



**MINUTES OF AN ORDINARY MEETING OF CREDENHILL PARISH COUNCIL  
HELD IN THE YOUTH AND RESOURCE CENTRE ON 19 JULY 2017**

**Present:**

Chairman Mr Terry Smissen  
Vice-Chairman Mr Andrew Slater  
Councillor Mr Ray Rose  
Councillor Mr John Bevan  
Councillor Mr Paul Burridge  
Councillor Dr. Richard Baxter  
Councillor Mrs Dot Pullen

**Parish Council Clerk/RFO**

Mrs. Marion Scott

**Also Present**

Ward Councillor Mr Bob Matthews (Arrived 7.30pm Left 9.15pm).  
Four members of the public present.

**The Chairman opened the meeting at 7.30pm**

**1. To receive and accept apologies for absence:**

Councillors Mr Adrian French, Mr Andrew Round and Mrs Emma Baxter had submitted their apologies that they would not be able to attend.  
Locality Steward Mr Mike Gill not present.  
No presence for the local police.

**2. Declaration of Interest & Dispensations:**

2.1 No declarations of interest received.  
2.2 No applications for dispensations received.

**3. Speakers –**

3.1 Mr Bob Matthews:

- Bus Service 461 (not a dedicated school transport service) to continue to Weobley. An e-mail would be sent out to parents to confirm this. At present, 100 children are transported to Weobley. Yeoman's Transport (subsidized for children who meet the criteria). Councillor Paul Burridge commented that these buses are normally 50% capacity full, (however they are dedicated coaches for school children with seat-belts). It was commented that some parents are looking at providing transport as the cost to pay Herefordshire Council £765 p.a. they feel is excessive. However, a comment was made from a local resident that problems would arise in chasing up payments from parents, and insurance costs could be high. From 2018, Whitecross School shall be the priority school for children from Credenhill.

- Chairman, Terry Smissen made the point that although the Cabinet Member from Herefordshire Council is responsible for School Transport, he felt that the Parish Council should be more involved.
- Monies are now available for footpath improvements at East Cottage and plans have been drawn up.
- TRO (Traffic Regulations Order) for 30 mph from Balfour Beatty would be presented to the Parish Council. Councillor John Bevan stated that no mention of zig-zag lines outside the school had been mentioned. It was suggested that a working group from the Parish Council be set up to ensure that all appropriate measures were included.

#### **4. Public Question Time:**

Chairman Terry Smissen brought forward Item 11.4 on the Agenda.

4.1 Mr Paul Beechy, a resident of Credenhill had submitted correspondence regarding concerns regarding the ever growing line of vehicles parked in Dovecote Lane on the approach to the junction with Station Road. All Parish Councillors were aware of the problem. Councillor Andrew Slater commented that the Police had issued tickets some 12 months ago. The Parish Clerk was asked to contact the Police to visit the area and perhaps issue warning tickets. Councillor John Bevan also commented on the speed of the tractors driving through the village and again this was requested that the Police were informed of the problem.

4.2 Mr Dave Sherrard, a resident of Credenhill, gave a short presentation to support an N.D.P. for Credenhill. Councillors Paul Burridge, Dot Pullen, John Bevan and Ray Rose and Vice-Chairman Andrew Slater were in favour of an N.D.P. for Credenhill. Proposed by Councillor Paul Burridge and Seconded by Vice-Chairman Andrew Slater that Mr Dave Sherrard lead a Steering Group and report back to the Parish Council. Proposed by Vice-Chairman Andrew Slater and Seconded by Councillor Paul Burridge that Data Orchard Consultants be appointed to the N.D.P.

#### **5. Minutes:**

Following a proposal by Councillor Mrs Dot Pullen and Seconded by Councillor Dr. Richard Baxter it was resolved that The Minutes of the Annual Meeting held on 17<sup>th</sup> May 2017, having been previously distributed were unanimously confirmed as true records. Following a proposal by Councillor Paul Burridge and Seconded by Councillor Ray Rose that the Minutes of the Ordinary Meeting held on 28<sup>th</sup> June 2017 having been previously distributed were unanimously confirmed as true records.

#### **6. Co-option of Mr. Paul Carton to Credenhill Parish:**

Mr. Carton gave a brief summary of himself.

Proposed by Councillor Mrs Dot Pullen and Seconded by Councillor Dr. Richard Baxter that he be co-opted on to the Parish Council. Chairman Terry Smissen thanked him for offering to become a Parish Councillor and he duly signed the Acceptance of Office.

