receiving the request for a donation. A discussion took place over the procedure with preschool repairs and all future repairs are to be notified to the clerk, so that quotes can be obtained and discussed through the parish council.

A discussion also took place regarding the storage shed at the preschool and whether this is a temporary fixture or permanent. JB asked if they intended to move back into the storage space at the community hall. If not and the preschool wanted to continue to use the shed then are they prepared to arrange and pay for the hedge behind to be cut as this is no longer accessible by machine. Clk note: prepare letter to preschool.

Done 26/9/11

The chairman raised his concerns over the payment of rent from the preschool and asked that they bring their payment upto date. Clk note: Obtain cheque.

#### **C. Leominster shopmobility**

A request has been received by the clerk for a donation for funding at Leominster shopmobility. The parish council did not wish to make a donation at this time. Clk note: send letter.

**Item 11 Reports (updates) concerning the working groups within the Parish council**

- a. Roman Park-. **Clk Note:** DP and DD have recommended the horse be permanently removed from the park and if possible to leave the slide in its current position. Done 27/9/11
- b. Footpaths.-nothing to report
- c. Planning – As reported on the following applications: Mill Farm- application withdrawn
  - 48 Ecroyd Park – permission granted
  - 1 Glebe CLOSE – permission granted
  - 48 Glebe close – permission granted
  - The Old Post Office – permission granted
  - St. David's Road, pending
  - Magna Castra Farm pending

JS raised concerns over the change of use at the Post Office. JB and RR raised their concerns over the Magna Castra Farm application and the added strong odour from the herd. The clk stated the comments raised by Credenhill parish council; for the planning application included that the owners are aware of the necessity of landscaping/screening the new building in view of the visual impact from the village.

We assume that relevant provisions will also be in place to accommodate the slurry/waste, also that there will be no significant increase in the herd. Parish council would like to ask an environmental health representative to attend the next meeting to discuss concerns.**clk note:** send invite. Done 27/9/11

d. ESG (Hereford Futures)

JB was very concerned over the handling of the delivery of the changing rooms onto Roman Park. He queried why the park was not closed to the public during this time. RR produced a detailed list of items to be put to Chris Gilmartin.

The chairman has requested an urgent meeting be arranged with Chris Gilmartin, JB and JS. Clk note: Arrange meeting.

e. CCN/Website. - JD reported an upgrade is available for £100 to add more features to the website. Proposer: DD Seconder:EM  
Clerk note: raise Cheque, waiting for invoice

f. Community Hall – The chairman has requested a letter to be sent to the community hall asking them to remove rubbish from the rear of the building. Clk note: send letter. Done 26/9/11

**Item 12 Agenda items for next meeting**

Pavement between coal yard and Roman Park  
Fence next to steps on Station Road.

**Item 13 Any other business**

a. The chairman has received a letter from Mr. Bounds stating he will no longer be using the football facilities at Roman Park due to the fee's being imposed. The junior football teams will now play at St. Mary's school.

b. RR reported a street light number 22 on Station Road needs repairing: clk note: send email done 12/10/11

c. RR reported a faulty man hole cover on Station Road near community hall. clk note: send email 12/10/11

d. Clk reminded all of LDF meeting on Thursday 6<sup>th</sup> October 7.30pm at youth and resource centre.

**Item 14- Date of Next Meeting**

19<sup>th</sup> October 2011

The Chairman closed the meeting at 10.30pm

Original signed

A ROUND

Distribution: All Councillors, Cllr Matthews. Clk (for Minute folder), Parish Website

