

MINUTES OF AN ORDINARY MEETING OF THE CREDENHILL PARISH COUNCIL HELD IN THE YOUTH AND RESOURCE CENTRE ON 21 JUL 10 AT 7.30 PM



Credenhill Parish Council

Present:

Mr A Round (AR) (Chairman), Mrs D Daw (DD) (Vice Chairman)

Mr J Beavan(JB), Mr R Shutt(RS), Mrs D Pullen (DP), Mr J Daw (JD), Mrs C Lloyd (CL), and Mr J Spreckley (JS) (Parish Councillors)

In Attendance

Lesley Bythell	Parish Warden
3 members of the public	
Mr C Lippett BEM (Clk)	Parish Clerk

Item 1 Apologies/Disclosure of Interests

Apologies A Slater, Mr Bob Matthews, West Mercia Police

Item 2 Visiting Speakers

a. Lesley Bythell (Parish Warden) Reported on the progress she had made since her appointment, she advised that her active involvement in the community had been frustrated by a delay in clearance from the CRB check. Lesley informed the council that she had completed several training courses and currently has 8 very active clients who require daily attention. Her profile and a brief description of the service she provides has been published in the CCN and on the Parish website, she has made contact with local doctors, practice nurse, and family's officer in the nearby military garrison. She is attempting to organise a coffee morning in conjunction with Headway and is looking to book the skittle alley in the Social Club to hold an event. On completion of her presentation the Chairman thanked her for her work and offered to help in any way to promote the service she provides around the village.

b. CSO Dean Wall had contacted the Clk prior to the meeting and reported that no instances of crime or anti social behaviour had been logged since the last meeting. .

Item 3 Public Questions

a. Mrs Tina Pritchard (Playschool Manager) advised the council that approval had now been received for funding to replace the existing fire door, the floor in the main playschool room and the construction of a "A Garden Inspiration" at the rear of the building. If parish council approval was received, the work would commence late August and would take approximately 3 weeks to complete. She produced a plan which was distributed to council members showing the design of the garden, several questions were raised regarding design detail. Following a proposal by DP seconded by JD it was **resolved** that approval is given for the improvements to be undertaken and that the Clk is nominated as the project officer to monitor the quality and progress of the work.

b. Mr Drew expressed his concern about the apparent low profile publicity and lack of notice for the presentation in the Community Centre on 3 Aug 10 regarding affordable housing in Credenhill. The Clk advised that a notice had been placed in the CCN and on the Parish website but the responsibility for publicity lies with Herefordshire Council.

Item 4 Minutes of Previous Minutes :

Following a proposal by DP by seconded by RS, it was **resolved** that the minutes for the meeting on 16 Jun 10 are accepted as a true and accurate record of the proceedings.

Item 5 Matters arising from Previous Minutes. (From the meeting on 16 Jun 10) None

Item 6 - Financial Report

a. Authorisation of following payments from Parish Funds:

PIP Printing (CCN)	£ 318.95
R Rose (Grass cutting)	£ 325.00
C Lippett (Parish clk)	£ 244.26
C Stanton (Handyman)	£ 388.00
Credenhill Community Centre (Electricity consumption Play group)	£401.00

Following a proposal by CL seconded by JB , it was **resolved** that the above payments are made from parish funds.

b. Income since last meeting

Payment from ESG for boreholes	£1,250.00
Rent for playschool	£ 456.00
Football ground hire	£ 25.00
CCN Adverts	£ 192.00

c. Balance of parish Fund £14,460.26

Item 7. Business arising from correspondence received since last meeting.

- a. Following considerable requests, a breakdown of the costs involved for the OAP party in the Social Club in Dec 09 had been received from the Social Club secretary. The Clk read out the contents of the summary, no follow up action was deemed necessary at this time.
- b. The Chairman had received an invitation to the 50th anniversary of the formation of the SAS regiment at the nearby Hereford garrison on 14 Aug 10. The Chairman undertook to notify the details of those attending to the garrison.
- c. A letter has been received from Herefordshire Council regarding Target Place Shaping Consultations indicating that the consultation process in Hereford would begin in Sep 10.
- d. A letter had been received from Herefordshire Council indicating that the Parish Council would need to re-elected in May 2011. The Clk was tasked to ensure that the necessary arrangements are in place to ensure that all the paperwork is completed in timely fashion.
- e. Booklet received from Herefordshire Council cataloguing events for Children in Herefordshire during the summer period.

