



MINUTES OF AN ORDINARY MEETING OF CREDENHILL PARISH COUNCIL HELD IN THE YOUTH AND RESOURCE CENTRE ON 20TH JULY 2016

Present:

Councillor Mr Andrew Round Parish Council Chairman (AR)
Councillor Mr. Andrew Slater Vice-Chairman (AS)
Councillor Mr Jamie Dover (JD)
Councillor Mr Adrian French (AF)
Councillor Mr Ray Rose (RR)
Councillor Mr Terry Smissen (TS)
Councillor Mrs Dot Pullen (DP)

Parish Council Clerk/RFO

Mrs. Marion Scott

Also Present

Ward Councillor Mr Bob Matthews (Arrived 7.30pm. Left 9.00pm). Councillor Mr. John Bevan arrived 8.00pm. Four members of the public present.

The Chairman opened the meeting at 7.30pm

1.0 Apologies for Absence:

Apologies were received and accepted from Councillor Paul Burridge due to business commitments.
Locality Steward Mr. Mike Gill not present.
No presence for the local police.

2.0 Declaration of Interest & Dispensations

2.1 Declaration made by JD as he is now a member of Community Hall Committee.
2.2 No applications for dispensations received.

3.0 Speakers - Opportunity for visiting speakers to address council.

3.1 Ward Councillor Mr. Bob Matthews provided the following up-dates:

- Financial situation at Herefordshire Council not improving, this year alone interest payments were £17.5 million on a debt that has increased.– more cut-backs to come. To improve the finances, the Council is steadily disposing of its assets and he quoted an example of a property purchased, which together with improvements totalling 1.2-2 million, and now being marketed with a value of £665K. The Council is also financially supporting the proposed new University, which no other Local Authorities in England are doing.
- Drawings are being drawn up in consultation with the owners of East Cottage to ease problems at the Junction.
- Section 106 monies should be made available shortly to make improvements at the Bus Turning. Comments were made by the Councillors regarding the parking by some of the residents, which could be in contravention of the Highways Code. The Parish Clerk was requested to invite Mr. Steve Williams of Hereford Housing to attend the next Parish Council meeting to be held in September.

4.0 Public Question Time – Opportunity for members of the public to raise issues or ask the Parish Council questions.

Mr. Paul Bevan had heard that a fence was being put up between the Social Club and the Community Hall. Mr. Jamie Dover, who is a member of the Community Hall Committee stated that they are looking into this (subject to finance being available), mainly due to child safety issues: there would be an unlocked gate and the fence would be approx. 4 feet high. Mr. John Bevan raised the issue of fire safety. The Parish Clerk was asked to contact the Fire Brigade to confirm any issues as a result of a fence being erected. Mr. Paul Bevan then gave the Council an up-date on the Social Club and that they had successfully raised the finance for the roof repairs which had now been completed.

Mr. Andrew Round then brought forward Items 9.1 and 9.3 for discussion.

Item 9.1.

Clair Stenhouse, who was present and who is due to take over the Licence for the new Nursery then raised the various amendments that she wished to be incorporated into the new Licence, which were then discussed by the Parish Councillors - Proposed by JD and Seconded by DP that the Parish Clerk incorporate the various amendments agreed and to send a draft Licence to all the Parish Councillors and Clair Stenhouse for agreement. The Parish Clerk was also asked to check the doors in the kitchen and to possibly change the extinguishers to CO2 with the Herefordshire Fire Office.

Item 9.3

Doctor Richard Baxter and Mrs Emma Baxter introduced themselves and gave a short description of their current jobs and the reasons as to why they wished to become Parish Councillors. TS did raise his concern that in view of the reported problems on the land that was occupied by them that they would remain impartial in any decisions that they had to make. Doctor Baxter and Mrs Baxter confirmed that they would be professional in their role as Parish Councillors and declare all interests which may conflict with their role as Parish Councillors. Proposed by JD and Seconded by AS that Doctor Richard Baxter and Mrs Emma Baxter be Co-opted as Parish Councillors to Credenhill Parish Council and the Parish Clerk was asked to prepare the necessary paperwork.

Mr. Andrew Round welcomed Doctor Baxter and Mrs Baxter onto the Parish Council.

