



Credenhill Parish Council

MINUTES OF AN ANNUAL OF THE CREDENHILL PARISH COUNCIL MEETING HELD IN THE YOUTH AND RESOURCE CENTRE ON 18 MAY 2011

Present: Mr A Round (AR) (Chairman), Mrs D Daw (DD) (Vice Chairman)
Mr J Beavan (JB), Mrs D Pullen (DP), Mr R Shutt (RS), Mr A Slater (AS), Mr J Spreckley (JS) Mrs I Thomson (IT)
(Parish Councillors)

In Attendance

Mr B Matthews District councillor
Mrs J Everall (clk) Parish clerk

Apologies/Disclosure of Interests

Mrs C L Lloyd, Mrs E Moore (Parish councillors)

Item 1 Previous minutes

Following a proposal by DD seconded by DP it was **resolved** that the minutes for Annual meeting held on 19 May 2010 are accepted as a true recording of the proceedings.

Item 2 = Chairman's Report

a The Year Quite a busy year, heavy involvement in the ESG (now Hereford Futures) flood alleviation scheme at the Community Site and finalisation of the lease for the Community Hall. Ongoing involvement in the provision of a cycle/footpath from Credenhill to Stretton Sugwas, more progress on adoption of sewers in Persimmon Housing estate.

b Organisation Thanks to the efforts of Colin Lippett I am pleased to report that the organisation of the Parish records, procedures and practices is now well established and documented. During the year we welcomed James Spreckley and Ellen Moore as co-opted members of the parish council, Colin Lippett finished his duties as parish clerk on 31 Mar 11 and was replaced by Jenni Everall.

c Financial matters Again I am pleased to report that account records for the parish are well organised and I am content that they are being efficiently managed by the Clerk and Financial Working Group. During the year the precept was increased by £800 (now £16,800), of significance was the fact that the income from the pre-school and football teams using the Roman Park had increased considerably. The balance of the Parish bank account as at 31 Mar 11 is £8,091.82 (Subject to audit)

d Significant matters

1. Following protracted negotiations with Hereford Futures, the Parish Team (John Beavan, Jeremy Daw and myself, co-ordinated by the Parish Clerk) finally reached a settlement for the provision and erection of a changing room in the Roman Park (to the value of £70,000) and also arranged for improvements to be made at the Community site involving, resurfacing of the car park, a new pavement, new street lights, new fencing and a new pedestrian entrance gate to the parish compound. During detailed negotiations we were represented (very effectively) by Andrew Lyke of Sunderland and Thompson's. (Pleased to report that his fees were paid for by Hereford Futures). These improvements are very welcome and can only enhance existing facilities.
2. Our village warden resigned during the year, a replacement was found but unfortunately decided not to take up the offer of employment. The Red Cross are undertaking further recruiting action.
3. The Parish Council instigated enquiries into the adoption of sewers on the Persimmon Housing estate by Welsh Water. This has been a lengthy process; the parish clerk pursued this requirement at frequent intervals. Hopefully the matter will soon be resolved.
4. Many negotiations were undertaken for the provision of cycle/foot path from the army garrison to Stretton Sugwas. At one stage it looked as if Herefordshire Council would abandon the scheme. Mainly through the intervention of Councillor Bob Matthews this was avoided and we have now been given assurance that the project will be completed during 2011. We are indebted to Councillor Matthews for his influential support on this matter.
5. I am pleased to report that the lease for the Community Hall has now been authorised and issued. My thanks to John Beavan for his involvement in the production of this long overdue document.
6. We have lodged a request with Herefordshire Council for a bus shelter and possible "pull-in" on the A480 at the traffic lights. There is no proposed start date for this project, but we are assured that it will be completed.
7. The following improvements have been funded by the council during the year:

A new fire protection board for the Youth and Resource Centre.
New play equipment for young children in Roman Park
Replacement of Electrical pump in the Parish Compound Cesspit
Contribution to replacement of boiler in Community Hall
Refurbishment of base of climbing frame in Roman Park (to meet ROSPA requirements)

e The way ahead

May I take this opportunity of thanking you all for your contribution over a very busy and worthwhile year, much has been achieved. I would also like to thank District Councillor Bob Matthews who has undertaken a lot of work on our behalf. I am delighted that all the existing parish councillors have volunteered to stand for the next 4 years and look forward to working with you all for the benefit of the Parish.

Item 3 Election of Chairman

AR indicated he was willing to fill the post of Chairman for a further 12 months, no other nominations were forthcoming. Following a proposal by DD and seconded by DP it was resolved that Andrew Round is elected to fill the position of Chairman of Credenhill Parish.

Item 4 Declaration of Acceptance by Chairman

The Chairman signed the Declaration of Acceptance of office in the presence of the council; the document was countersigned by the clk.

Item 5 Election of Vice Chairman

DD indicated that she was willing to fill the post of Vice Chairman for a further 12 months, no other nominations were forthcoming. Following a proposal by DP seconded by IT it was resolved that Dawn Daw is elected to fill the position of Vice Chairman of Credenhill Parish Council.

Item 6 Election of Representatives for Working Groups.

Working Group	Nominations	Brief description of Duties
Financial	John Beavan Dawn Daw Andrew Slater	The Finance Committee is responsible for regulating and controlling the finances of the council. In this capacity, the Finance Committee shall have the responsibility for approving new and implementing changes to existing procedures relating to the financial administration of the Parish.
Roman Park	Dorothy Pullen Dawn Daw Andrew Slater	Overall responsibility for the provision of the facility as a village amenity. Undertake regular inspections (at least once a month). Report any repairs that are required to Parish Clerk. Monitor the frequency and effectiveness of grass cutting. Liaise with village handyman to ensure that area is kept litter free Compile and put forward proposals for improving facility.
Lease	John Beavan Jeremy Daw	Keep in overview of the contents and accuracy of the leases for the Community Hall and Social Club, to liaise/contact professional bodies (Solicitors) etc to represent the views of the Parish
Planning	Andrew Slater Jeremy Daw	To analyse and investigate planning applications concerning Credenhill. Report results of investigations at Parish Council Meetings. Formulate the Parish Councils written comments for each planning application (for approval by the council)
Footpaths	Jeremy Daw Roger Shutt	Maintain records of footpaths and right of way within parish, Contacting Hereford County Council and land owners as required. Regularly inspect parish footpaths. (clear obstructions, ensure stiles/gates in safe condition) A strimmer is provided for use by the footpaths officer
CCN and Parish Website	Carol Lloyd Jeremy Daw	Editor of parish magazine (CCN). Act as webmaster for parish website
ESG	John Beavan Jeremy Daw James Spreckley	Liaison and negotiation with the ESG project team regarding the Flood alleviation scheme and in particular the element of the plan concerns new work on the community site at Credenhill.
Community Hall	Irene Thomson	Maintain a watching brief on community hall business, inform the parish council of any significant developments which could impact on the council

The chairman closed the meeting at 7.20 pm

A ROUND

Chairman

Date: May 2011

Distribution: All councillors, Cllr Matthews, Clk. (for Minute file)

