



MINUTES OF AN ORDINARY MEETING OF CREDENHILL PARISH COUNCIL HELD IN THE YOUTH AND RESOURCE CENTRE ON 19th APRIL 2017

Present:

Councillor Mr Andrew Slater Vice-Chairman (AS)
Councillor Mr Adrian French (AF)
Councillor Mr Ray Rose (RR)
Councillor Mr Terry Smissen (TS)
Councillor Mr Paul Burridge (PB)
Councillor Mrs Dot Pullen (DP)
Councillor Mr David Sherrard (DS)

Parish Council Clerk/RFO

Mrs Marion Scott.

Also Present

Mr Bruce Evans (Herefordshire Highways). Mrs C. Stenhouse (Credenhill Pre-School.) Ward Councillor
Mr Bob Matthews (left 8.30pm.)

The Vice-Chairman opened the meeting at 7.30pm

1.0 Apologies for Absence:

Chairman, Mr Andrew Round and Councillors, John Bevan, Mrs Emma Baxter and Dr. Richard Baxter had submitted their apologies that they would not be able to attend.
Locality Steward Mr. Mike Gill not present.
No presence for the local police.

2.0 Declaration of Interest & Dispensations

- 2.1 No declarations of interest received.
- 2.2 No applications for dispensations received.

3.0 Speakers - Opportunity for visiting speakers to address council.

3.1 Mr Bruce Evans. Up-date on Credenhill Road Safety Survey – Initial Overview.

- Results of the survey. Please note that the preliminary results of the survey are attached to the Minutes.

A statutory consultation was the next stage of the survey.

Many comments were made by the Parish Councillors:

- A480 more consultation needed with the Police – with the planning application at the Taste for Adventure Activity Centre, it made it more imperative for an extended 30 mph speed limit. Also endorsed by Mr. Bob Matthews.
- Had due consultation been made with the Bus Companies, bearing in mind that Raised Table v Road Humps were preferable (as previously bus drivers had suffered with back problems) and

the Government was no longer keen on Road Humps due to higher pollution levels. As endorsed by Mr. Bob Matthews.

- New surface was needed on A480 to Stretton Sugwas. Mr. Bob Matthews commented that this request had been put in 6 months ago.
- Any speeding reduction measures would be funded by the Military.

The Vice-Chairman thanked Mr Bruce Evans for coming to speak to the Parish Council. Please note that the preliminary results of the survey are attached to the Minutes.

3.2 Mr. Bob Matthews

- Comment made re road closure for funeral without any prior notification.
- Bus turning area – still awaiting money allocation.
- The footpath at East Cottage – ground investigation work would commence shortly.
- Access for the new site at The Taste for Adventure Activity Centre: Visibility space was not sufficient and engineering features should concentrate on reducing speed.

3.3 Mrs C. Stenhouse from Credenhill Pre-school gave an up-date.

- The Pre-School was now sustainable and performing well but was taking longer to reach its targets. There were currently 25 on the school roll and employed 2 members of staff.
- A request was made that the current level of rent payable be maintained and that a review be carried out 1st September 2017. Proposed by TS and seconded by PB.
- Mrs Stenhouse stated that she wished to start a Mums and Tots Group (non-profit making) as she wished to encourage mothers to attend and to bring in health visitors to advise on many aspects of child-rearing. An allotment was also requested to encourage the young children to gain knowledge of fresh fruit and vegetables.

Councillor RR asked that these requests be put in writing to the Parish Clerk so that the Council was aware of what was happening at the pre-school. Mrs Stenhouse agreed to this request, which would then be put to the Parish Council at their next meeting.

The Vice-Chairman thanked Mrs C. Stenhouse for coming to speak to the Parish Council.

4.00 Public Question Time - Opportunity for members of the public to raise issues or ask the Parish Council questions.
None raised.

5.0 Minutes

Following a proposal by DP and seconded by DS it was resolved that The Minutes of the Ordinary Parish Council Meeting held on the 15th March 2017, having been previously distributed were unanimously confirmed as true records, subject to amendment of the following:

AS stated - monies allocated for the social club car park (£12k) would reduce this balance. As this money had been spent some years previously, there was still a relatively high balance in the bank. Therefore the Minutes would be amended and signed at the next Meeting.

6. Financial Information:

Account balance 28 February 2017
Current account: £1,470.41
Reserve account: £17,914.17
Total bank balance: £19,384.58

Direct Debits

British Gas	28.43
British Gas	29.03
HFDS (Waste Collection)	118.30
Welsh Water (01.03.2017)	7.00
Total payments	£182.76

Payments received:

Rent (01.03.2017)	750.00
Credenhill Social Club	33.11
Credenhill Social Club	1.00
CCN Adverts	123.00
Total received	£907.11

Cheques to authorise:

C Powell	283.75
M. Scott PC/RFO (March)	284.00
M. Scott – Expenses	56.70
HMRC	71.00
Herefordshire Fire Prot. Services	106.91*
Herefordshire Fire Alarm Services	96.00*
Pip Printing	318.40
L. Harper-Smith (Up-date laptop service)	75.00
Total	£1,291.76

Vat reclaimed @ 20%

Debtors

Credenhill Community Hall £33.11

Rent £3500 (Note monies of £576.50 from sale of equipment (net) held by Parish Council.)

