

MINUTES OF AN ORDINARY MEETING OF THE CREDENHILL PARISH COUNCIL HELD IN THE YOUTH AND RESOURCE CENTRE ON 22 June 2011



Credenhill Parish Council

Present: Mr A Round (AR) (Chairman),
Mr J Beavan (JB), Mrs D Pullen (DP), Mr R Shutt (RS), Mr A Slater (AS), Mr J Spreckley (JS) Jeremy Daw (JD) (Parish Councillors)

In Attendance

Mr B Matthews District councillor
Mrs J Everall (clk) Parish clerk
1 member of public

Item 1 Apologies/Disclosure of Interests

Mrs.I Thomson, Mrs E Moore (Parish councillors) Mrs D Daw, (vice chairman)

Item 2 Visiting Speakers

1. District councillor Bob Matthews.

- Reported the footpath from Stretton Sugwas is ongoing this should commence end of this year beginning of next.
- Also reported, following on from the planning application on The Gables in station Road that funding from the 106 issue has been agreed £4,000 for a bus shelter within the village and £1,000 for the school.
- St. Marys School have been working with Cllr Matthews and CSO Dean Wall to improve the children's road safety awareness.
- The new cattle market at Stretton Sugwas is nearing completion, more details to follow.

2. West Mercia Police although no West Mercia Police representative was available, the following report was forwarded to the Clk:
Between Saturday 11th June and Sunday 12th June a vehicle parked in Trenchard Avenue has been damaged, The side mirror was smashed and left hanging off by the wires.

Any problems with Scooters acting in an anti social manner please call them in and record the incident.

3. Barbara Symonds Village Warden

Barbara gave a short talk on the role of a village warden. She explained that her main commitment was to be a "good neighbour" and that included help with shopping, healthcare, transport to or from hospital. Also, to advise on financial matters such as paying bills, completing forms or writing letters. The Red Cross can access a wealth of information to help vulnerable people in their own homes. The parish council wish to give Barbara their full support and suggested an advertisement be placed on the parish website and in the CCN. **Clks note:** Email Glenda (CCN) with contact details, done 23/6/11

Item 3 Public Questions

none

Item 4 Confirmation of Previous Minutes

Following a proposal by DP seconded by RS it was **resolved** that the minutes for the meeting on 18th May 11 are accepted as a true record of the proceedings.

Item 5 Matters arising from Previous Minutes

- Electric supply at community hall. As requested at the last parish meeting the clk has downloaded an application form from e.on to request a quote for a new cable and meter to supply electricity direct to the preschool. However, the form will require an input from an electrician as the information required could not be given from the parish council. Concerns were raised, at the time and costs involved in separating the electricity supply. The parish council agreed the best course of action was to read both meters as a bill is produced thus giving a fairer bill to both users.
Clks Note: inform the community hall of decision. Done 27/6/11
- Rs is to complete a regular reading of the water meters at the social club, community hall and preschool, this has begun but the meter at the hall needs to be checked by a plumber to ensure it is running correctly **Clks note:** contact plumber and arrange meeting. Done 11/7/11
- High Ground Maintenance- Despite telephone calls from the clk, areas of Roman Park and the preschool had still not had the weeds killed to a satisfactory standard. **Clks Note:** contact HGM and discuss. Done 6/7/11

Item 6 Financial Report

The Clk reported the following:

a. Payment

Signit	£144.00
R Shutt	£328.00
R Rose	£325.00
J Everall (Clk)	£435.99
D.M. electrical	£663.00
Pip Printing	£286.96
Community hall electric	£401.00
C Lippett	£50.00
<u>Total:</u>	<u>£2633.95</u>

Following a proposal by JS seconded by JD was **resolved** that the above payments are paid from parish funds

b. Income Since last meeting

Preschool rent	£684.00
<u>Balance of accounts</u>	<u>£12,929.00</u>

As proposed by CL and seconded by RS on the 22nd March 2011 a payment of £166 is to be made to the community hall and the church. This was requested by DD for fundraising as part of the village fete. This payment will be included in next month's meeting.

Clks Note: raise cheques done 4/7/11

Item 7 Dog fouling/prohibited exercising of dogs on Roman Park.

RS reported on the increase of dog fouling and use of Roman Park. The dog warden had been contacted to deal with individuals exercising their dogs on Roman Park an exclusion zone and also to address the dog fouling problem within the village. The warden has visited the village but did not witness either. He will continue to visit Credenhill and will report to the clerk any incidents.

