



MINUTES OF AN ORDINARY MEETING OF CREDENHILL PARISH COUNCIL HELD IN THE YOUTH AND RESOURCE CENTRE ON 15th MARCH 2017

Present:

Councillor Mr Andrew Round Parish Council Chairman (AR)
Councillor Mr Andrew Slater Vice-Chairman (AS)
Councillor Mr Ray Rose (RR)
Councillor Mr John Bevan (JB)
Councillor Mr Terry Smissen (TS)
Councillor Mr Paul Burridge (PB)
Councillor Mrs Dot Pullen (DP)
Councillor Mrs Emma Baxter (EB)
Councillor Mr David Sherrard (DS)

Parish Council Clerk/RFO

Mrs Marion Scott. Not present. The chairman asked Councillor TS to take notes of the meeting.

Also Present

Mrs Liz Merrick, Governor of St. Mary's School.

The Chairman opened the meeting at 7.30pm

1.0 Apologies for Absence:

Councillor, Adrian French had notified the Parish Council at the previous meeting that he would not be able to attend. No other apologies were received.

Locality Steward Mr. Mike Gill not present.

No presence for the local police.

2.0 Declaration of Interest & Dispensations

2.1 No declarations of interest received.

2.2 No applications for dispensations received.

3.0 Speakers - Opportunity for visiting speakers to address council.

3.1 Mrs Liz Merrick, a School Governor at St. Mary's Primary School, Credenhill, addressed the Parish Council regarding the proposed changes to the School when the Headmaster retires in the latter part of the year. Listed below are the points discussed.

- It is the Local Authority's agenda to encourage schools to work together in groups with one Head Teacher working between the two. The main reason has been brought about the reduction in funding.
- It was decided that they need a 5 year protection plan by joining a federation – which means joining with other schools. Discussions have taken place with other schools, but a decision has been taken to join with one other school. The Head Teacher would work on a 50:50 basis between the two schools.

- There has been a discussion with The Church, School Governors and parents and in general most are in agreement with the proposal.
- JB enquired if The Church was happy with the changes and he was informed yes.

The Chairman thanked Mrs Liz Merrick for coming to speak to the Parish Council on behalf of the school.

4.00 Public Question Time - Opportunity for members of the public to raise issues or ask the Parish Council questions.

None were raised.

5.0 Minutes

Following a proposal by DP and seconded by AS it was resolved that The Minutes of the Ordinary Parish Council Meeting held on the 15th February 2017, having been previously distributed were unanimously confirmed as true records and signed by the Parish Council's Chairman.

6. Financial Information:

Account balance 31 January 2017
 Current account: £1,631.10
 Reserve account: £17,913.87
Total bank balance: £19,544.97

Direct Debits

British Gas	28.97
British Gas	31.74
Welsh Water (01.02.2017)	7.00
Total payments	£67.71

Payments received:

Rent (01.02.2017)	750.00
Interest (January)	0.16
Interest (February)	0.14
Total received	£750.30

Cheques to authorise:

C Powell	231.63
M. Scott PC/RFO (February)	172.00
M. Scott – Expenses	35.95
HMRC	43.00
Pip Printing	318.40
MW Pullen (Repairs Shower)	42.00*
Total	£842.98

Vat reclaimed @ 20%

Debtors

Credenhill Community Hall £33.11
 Credenhill Social Club £33.11
 Rent £3500 – See Note

Note: The Initiative Centre Station Road CIC was dissolved by Companies House 24.01.2017. Therefore, £3500 written off less £576.50 from sale of equipment.

Closing balance £19,384.58 (Opening balance £19,544.97 - £160.39)

Community Account: £720.41

Community Reserve Account £17,914.17

Deposit – Credenhill Pre-School: £750.00

6.2 Receipts. See above.

6.3 Invoices for payment. Following a Proposal by DP and Seconded by DS it was **resolved** that the above payments are paid from the parish funds.

