CREDENHILL PARISH COUNCIL
MEETING HELD ON
Wednesday 21st May 2014 at 7.30pm
AT THE YOUTH AND RESOURCE CENTRE, CREDENHILL
M I N U T E S

PRESENT Councillors Jason Davies, John Bevan, Ray Rose, Andrew Slater, Adrian French, Erin Allen, Dot Pullen, Jenny Stewart, Brian Davies

ALSO Sophie Glover (Parish Clerk) 1 Parishoner Cllr Bob Matthews came from 8.30 to 9.30pm

1	**To accept apologies for absence** James Sprekley, Paul Burridge, Adrian Eastick	
2	**To receive declarations of interest** None	
3 3.1	**Open discussion/public forum** Presentation from guest speaker: Street Chance	
3,2	**Report form District Councillor – Bob Matthews** Planning BM said that the shed on Station Rd was still under review by the planning dept, the feeling was that it was so visible that there might be a problem with it staying there. He mentioned that the Trenchard Av appeal had been refused. Magna Castra farm, the planning officer still concerned about the drainage issues, but these were on going, as were the landscaping and footpath issues. Roads Station Rd at the Junction is due to be resurfaced this financial year. Parish Issues the new fence at the Kindergarten is legal, and is supported by the police with regard to protecting the children. Planning enforcement are looking into it though as it has caused a number of complaints. The suggestion of a 20mph zone outside the school is thought to be unlikely to happen.	
3.3 3.4	**Report from PCSO Dean Wall** Sent electronically **Public comments / questions** Parishoner was present to comment about item 9 on the agenda	
4	**Acceptance of mintues of the April Minutes** Proposed: Erin Allen Seconded: Adrian French	Clerk to put on website
5	**Action points from previous minutes** Fencing on Roman Park – Work going well, will stop for half term and resume on Monday 2nd June. Imagination Station Lease – They currently have a copy to look through and will meet with the Clerk to look at utility bill costs on 2nd June.	Clerk to meet

	Tarmac on Station Rd – resurfacing from Roman Park to Roman Rd started on 21.5.14, work at the other end of the road will happen in the next 12 months. Shops Car park – notice went into CCN to say land was not the Parish Council's, Chair asked BM to look into it further. Access to Roman Park – Clerk has been informed that the BB price is their best quote, and it was confirmed that the PC could look for outside contractors to do the job. Street Light at junction of Station Rd and Mill Lane – Bruce Evans at Herefordshire Council confirmed that the light will be replaced (Told BM on 21.5.14)	Bob Matthews BH will get a quote. Clerk to talk to area liaison at BB
6	**Business rising from correspondence/information sheet** Letter from ST Mary's ref fence at the Kindergarten – Cllr Matthews has been involved with this problem, he told the meeting that the CPSO supported the fence in that it gave the children in the Kindergarten privacy, however, planning enforcement officers were looking further into the issue. Letter from Mr Lippett ref the web site – The Chair had spoken with the current web master, and had been told that he would be stepping down from his duties shortly. Jenny Steward offered to take over the role, this was agreed unanimously, and the Chair will link both people together to get the website management handed over, so that hopefully Mr Lippetts concerns about outdated documents on the site can be addressed. General; Clerk was asked to reinstate the Actions Column to the minutes, and to add 'Any other business' to the agenda. This was proposed by JB and seconded by RR.	AS offered to photo the fence and send the picture to Kelly Gibbons. Chair to introduce webmaster and JS Clerk to make the changes.
7	**Neighbourhood Plans** AS reminded the group that the PC had sent a survey round the residents, and the response had been that most residents were in favour of doing a Neighbourhood Plan. The Chair said that doing nothing means that the parish would have to accept whatever planners decided in the future. Following a vote in favour of registering Credenhill as a designated Neighbourhood Plan area, 5 Cllrs were in favour and 1 was against it was resolved to go ahead and register.	Clerk to register the Parish.
8	**Bins** The Clerk informed the PC that Kemble Care had said that they did not want a bin placed on their grass. PC to consider where else to place the final bin. RR to consult with Mr and MRs Jones, who own a possible site for the bin opposite Oak and Elm. The one on Mill Lane location is to be confirmed with PB and AE, then Craig will put it in place.	RR to contact Mr Jones. Clerk to contact AE and PB.
9	**Grass cutting in public open spaces** AS told the meeting about the problem in Dovecote Lane with the grass on the public open space being very long. With BB saying that they would only cut it 3 times a year, AS was concerned that it was untidy and he was supported by a parishioner who	

	commented that it was a dangerous trip hazard now. BM told the group that grass was now a real problem all over the County. JB said that when the estate was built, the PC was approached to take over the land, and they said no then as it was owed by Herefordshire Council, it was their responsibility to look after it. A discussion followed where cllrs said they all looked after public grass in their own areas, and suggest that AS looked at the cost of getting it cut privately then getting the neighbours to contribute to the cost. BM said that at this time, people all had to help yourselves and your neighbours a little bit.	AS will take this forward himself.
10	**To note Contents of the information sheet/finance sheet**	
10.1	**Balances** Nat West: Current Acct: £ 500 Nat West: Business Reserve Acct £27001.47	
10.2	**Payments Requested**	
Cheques		
Clerks salary	**Payment for 40 hrs in April**	£ 400.00
Clerks Exp's		
Made up of:-	**Travel 27.20**	
	Office costs (B'band) 10.00	
	Stationary 30.78	
	Stamps 6.36	£ 74.34
Craig Powell	**Handyman @ £9/hr (0hrs)**	
	Cleaning @ £9/hr (3hrs) 27.00	
	Litter picking @ £8.50/hr (27hrs) 229.50	£ 256.50
Pip printing	**CCN**(agreed last month)	£ 406.20
H'frd Council	**Paper copies of planning aps**	£ 52.00
4 Seasons	**Grass cutting**	£ 288.00
Jenni Everall	**Preparing accounts for audit** (not authorised)	£ 135.50
Additional Cheque req	**Rees and Co** - Insurance	£ 1482.74
Direct Debits	Total Cheques	**£ 3,060.28**
H'frd Council	**Waste collection**	£ 108.42
Orange phone		£ 24.00
Welsh Water		£ 6.50
British Gas - Electrics A3904697	**Playing fields**	£ 61.71
A4033572	**Pre school**	£ 140.78
A4000455	**Car park lights**	£ 34.99
British Gas - gas	**Pre school (E)**	£ 200.00
H'frdshire UA	**Bins**	£ 46.54
	Payments to be made Proposed: BH Seconded: DP	

10.3	**Payments Received in April** Precept £8650 Football subs £ 70 Payment for ads £ 16	
10.4	**Requests for financial aid** Open village event: £200 Proposed: JB seconded: AS	
11	**Reports from working groups** Finance: Already covered Roman Park: Not present Planning: Covered Flood Alleviation Scheme: Clerk to keep chasing info on the culverts. Website and schools: Covered Community Hall: AF to pass the Cigarette bin info to them. Shops and Businesses: Covered	
12	**Receive Items for next agenda** None	
13	**Date for next meeting ; 18th June 2014**	

Meeting closed: 9.50pm

Signed:_____ The Chair

Date: _____