

MINUTES OF AN ORDINARY MEETING OF THE CREDENHILL PARISH COUNCIL HELD IN THE YOUTH AND RESOURCE CENTRE ON 20 JULY 2011



Credenhill Parish Council

Present: Mr A Round (AR) (Chairman), Mrs D Daw, (vice chairman)
Mr J Beavan (JB), Mrs D Pullen (DP), Mr A Slater (AS), Jeremy Daw (JD) Mrs E Moore (EM) Mr R Rose (RR) (Parish Councillors)

In Attendance

Mr B Matthews District councillor
Mrs J Everall (clk) Parish clerk
1 member of public

Item 1 Apologies/Disclosure of Interests

Mrs. I Thomson, Mr R Shutt (RS), Mr J Spreckley (JS) (Parish councillors)

Item 2 Visiting Speakers

1. District councillor Bob Matthews.

a. Reported that a petition has been issued via the S.A.S. camp after a mother with two small children were almost involved in an accident on A480 near East Cottage where the pavement narrows considerably. This matter is ongoing and will be followed up at the next meeting.

b. Colin Woods is the parish council's new contact at the S.A.S. camp. **Clk note:** contact and invite to next meeting. **Action:** postponed until Oct

c. AS asked cllr Matthews if a visit was possible to check the safety of the trees around the Hillside Close area at the Persimmon estate, as some damaged has occurred to the trees recently. **Clk note:** contact Rob Embeley. done 2/8/11

d. raised a parishioners concern that not all parish council members were stating their disclosure of interest. The chairman replied that all councillors were aware of this policy and had been recording this information in the book provided.

2. West Mercia Police although no West Mercia Police representative was available, the following report was forwarded to the Clk:

On Sunday 17th July 2011 a couple of youths from outside the village were caught with bags of alcohol on Roman Park, they were dealt with appropriately.

Between 9th to 10th July unknown offenders have caused damage to the front wing of a motor vehicle, someone has possibly kicked the door panel.

Between 01st - 5th July 2011 two germination sheets have been stolen off Roman Park.

One youth in the village has been dealt with for riding a bike without a licence or insurance. Another has been reported for summons for several bike offences. I'm also in the process of getting another reported for riding without a helmet. The scooter/Bike problems are being addressed....please can local residents continue to call the them in

Also could you advice local residents if they are reporting a crime then please call 03003333000 and not leave a voicemail on my mobile phone.

3. Glenda Hind CCN Editor

Glenda explained her concern about the lack of advertisements being placed in the CCN, she felt that if customers were able to place a one off advertisement this would be more popular. The Chairman proposed a fee of £50 for full page or £30 for half page advertisement the Parish council agreed. Also considered were business advertisements being of a business card size rather than two lines, it was felt this looked more professional. The size of the CCN also was discussed it was agreed to keep to A4. Glenda agreed to contact other printers to gain quotes. The Chairman thanked Glenda for all her work on the CCN. **Action:** Glenda to obtain quotes and forward to clk, report at next meeting.

Item 3 Public Questions

none

Item 4 Confirmation of Previous Minutes

Following a proposal by DD seconded by DP it was **resolved** that the minutes for the meeting on 22 June 11 are accepted as a true record of the proceedings.

Item 5 Matters arising from Previous Minutes

A **Dog fouling/prohibited exercising of dogs on Roman Park.** The clk stated that Hereford council were now out of stock of all relevant signage. The signage is available to purchase. A large NO DOGS ALLOWED £80 FINE sign would cost £48.39 + vat. This would be placed on the gate to Roman Park. **Clk note: Place order.** Done 5/8/11

B **Water meter** following on from a visit from a plumber he advised the clk and RS that no leak could be found and that he agreed the meter was working correctly. The workmen did discover a water leak when they removed the old changing rooms and have now corrected the problem. RS will continue to monitor the situation.

Item 6 Financial Report

The Clk reported the following:

a. Payment

a. Authorisation of payments from parish funds

Community hall Donation £166.00

St Marys Church Donation £166.00

Mr R Rose £325.00

Mrs J Everall £372.20

Pip Printing (2 months) £622.64

Sulo Bins £82.03

Total £1,733.87

b. Income since last meeting.

Wolseley FC pitch payment £300.00

Wolseley FC Tournament July £160.00

Preschool Rent(May) £684.00

Credenhill jet setters FC £250.00

CCN Advertisement £48.00

Total £1,442.00

c. Balance of Parish funds. **£11,715.30**

Following a proposal by DP seconded by DD was **resolved** that the above payments are paid from parish funds

Item 7 Preschool Rent

DD asked the recently new parish council from the preschool asking for the recent rent increase to be reviewed. DD stated that the financial working group had already discussed the rent in detail considering factors such as an increase in the utilities at the site and that no increase had been made since 2008. The £6 rate is comparative to other parish halls and similar venues. **Clk Note:** Send letter to Mrs Pritchard explaining increase. Notified 21/7/11

Item 8 – Post Office

The clk reported that contact had been made with Nigel Parry the post office field change manager. Mr. Parry is still investigating any possible sites within the village and would like to attend the next meeting to discuss. The Chairman stated the hairdressers in Station Road is soon to be leased and suggested this as a possible site. **Clk note:** Contact both Mr. Parry and hairdressers to discuss suitability. Done. 1/9/11
Mrs. C Lloyd has requested the parish council remove their notice board from the post office. DD proposed the notice board be relocated to the community hall/ social club area. AS seconded this idea.