The following comments were made:

AS stated that the Parish Clerk was concerned regarding the relatively high balance on the Account. There would be outstanding bills to pay for the repairs to the play equipment at Roman Park. However, monies allocated for the social club car park (£12k) and (£5K) for Roman Park would reduce this balance.

Amendment made 19 April 2017 as follows: The monies allocated for the social club car park (£12K) had been spent some years previous.

RR mentioned that there was still no up-date on the standing charge from British Gas and had other suppliers been contacted. Also a letter should be sent to the Social Club regarding the outstanding debt.

A discussion took place regarding the outstanding debt from Imagination Station as it had been wound up by Companies House. It was decided to carry forward the outstanding debt and the balance from the sale of equipment as it was believed that the Directors were still under investigation.

7.0 Planning Applications Received

Planning application P170029/A – Retrospective planning consent for Advertisement Consent. TS has written to Planning expressing concerns of the Parish Council that the new lighting on the signage is left on all night, which is causing light pollution to the residents opposite and the occupants in the flats above. RR reported that this condition was now being adhered to.

Planning application P170449/fh Station Cottage. Proposed alterations, improvements to front porch, side passage and rear extension. TS had visited the neighbours on both sides and neither had voiced any concerns and supported the application. The Parish Council was happy to support the application.

Planning DMS/110494/F – Temporary planning permission for the portacabin changing rooms at Roman Park had expired 19.04.2016. The Parish Clerk was requested to action this application.

8.0 To Receive Reports

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| i Community Hall | Nothing to report. |
| ii Footpaths | PB explained that there were concerns regarding the steps leading up Roman Way. The owner of the strip of land that the steps rise on is unknown and the Woodland Trust has concerns using voluntary help because of Health and Safety concerns. The Woodland Trust shall be contacted for further information. |
| ii Planning | Refer to Item 7.0. |
| iv Shops/Business | Nothing to report. |
| v Flood Alleviation Scheme | Nothing to report. |
| vi Schools | EB stated that there are concerns at St. Mary's Church School regarding the parking at the top of the hill next to the main entrance. It was suggested that yellow lines each side of the zigzag lines may solve the problem. |
| viii Roman Park – General | Tony Baldwin to work out the cost of repairs to the play equipment. |

PB stated that the contractor for the Grass-cutting should have a Health and Safety Policy, a copy of which should be held by the Parish Council.

9.0 Diary Actions

- 9.1 Confirmation of Grass-Cutting and Hedge-Cutting Contracts.
- 9.2 Fire Alarm and Emergency Lights at Youth Centre quote be accepted. Proposed by PB and seconded by DP that this be accepted.
- 9.3 Pre-School Contract to be discussed at the next Parish Council meeting.

10.0 Business arising since last meeting

- 10.1 Up-date of play equipment at Roman Park to be discussed at the next meeting.
- 10.2 Mole Catcher to be discussed at the next meeting.
- 10.3 Condolences to be sent to the family.
- 10.4 Maintenance Plan for Lengthsman and P3 scheme to be discussed at the next meeting.
- 10.5 Review of Expenditure for 2017/2018 to be discussed at April 2017 meeting. Noted.
- 10.6 Community Speed Watch. Noted.
- 10.7 A letter was received and read out by The Chairman regarding alleged activity on private land neighbouring Mr. Walker and the Parish Council is to write to him to inform him that if he has concerns in the future he should contact the police. His letter would be kept on file.
- 10.8 Following items to be discussed at the next Parish Council meeting:
 - Repair/replace seat at bus stop at the top of the village.
 - Discuss Village Group donations – Scouts, Guides and Church.

11.0 Confirmation of the next Ordinary Meeting, Time, Date and Venue for the next meeting

The next meeting was confirmed as 7.30pm on 19th April 2017 to be held in the Youth and Resource Centre.

The Chairman declared the meeting closed at 9.00pm
Councillor Mr Andrew Round Parish Council Chairman

Signed.....

Date.....