

**MINUTES OF AN ORDINARY MEETING OF THE CREDENHILL PARISH COUNCIL
HELD IN THE YOUTH AND RESOURCE CENTRE ON 16 SEP 09 AT 7.30 PM**



Present:

Mr A Round (AR) (Chairman) Mrs D Daw (DD) (Vice Chairman)
Mr J Beavan(JB), Mr A Button (AB), Mr J Daw (JD), Mrs Carol Lloyd (CL), Mrs D Pullen (DP), Mr R Shutt,(RS) Mr A Slater (AS),
Mrs I Thomson (IT) (Parish Councillors)

In attendance

CSO Dean Wall West Mercia Police
Mr C Lippett BEM (Clk) Parish Clerk

Item 1 Apologies/Disclosure of Interests

- a. Apologies Mr Matthews – District Councillor
- b. Disclosures of Interest Mr Shutt, (Social Club)

Item 2 Visiting Speakers

- a. West Mercia Police (WMP)

1. The following incidents were reported:

Friday 14/08/09

Local youth caught by a member of public playing on new equipment before it has been unveiled. Strong words of advice passed to youth.

Saturday 15/08/09

Several underage youths drinking with 18 year old youth. Alcohol disposed of and youth dealt with by LPT

Friday 21/08/09

Youth arrested for breach of CRASBO and Criminal Damage to fencing in Roman Park, youth was remanded for four months.

Sunday 23/08/09

Driver dealt with for speeding through Credenhill.

2. JB raised the question of people from outlying districts visiting the Roman Park and using the facilities to play games. There was also an observation that these people are parking vehicles in Waterside and outside the Roman Park main gates. Whilst it was agreed that we are not in a position to charge for the use of the facilities, the indiscriminate parking was causing some concern. CSO Wall agreed to monitor the situation.

- b. District Councillor Bob Matthews. Had contacted the Clk prior to the meeting and asked that the following information is passed on.

1. Cattle Market planning is nearing completion, infrastructure requirements now being looked at in some depth. .

2. Following enquiries by several parishioners, Mr Matthews offered to speak to Herefordshire Council regarding a 20 mph speed limit on Dovecote Lane (the approach to the school). The council accepted this offer. **Clks Note.** Mr Matthews informed.

3 Following the transfer of the Highways Department of Herefordshire Council to Amey, Mr Matthews suggested we write to the department Head (Richard Ball) to ask that a representative attends one of our parish meetings to explain how the new arrangements will work. **Clks Note.** Since the meeting a letter has been received from Mr Ball outlining the new arrangements, a visit is therefore not necessary.

Item 3 Public Questions

No members of the public were in attendance

Item 4 Minutes of Previous Minutes

Following a proposal by CL seconded by JB, it was **resolved** that the minutes for the meeting on 15 Jul 09 are accepted as a true and accurate record of the proceedings.

Item 5 Matters arising from Previous Minutes.

There were no matters arising

Item 6 Financial Report

- a. The clk reported that the audit for the financial year 2008/2009 had now been completed successfully. The only observation was that the asset register had not been updated to reflect parish acquisitions during the financial year. **Clks Note.** This has now been completed
- b. Following a proposal by JB seconded by CL it was **resolved** that the following payments are paid from parish funds:

Payee	Service Provided	Amount
Herefordshire Council	ROSPA Inspection Report (Roman park)	£50.88
Broxap	Provision of 4 litter bins	£1,236.00
Mazars	Audit Fees	£327.75
Amey Wye Valley	Repair of Street Lights outside Community Centre	£87.79
R Rose	Grass Cutting (July and Aug)	£600.00
PIP Printing	CCN Sep	£245.10
C Lippett	Parish Clerk 16 Jul – 8 Sep	£404.50
Hereford Fire Protection	Servicing Youth Centre Fire Alarm, Emergency Lights and extinguishers	£104.94
A Round	Hedge Trimming outside Shops	£90.00
Social Club	Water Consumption – Football Club and Youth Centre	£111.24
RN Sweetman	De - stoning and levelling – Roman park	£437.00

- c. The following income has been received since the last meeting :

£8000 Second instalment of precept
£3.54 Interest Reserve Account
£175 Football field Hire
£144 CCN Adverts

- d. Following a proposal by DP seconded by JB it was **resolved** that the following quotes are accepted:

Tree felling and hedge trimming behind Social Club - Ross Tree services - £2000 plus vat.
Installation of 4 litter bins in Roman Park and repair of fence behind Social Club - T Baldwin £500

Item 7 – Correspondence received since last meeting

- a. Parish Plan An email from Mr Richardson regarding a letter concerning a new planning system published in the Hereford Journal was read out by the Clk which contained the following statement “The local village plans that have been put together by local parish/town councillors will be a far greater influence on decision making”. Mr Richardson considered that in view of this statement the parish council reconsider its adopted stance on the need for Credenhill to raise a parish plan. There was considerable discussion on this matter on conclusion of which the council decided not to raise a parish plan. Furthermore it was suggested that Mr Richardson could form a separate group within the village to raise a parish plan, the clk, if necessary is to provide the parish plan guidance document to Mr Richardson.
- b. Victorian Monument An email from Mr Richardson asked if the parish council have any interest in a Victorian stone monument located under an oak tree in a field near the vacant vicarage at St Mary’s Church. Senior members of the council advised that this matter had been raised many years ago when it was discovered that it was not a parish responsibility as it is on private land (then owned by the Eckroyds). The same situation still applies today, the land is now owned by Mr John Tolson of Park College.