The clk has contacted Hereford council to obtain more dog fouling signage. Also, research signage for Roman Park gate stating the £80 penalty for Order 4 dog exculsion. **Clks note:** Email received (23/6/11) stating all supplies have now been used further signs are available to buy. Clk to obtain prices and report back. Contacted 1/7/11

Item 8 – Footpath from Stretton Sugwas

Discussed under visiting speakers item 1 a.

Item 9 – Changing Rooms on Roman Park

JS reported that the work will commence on the temporary changing rooms shortly as discussed at the meet the contractor event recently. However, a letter has been received from Amey with concerns over the existing sewer being very deep at the proposed connection and would require a road closure of approximately 3 weeks. As a result they have suggested a septic tank to be installed near the new changing room site. The chairman and JS both agree the septic tank is not suitable. **Action:** JS will contact Amey and report back.

Item 10 – Resurfacing of Community Hall/ social club car park

The parish council has received Notice to Treat and Notice to Entry these forms need to be completed and returned by 11th July 2011.

Action: JS to complete and return one form and retain a copy on file.

Amey have agreed to resurface the entire car park at the community hall/ social club. This has been secured by JS efforts. Amey also confirm that 4 lighting columns will replace the current lights.

JS stated he is now in possession of a list of defects at the community hall.

JB told of his concerns over “the finishing touches” at the site. It was agreed that AR, JB, RR, would met to discuss these points. **Action:** send copy of list to clerk, to be forwarded to all councillors.

Item 11 – 3 Month review of parish clerk

The chairman stated the new clerk has now completed 3 months. No concerns were raised over her ability to fulfil the role.

Item 12 Business arising from correspondence received since last meeting.

a. Navigus Planning. An email was received from Navigus Planning stating that for a fee of £50 per year this company would advise the parish council on such matters as producing a neighbourhood plan and the emerging roles of the parish council. The parish council felt this was not needed at this time.

b. Charter between parish councils and Herefordshire council. A 13 page document was sent via email from Lynda Wilcox at HALC. The clk suggested this be discussed at next meeting.

c. Preschool rent review. The letter was received on the day of the parish meeting and more time is required to consider its content.

Clk note: include on Agenda at next meeting.

d. Post office. A letter from Nigel Parry stating the closing date for Credenhill post office is the 3rd September 2011. He also comments on the post office finding a suitable alternative for the village such as Outreach services or a post office local service run alongside an established shop. AR suggested the community hall as a possible site and asked for Mr. Parry to be invited to next month’s meeting. Clk Note: Contact Mr. Parry with meeting date. Done: 24/6/11

Discussion followed on Mrs. Lloyd resigning from the parish council. The chairman expressed his gratitude for all the work undertaken by Mrs Lloyd. JD has agreed to be tasked with the website and Glenda Hind will continue to manage the CCN. Glenda asked the council via email if a reduction on the advertisements in the CCN was possible, the parish council refused this request. **Action:** JD to contact Glenda with reference to advertisements in the CCN. Look at changing the format.

e. Bus Network Review. A public consultation runs from 17th June to 15th July on Herefordshire’s subsidised bus network. Herefordshire council may need to consider the reduction or withdrawal of some services. It is vital that they receive feedback from our community. The questionnaires are available on line at www.herefordbus.info. **Clks note:** Display on notice boards, CCN and website. Done 24/6/11.

Item 13 Reports (updates) concerning the working groups within the Parish council

a. Roman Park. **Clk Note:** to contact John Watkins (Dudley fencing)for updated quote. Done 4/7/11

b. Footpaths. Nothing to report.

c. Planning. East Cottage – parish council have no comments to make on this application.
Clks Note: Return form to Mr Dugdale. Done 23/6/11

d. ESG (Hereford Futures). Discussed under item 9 and 10.

e. CCN/Website. Nothing to report.

f. Community Hall The chairman has requested a letter be sent asking the hall user’s to remove rubbish at the rear of the property.
Clks note: send letter Done 1/7/11

g. Bmx track The chairman has regretfully decided not to continue with the plans for a BMX track at Roman Park due to a lack of support.

Item 14 Agenda items for next meeting

Playgroup rent

Post Office

Item 15 Any other business

Mr Rose has been elected to join the parish council.

It was reported that weeds had not been removed from Ecroyd Park. **Clk note: Contact Amey. Done 1/7/11**

JB queried the owner of a van parking opposite the junction at Mill Lane. **Clk note: Refer to CSO Dean Wall. Done 28/6/11**

Item 17- Date of Next Meeting

20th July 2011

2.

The Chairman closed the meeting at 9.15pm

Original signed

A ROUND

Distribution: All Councillors, Cllr Matthews. Clk (for Minute folder), Parish Website

3.