Item 8 Repairs for Community Hall

DD read out various quotes that had been received from the Community Hall Committee regarding replacement of the boiler (in the kitchen), refurbishment of the gents and ladies toilets and kitchen. After discussion, the council agreed that it would be appropriate to pay a proportion of the costs for the replacement of the boiler as this was a pressing health and safety requirement, they also decided that the quotes for the toilets and kitchen would be reconsidered when the Community Hall committee had fully explored the possibility of funding, this could only be achieved if the lease for the building was completed (Currently with their solicitor awaiting finalisation). The council decided that the Clk was to write to the Community Hall Secretary indicating that they were prepared to make a contribution to the cost of replacing the boiler providing that the lease is completed, and that other requirements would be reconsidered when funding opportunities are investigated. **Clks Note.** Done 22 Jul 10

Item 9 Emergency Contingency Plan

Following an initiative by Herefordshire Council, JD reported that they were encouraging Parish Councils to consider putting together a Contingency Plan to co-ordinate resources in the village in the event of an emergency, (flooding, loss of power etc). He outlined several ideas and suggested that the requirement is "brainstormed" (might be worthwhile incorporating the help of people in the village) and come up with a draft plan for consideration at the Parish Council meeting in Sep 10,

Clks Note. Included as an agenda item at next meeting

Item 10 Working Group Reports.

- a. Roman Park The Clk reported that some of the wooden surrounds of the climbing frame need replacement. It was agreed that a quote is obtained from the handyman for this task to be completed. **Clks Note.** Handyman informed 21 Jun 10. The Chairman informed the council about the arrangements for the booking of the football pitch.
- b. Footpaths CL reported that a stile on the footpath at the end of Mill Lane needs attention - JD to investigate.
- c. Lease The new lease for the Community Hall is currently with their solicitor (see item 8 above)
- d. Planning The council had no objections to the planning application submitted for the building of an extension at 6 Ecroyd Park.
- e. ESG The Clk informed the council that an offer had been made from ESG to provide a new portacabin in the Roman Park in exchange for the land and access they required to complete the Credenhill element of the flood alleviation scheme. The portacabin (a considerable improvement on the existing facility) will be provided with water, electricity and drainage; the planning application will seek permission to locate the structure at the councils preferred position. JB indicated that the lack of a designated ladies toilet in the portacabin may possibly affect future development of the building using possible grants, after discussion it was agreed that this point would not be pursued with ESG. JB also requested that a written statement is received indicating that any damage to the culverts under the approach roads would be repaired on completion of the project. It was also agreed that the cost (£477) of the additional work undertaken by the Clk on this project would be requested as part of the agreement. The Clk advised that as part of the offer the Council would need to withdraw its objections to the Compulsory Purchase Order which will be subject to a public enquiry on 4 Aug 10. After further discussion and following a proposal by RS seconded by CL it was **resolved** that the offer (incorporating the points raised regarding the culverts and clks pay – see above) is formally accepted and that the Councils objection to the CPO is withdrawn. **Action:** The Clk, in conjunction with our agent (Andrew Lyke of Sunderlands & Thompsons LLP) is to instigate the necessary arrangements to finalise the agreement. **Clks Note:** In hand
- f. CCN/Website CL reported that there were problems connected with placing photographs on the website and she was investigating the method and cost to overcome the problem. JB posed several questions regarding the requirement and indicated that in his view a website could be provided at a considerably reduced cost, the council generally did not have the knowledge to understand the technical aspects of website development and invited JB to take over the management of the website, which he declined. It was agreed that CL would undertake further research on the requirement (assisted by JD if necessary) and report at the next meeting. **Clks Note.** Included as an agenda item.
- g. Community Hall Nothing to report.

Item 11 Agenda items for next meeting

Emergency Planning Meetings (Mr Daw to lead)
Website Development (Mrs Lloyd to lead)

Item 12 Any other business

a. JB raised observations on the recent spraying (weed control) of village streets and the requirement to trim the parish hedges. The Clk advised that spraying was undertaken as part of the contract with 4 Seasons Groundcare and that the parish hedges would be trimmed by Barrels during the first 2 weeks in August, some hedge cutting had already been undertaken by the parish handyman for safety and practical purposes. The Chairman also raised the requirement to trim the hedge opposite the school, noted by JS.

Item 13 Date of Next Meeting

15 Sep 10

The Chairman closed the meeting at 9.42

Original signed

A ROUND
Chairman
15 Sep 10

Distribution: All Councillors, Cllr Matthews. Clk (for Minute folder), Parish Website