Item 9 – Working groups.

DD asked the recently new councillors to join a working group. Cllr Rose has agreed to join the FAS group and Mrs. Moore the Roman Park group. Also discussed was the idea of adding an education working group to cover St Mary's school and possibly the nurseries within the village. Concerns were raised over what access would be given to the councillor involved for example PTFA meetings. **Clk Note:** contact Mr Moynihan to discuss concerns. Done 25/8/11

Item 10 Business arising from correspondence received since last meeting.

- A. St Marys Church – have requested a donation from the parish council towards funds for a chemical toilet to be installed at the church. The chairman has asked if the parish council could be given an estimate for the costs involved. **Clk Note:** send letter to Mrs. Brown asking for more information and report back. Done 5/8/11
- b. Fields in trust – the clk explained the Queen Elizabeth Fields Challenge aims to secure 2,012 sites around the UK for the future generation to have access to recreational space. The benefits would include being placed onto the website and being included in any national events, however, the field in question would need to nominate a site manager and contact fields in trust with regard to planning applications, leases, transfers or sales. The parish council felt that Roman Park was already secured for the future generations and was well managed. Clks note: contact F.I.T. with parish councils decision. Done 8/8/11
- c. RPII playground inspection. - A report has been received regarding the play equipment on Roman Park. All suggested work is of a low level concern except the swings need the grass to be removed and also the bottle tops. **Clk note:** contact HGM Re-grade soil around the zip wire and replace net on basketball pitch. Clk note: contact handyman to undertake work.
JB suggested that next year during the inspection a member of the parish council should be present.
- d. Mr. Bounds The chairman has received a letter from Mr. Bounds requesting the continued use of the football facility at Credenhill for free. The chairman has contacted Mr. Bounds and stated that his request has been refused due to an increase in the parish council's expenditure for Roman Park and also to show a fair hand to all clubs using the football pitches. With the new changing rooms it is hoped that Credenhill will become a popular location and as such fees will need to be applied. The parish council agreed on a rate of £15 per match. **Clk note:** prepare letter to Mr. Bounds, chairman to sign. Done 3/8/11

Item 11 Reports (updates) concerning the working groups within the Parish council

- a. Roman Park-. **Clk Note:** to contact John Watkins (Dudley fencing) Done 21/7/11
The Chairman reasoned that the fencing of Roman park boundary should be put back to next year to enable the parish council to complete work on the FAS. Proposer RR seconded DD
- b. Footpaths.-Cllr Matthews reported that the footpath through the quarry is to be reopened.
- c. Planning.- East Cottage – permission granted
The Gables – outline planning permission
- d. ESG (Hereford Futures). After lengthy consultations between JB, RR, and AR a detailed list of areas to be considered has now been drawn. These include:
- Squaring off grass land at entrance to social club car park to increase the car parking area and improve sight.
 - To continue the pavement opposite the social club entrance as was previously, this is to slow vehicles moving around the corner. Also, the possibility of a zebra crossing from this pavement to the social club pavement.
 - The car park will be narrower and so cars will be able to park as normal outside the hall but lengthways on the opposite side. These bays will be marked out and leave access to the FAS.
 - A pavement will join the pavement at the bridge and run down the car park next to the wall opposite the hall, this will be used by parents and children to gain access to the preschool.
 - A fence will be erected alongside the preschool and around the garden at the rear to prevent anyone using this facility when the preschool is closed. A gate will be installed to allow the preschool access to the field.
 - The lights to be installed will be of basic car park lighting.
 - Installation of a street light outside the social club. (to the left as you leave the building)
 - Move the bank back again outside the social club to gain more parking spaces.
 - Consider the drainage near the sleeping policemen.
- JS will continue to liaise with Dawnus and report back.
- e. CCN/Website. - JD has added more photographs and is continuing to make alterations to the website.
- f. Community Hall – Mrs Morris raised concerns regarding lack of parking, The football tournament will shortly be over so hopefully this will alleviate the problem. **Clks note:** Contact Mrs Morris. Done 21/7/11

Item 12 Agenda items for next meeting

Pavement between coal yard and Roman Park

Item 13 Any other business

Mrs. Gummyery has been elected to join the parish council.

It was reported that weeds had not been removed from Ecroyd Park. **Clk note: Contact 4 seasons. Done 2/8/11**

RR asked if the gate at Roman park could be issued with new keys, as the parish council are unsure who has a copy. **Clk Note:** RR to drop keys off for clerk to retain and create a key list. Done

New handyman/ litter picker RS has sent his intention to leave this position. **ClksNote:** Place advertisement on notice boards and website. Done

JB queried whether planning permission was needed for the storage shed at the preschool. **Clks note:** contact Mrs. Pritchard and ask her to obtain advice. Done

AR asked the parish council to issue a letter to Chris Gilmartin regarding the use of heavy vehicles over the culverts and causing damage to bridge at the community hall. **Clks note:** Send letter. Done 3/8/11

Item 14- Date of Next Meeting

21 Sept 2011

The Chairman closed the meeting at 10pm

Original signed

A ROUND

Distribution: All Councillors, Cllr Matthews. Clk (for Minute folder), Parish Website