## **7. Financial Information:**

Account balance 31 May 2017  
Current account: £2,148.91  
Reserve account: £24,664.47  
**Total bank balance: £26,813.38**

### **Direct Debits**

British Gas	17.51
British Gas	31.36
Welsh Water (01.06.2017)	7.00
<b>Total payments</b>	<b>£55.87</b>

### **Payments received:**

Rent (01.06.2017)	750.00
Interest	.46
<b>Total received</b>	<b>£750.46</b>

### **Cheques to authorise:**

C Powell	319.50
M. Scott PC/RFO (June)	264.00
M. Scott – Expenses	64.62
HMRC	66.00
Pip Printing	318.40
Rees & Co. Insurance	526.02
Countrywide Maintenance (May)	1,051.20 *
<b>Total</b>	<b>£2,609.74</b>

\* Includes VAT @ 20%

£2,000 transferred from Reserve Account 5th July 2017

### **Debtors**

Credenhill Community Hall £33.11/ £51.16.

Credenhill Social Club £51.16

Rent £3500 – NB: £576.50 from sale of equipment held by Credenhill P.C.

V.A.T. £3,027.81

**Closing balance £24,898.23 (Opening balance £26,813.38 -£1,915.15)**

**Community Account: £1,483.30**

**Community Reserve Account £22,664.93**

**Deposit – Credenhill Pre-School: £750.00**

7.2 Receipts. See above.

7.3 Invoices for payment. Following a Proposal by Councillor Dr. Richard Baxter and Seconded by Councillor Paul Burridge it was **resolved** that the above payments are paid from the parish funds. Proposed by Councillor Paul Burridge and Seconded by Vice-Chairman that Councillor Dr. Richard Baxter be an authorized signatory to the Parish Council Bank Account

## **8. Planning Application Received:**

None received. Councillor Ray Rose raised a question as to the progress of the Planning Application form for Roman Park. The Parish Clerk stated that it was due to be submitted.

## **9. To Receive Reports from working groups:**

- |                              |  |
|------------------------------|--|
| 9.1 Community Hall           | Nothing to report. The Parish Clerk stated that she was still awaiting a copy of the Insurance Policy. Chairman Terry Smissen commented that refurbishment of the Toilets should be a priority.  |
| 9.2 Footpaths                | Nothing to report.   |
| 9.3 Planning                 | Covered by Item 4.   |
| 9.4 Shops/Business           | Nothing to report.   |
| 9.5 Flood Alleviation Scheme | Councillor Ray Rose to contact the Parish Clerk with the most recent report  |
| 9.6 Schools                  | New Executive Head would start in September 2017.  |
| 9.7 Roman Park – General     | The Parish Clerk was requested to contact Border Fencing re edges to Play equipment. It was decided to delay a decision of the playpark required until Rospa had been consulted. Vice-Chairman Andrew Slater enquired as to the possibility of Basket ball/5 a side Football nets being purchased. Chairman Terry Smissen wishes to see more involvement with the parents as to the activities on Roman Park and an entry could be made in the CCN to that effect. |

## **10. Diary Actions:**

- 10.1 Councillor Ray Rose enquired if the letter to the Land Registry (regarding the residents of Glebe Close) had been sent. The Parish Clerk informed him that the letter was due to be sent out.
- 10.2 The Parish Clerk confirmed that no addendum need be added to the Licence Agreement in respect of the latest proposals from Clair Stenhouse for Credenhill Pre-school.

## **11. Matters arising since last meeting (Clerk to lead):**

- 11.1 Code of Conduct received from Herefordshire Council (1 June 2017). The Parish Clerk informed the Parish Council that Credenhill Parish Council had adopted its own Code of Conduct at 17<sup>th</sup> May 2017. All Parish Councillors were in agreement that the Parish Council retain their Code of Conduct and inform Herefordshire Council accordingly.
- 11.2 Noted.
- 11.3 The Parish Clerk was awaiting details from Councillor Andrew Round of the lady who took the seat away for repair. The Parish Clerk was requested to contact Craig Powell to clear the area behind the bus seat.
- 11.4 Item brought forward to Item 4 – Public Question Time.
- 11.5 Chairman Terry Smissen informed the Parish Council that although not within the remit of the Parish Council he had contacted Credenhill Social Club as the venue would be suitable for a Drop in Clinic from Kidwells, Solicitors.
- 11.6 School Transport. Agenda item covered in Item 3.

**12. Confirmation of the next Ordinary Meeting, Time and Venue**

The next Ordinary Parish Council Meeting which will be convened at the Youth and Resource Centre on Wednesday 20 September 2017 at 7.30pm.

The Chairman declared the meeting closed at 9.45pm.

Councillor Mr Terry Smissen Chairman

Signed.....

Date.....