Closing balance £18,817.17 (Opening balance £19,384.58 - £567.41)

Community Account: £153.00

Community Reserve Account £17,914.17

Deposits – Credenhill Pre-School: £750.00. Chris Atkinson £465 for Roman Park re-instatement

6.2 Receipts. See above.

6.3 Invoices for payment. Following a Proposal by DP and Seconded by DS it was **resolved** that the above payments are paid from the parish funds.

7.0 Planning Applications Received

Planning application P171244 - Credenhill Park Wood, Credenhill. Proposal for two replacement boards identifying the location of the entrance to Credenhill Park Wood. The report from TS is attached to the Minutes.

Planning application P170188 - Taste for Adventure Activity Centre, Credenhill. Proposed Contractor's compound, involving engineering operations, access arrangements, demolition of all existing structures, fencing and associated buildings and works. TS had visited the two residents opposite and his report,

which has been attached to the Minutes were submitted to Herefordshire Planning. The main concerns being access problems and speeding above the limits.

8.0 To Receive Reports

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| i Community Hall | Nothing to report. AF expressed concern as he had been led to believe that the recharge for the car park lights was £112 per month. The Parish Clerk informed him that this was incorrect, and the charge was for the period 2 March 2015 to 1 April 2016. Grants to refurbish the toilets were being investigated. |
| ii Footpaths | Nothing to report. |
| ii Planning | Refer to Item 7.0. |
| iv Shops/Business | Nothing to report. |
| v Flood Alleviation Scheme | Equipment had been installed to monitor the water flow (1st stage). JB was informed that the culverts were too dangerous for personnel to check. |
| vi Schools | EB reported that she had asked the school to keep a record of parking issues but had received no feed-back from the school. |
| viii Roman Park | The matter of the damage to the fence by a resident from Glebe Close was brought up for discussion. The resident had been given permission to enter the park and to take down the fence for access, but not to have cut the fence. The matter to be fully discussed at the next Parish Council meeting. |

9.0 Diary Actions

9.1 RR stated that the Grass-cutting Contractor commenced work in April, but it was suggested that work should commence in March before the grass was too high. Recommended that 2018 season should start March 2018. The Parish Clerk was requested to walk around the village to check the areas that should be covered by the contract.

10.0 Business arising since last meeting

10.1 Up-date of play equipment at Roman Park. Concerns were raised that the equipment had still not been repaired. A proposal was made that Border Contracts Fencing be contacted, but concerns were raised that this would not meet ROSPA credentials and that the Parish Council could be liable for any accidents. It was proposed by TS and seconded by PB that the Parish Clerk go back to the original quote by Timberplay and that the pole be purchased, as the Parish Council had the available funds.

10.2 Proposed by RR and seconded by AF that Mr. Styles be contacted and the mole-hills be removed. .

10.3 Confidentiality of Parish Council e-mail streams raised by a Parish Councillor was noted, but no further action be taken.

10.4 Maintenance Plan for Lengthsman and P3 scheme. Noted.

10.5 Review of Expenditure for 2017/2018 to be submitted by the Parish Clerk before the next Ordinary Meeting.

10.6 Community Speed Watch. Please refer to Item 3.1, Mr. Bruce Evans - Up-date on Credenhill Road Safety Survey – Initial Overview.

10.7 Repair/replace of seat at bus stop at top of village. Proposed by RR and seconded by DS that Craig Powell be contacted to submit a quote for submission at the next Parish Council meeting.

10.8 Village group donations. No applications had been received, therefore no agreement was taken to make any donations.

10.9 Credenhill N.D.P. Up-date. Correspondence received from Stephanie Kitto, Neighbourhood Planning Officer, requesting an up-date on Credenhill NDP. DS discussed the merits of C.L.T. (Community Land Trust), which the Parish Council shall investigate further. The Parish Clerk was requested to contact Stephanie Kitto and inform her that a full discussion would take place at the next Parish Council meeting.

AOB

RR then raised AOB (Any Other Business) which was not on the Agenda. He stated that Informal communications and discussions could be brought up. He stated that the Social Club meter box had been damaged and that repairs should be carried out as quickly as possible. Proposed by RR and seconded by PB that the necessary repairs be carried out.

11.0 Confirmation of the Annual Meeting of the Parish Council followed by the next Ordinary Meeting, Time, Date and Venue for the next meeting

The next meeting was confirmed as **7.00pm** on 17th May 2017 to be held in the Youth and Resource Centre.

The Vice-Chairman declared the meeting closed at 9.47pm
Councillor Mr Andrew Slater Parish Council Vice-Chairman

Signed.....

Date.....