5.0 Minutes

Following a proposal by JD and seconded by AF it was resolved that The Minutes of the Ordinary Parish Council Meeting held on the 15 June 2016 having been previously distributed were unanimously confirmed as true records and signed by the Parish Council's Chairman.

Following a proposal by DP and seconded by JD it was resolved that The Minutes of the Extra-Ordinary Meeting held on 27 June 2016 having been previously distributed were unanimously confirmed as true records and signed by the Parish Council's Chairman.

6. Financial Information: July 2016

Account balance 13th June 2016
Current account: £1948.90
Reserve account: £18659.17
Total bank balance: £20608.07

Direct Debits

British Gas	20.38
British Gas	14.04
Welsh Water	4.50
Herefordshire UA	115.70
Total payments	£154.62

Payments received:

Interest reserve account	.77
Social Club	127.82
HMRC VAT	1416.86
Orange (Phone)	19.02

Total received	£1564.47
<u>Cheques to authorise:</u>	
C Powell	249.88
Pip Printing	452.65
M. Scott PC/RFO	295.20
M. Scott – Expenses	64.09
HMRC	73.80
Rees & Co. Insurance	340.65
Countrywide Maintenance (May)	696.00 *
S. Hathaway (Internal Audit)	100.00
H.F.A.S.S (Emergency Lighting)	258.00*
Total	£2,530.27

* Vat reclaimed @ 20%

Debtors

Social Club £112.11
Community Hall £112.11
Rent £3500

Closing balance £19487.65 (Opening balance 13/06/2016 £20608.07 - £1120.42)

6.2 Payments to be agreed. Following a Proposal by DP and Seconded by TS it was **resolved** that the above payments are paid from the parish funds.

6.3 Payments received. See above.

7.0 Planning Applications Received

Planning application P161603/F. TS comments noted.

8.0 To Receive Reports

- | | |
|----------------------------|--|
| i Community Hall | Nothing to report. |
| ii Footpaths | Nothing to report. |
| iii Planning | Nothing to report. |
| iv Shops/Business | Nothing to report. Comments made regarding rubbish left on pavement. |
| v Flood Alleviation Scheme | Nothing to report. |
| vi Schools | Concerns raised as to the large influx of school-children at certain times when alighting from the busses. The Parish Clerk was asked to contact Mr. Semple again, as to what had been done on policing this problem. |
| vii Roman Park Football | No football teams have come forward for the forthcoming season, therefore nothing to report. |
| viii Roman Park – General | Nothing to report. However, it was brought to the attention of the Parish Clerk that the contract with Countrywide Maintenance should be signed. Also that the weed-killing should be done in May and September and to the end of June this work had not been carried out. Proposed by AR and Seconded by JD that the Parish Clerk to liaise with RR to ascertain the works not been carried out by Countrywide Maintenance. |
| Viii Imagination Station | JD added this item to the Agenda. He had a letter drawn up which Lin Whittall signed, giving permission that all assets be disposed of. Clair Stenhouse was to contact other nurseries and get the best price. Proposed by RR and Seconded by AF that the site be tidied up, the tyre be disposed and a skip be brought in. JD also stated that some plastering |

work needed to be carried out. Proposed by DP and Seconded by AF that £85 be paid to Mr. Brookes.

9.0 Business arising since last meeting

9.1 Dealt with under Item 4.

9.2 The Parish Clerk stated that correspondence had been received from Chris Atkinson that the site would be re-instated at the end of the excavation. The Parish Clerk was asked to invite him to the September meeting for an up-date of the excavation and any findings that had been made.

9.3 Dealt with under Item 4.

9.4 Proposed by RR and seconded by JD that the Notice of Registrable Interest Forms not be signed annually. The Parish Clerk reminded AR that his form was still outstanding.

9.5 No quote had been received to date for the Fencing repairs.

Mr. Terry Smissen thanked the Parish Council for supporting the 100th Birthday of Hugh Gascoyne and that the celebrations had been greatly supported by family and friends.

10.0 Confirmation of the next Ordinary Meeting, Time, Date and Venue for the next meeting

The next meeting was confirmed as 7.30pm on 21TH September 2016 to be held in the Youth and Resource Centre.

The Chairman declared the meeting closed at 9.30pm
Councillor Mr Andrew Round Parish Council Chairman

Signed.....Dated 21 September 2016