Item 8 – Asset Register

The Register had been updated to add items which the council has acquired over the last 12 months (fencing, litter bins and playground equipment). Following a proposal by JB seconded by AB it was **Resolved** that the amended asset register is now correct and should be reviewed each year (to include depreciation) in line with the audit period (Normally Apr each year)

Item 9 BMX project update

The Chairman reported that despite an initial surge of enthusiasm regarding this project, no one from the village had offered to help. He was very disappointed that whilst the parish council is subjected too much criticism for its lack of activity, support from parishioners is almost non-existent, a sad state of affairs. He therefore advised that the project would be put on hold for the time being.

Item 10 Village Warden

Clk reported that he had spoken to his counterparts at Peterchurch and Weobley who were full of praise for work undertaken by the village wardens at their locations, very much appreciated by the residents. The Clk had also received a resume of the Village Warden Scheme from the Red Cross. It was agreed (with some reservations) that the availability of a village warden would be beneficial in Credenhill, however a significant factor is cost, we have asked Herefordshire Council for some guidance on funding for such a project. There are suggestions that funding would need to be made available from precept allocation, this question was raised with the Chief Executive from Herefordshire Council – we await a written statement regarding the situation. It was agreed that the matter would be reviewed when more information on funding is received from Herefordshire Council.

Item 11 Working Group Reports.

a. Roman Park

1. AB not happy with several aspects of the Phase 2 completion including Herefordshire Council intervention, complaints from residents, and the activities of village youths. He indicated that for these reasons and other personal circumstances he wished to resign from the Roman Park Working Group and suggested we abandon the Phase 3 development (4 to 8 year olds) of the Roman Park where the acquisition of funding which has to be community sponsored appeared to be difficult to get off the ground. Phase 2 of the project had now been completed and was being enjoyed by children in the village; unfortunately it is also a meeting place for the youths of the village who appear to be on a mission to create unsocial noise, cause damage and generate litter. The police are monitoring the situation. Following a proposal by the Chairman seconded by JB it was **resolved** that a vote of thanks be recorded for AB for his outstanding efforts on the Phase 2 project.

2. During further discussions it was suggested that if smaller items of equipment were identified for the 4 to 8 year olds we could purchase and install them from parish funds. The council agreed that this is a sensible move and should be included in precept calculations for next year. **Clk to action.** AB stated that in view of this arrangement he would be content to stay on the Roman Park Working Group and identify suitable play equipment for 4 to 8 year olds. .

b. Footpaths Nothing to report.

c. Lease. JB had arranged for the Deed of Variation to the Social Club Lease to be raised by our solicitors, it was signed by the Social Club Chairman and Trustee and Parish Council Members prior to the parish meeting. This is a significant step forward following a tortuous and protracted procedure. The lease for the Community Hall is now in the process of being finalised and will be issued in the future. Following a proposal by the Chairman seconded by CL it was **resolved** that a vote of thanks be recorded for AB for all his work on both the Social Club and Community Hall leases.

d. Planning

1. ESG – the planning application for the Flood Alleviation Scheme at Credenhill had been received by the parish. This had been returned indicating that whilst we agreed in principle, there are still specific planning details which we are negotiating with ESG Management

2. Planning application to extend a classroom in St Mary's School was returned with no comments.

e. ESG As negotiations are at a delicate stage this was discussed after the parish meeting.

f. Website and CCN Website progressing satisfactorily, more input required from Parish Councillors. The Chairman asked that the availability of the website is highlighted in the next edition of the CCN. CL was desperate for contributions for the CCN.

g. Community Hall IT reported that the AGM will be held on 24 Sep 09 7.30 pm

Item 12 Agenda items for next meeting

1. Roman Park – Toddler equipment
2. Playgroup – outdoor area
3. Precept

Item 13 Any other business

AS reported that several contractors visited the Persimmon estate recently regarding adoption of sewers by Welsh Water. Clk indicated that this was progressing satisfactorily and it was hoped that the sewers would be adopted by Welsh Water in the future

Item 14 Date of Next Meeting

21 Oct 09

The chairman closed the meeting at 9.30pm

Original signed

A ROUND
Chairman
21 Oct 09

Distribution: All councillors, Cllr Matthews. Clk (for Minute folder), Parish Website