

**Minutes of an ordinary Parish Council Meeting for Credenhill Parish Council
Held in the Youth and Resource Centre on 19th March 2014**



Credenhill Parish Council

Present: Mr. JDavies (JD- Chair)

Mrs D Pullen (DP), Mr B Harris (BH), J Beavan (JB), Paul Burridge (PB), Mr. A Eastick (AE), Adrian French (AF), Ray Rose (RR), James Spreckley (JS) (Parish Councillors)

In Attendance

Mr B Matthews (BM- Vice Chair) - District councillor PCSO Dean Wall

Mrs Sophie Glover (clk) - Parish clerk

3 Parishoners

Meeting opened at 19.30

Item 1: Apologies

Mrs Erin Allen, Mr A Slater

Item 2: Disclosure of Interests

B Disclosures of interest – Adrian Eastick (3.1) and Paul Burridge (3.1).

Item 3: Open discussion/ public forum

3.1 District Councillor Bob Matthews:

• **Cross Farm:**

Clr Matthews thanked PB for coming to the Committee Meeting and for his support. He confirmed that all of the Section 106 money will be used to solve the highway problem previously identified.

• **Magna Casta Farm:** BM and PB to have a meeting with the planning officer about the farm, Kentchester have also expressed an interest in a councillor attending.

• **Mill Lane:** Discussions are still ongoing with Balfour Beattie.

• **Pot holes:** Balfour Beattie have been out to see the pot holes in the area and in particular the ones in Trenchard Avenue. They have been requested by BM to complete the work as soon as possible.

• **Balfour Beatty:** Have submitted a quote for doing the work at the entry to Roman Park, it is £3,000 more expensive than Amey quoted for the same job. Clerk to write to find their best price, and to ascertain if we can engage our own council authorised contractor to do the job?

• **Issues for Herefordshire Council:** The Cllr has raised the broken kerb, the pavement on the a480 and the broken streetlight with HC, and he will report back to RR.

• **Trenchard Av:** Has launched a planning appeal against the earlier decision.

• **Mill Lane:** The Cllr and PB met here with the residents. HC have cancelled all placements of speed humps, so there will be no assistance from this quarter, however, PB has confirmed that he and other residents will put in humps or gates at the point that the lane becomes private, and HC have confirmed that this is at the entrance to Mill Farm. Clr M thanked PB for his intervention.

DP asked the Cllr to look at getting the drains opposite Bridge Cottages cleaned out, the rest of the drains in the area were done recently, but these were missed out.

3.2 PCSO Dean Wall

Had nothing to add to his electronic report, but asked if the PC had any issues to raise. AE mentioned a dog that has been chasing cats in the village, he believes one cat has actually been killed so far. BH brought to the PC's attention the problem of parking preventing the bus getting through the village. The PCSO will take this forward, looking particularly at the 10 meter rule – no parking near junctions.

Item 3.3 Public Questions – A parishioner asked Cllr Matthews and the PC for their help in solving a flooding problem at her property in Eckroyd Park. AE will go and assess the situation and Cllr Matthews is already aware of the problem. They will get Balfour Beatty to give the matter further consideration.

Item 4: Confirmation of Previous Minutes

AF confirmed that he had sent appologies at the January Meeting.
The minutes were agreed unanimously, and signed by the Chair.

Item 5: Action Points from Previous Meeting Covered elsewhere on the agenda unless:-

9. Roman Park Archaeology study. AE will need to hand over the keys to the organiser to give access to the WC's. The project have agreed to pay for these to be cleaned each day, and the Chair will give an idea of how long should be allocated for this to be done. The Clerk has been asked to look through her contract of employment and it was signed by herself and the Chairman.

Item 6: Quotes for grass cutting

RR looked at the figures and suggested that 4 Seasons were given the contract. A further meeting needs to happen on site with 4 Seasons, RR and Clerk present to confirm work required. Clerk to contact all tenders to confirm that they were unsuccessful, and prepare 4 Seasons contract for the meeting.

Item 7 : Business rising from correspondence received/info sheet

Re-tarmacing Station Rd Clerk to write to Richard Ball, the Assistant Director to find out when resurfacing of Station Rd is going to happen.

Imagination Station had asked the PC if they could erect a post outside the kitchen to help put up a screen to hide the bins, and they wanted to move one of their signs, but the PC felt that as they were in the process of getting a new lease sorted out, they would rather wait until this was done before considering either of these ideas.

Item 8: Reports from working groups

Finance

The bank balances were reported and confirmed.
The cheques to be paid were reported.
Monies received were reported.
There were no applications for financial support.

Finance items: John Bevan and Ray Rose

- The Finance Group confirmed that payments should only be made if/when authorised by the PC and on the agenda.
- Monthly finance report to be out 1 week before the finance group meet.
- Clerk to draw up a new time sheet for Craig, and ensure that it is returned by 7th of each month, otherwise will be paid the following month.
- Minutes should include costs of each bill.
- Pre school:- PC are looking to draw up a shorthold tenancy. Clerk to approach a solicitor with basics to get this drawn up. Proposed: James Spreckley Seconded: Paul Burridge Draft to be ready for next pc meeting.
- Fencing at Roman Park: Glebe Close will need to be written to alerting neighbours to the fact that the boundary will need to be cleared, and that this area is to be weed killed. Clerk to draft this letter and circulate it to the PC for comments before it is issued. It was suggested that AE might talk to the contractor on a day to day basis to troubleshoot, he agreed.
Ray Rose proposed that the PC put aside £500 for cutting back and fencing the corner, this was seconded by Brian Harris.

Roman Park: Adrian Eastick

There are some football payments that are due to be paid in AE will forward them to the Clerk.

This has been a very poor season, and it will almost certainly mean that there are too many games at the end of the season, this will mean that the pitch will need some attention when the season ends.

Planning: Brian Harris

The Bungalow, Station Rd: Proposed Conservatory. Decision: The PC has no objection .

Flood Alleviation Scheme: Ray Rose

White lining company will hold their agreed price. The work will be done very soon and those likely to be affected will need to be notified, and reminded that access will be restricted for a limited time. The car park needs to be swept, then the work can go ahead, weather permitting.

Website and schools: Jason Davies

The website is in the process of moving over, and by next month this should be completed. Clerk to look at archiving old documents.

Community Hall: Adrian French

The hall is now looking very smart with a lot of painting work and the floor done. The PC were asked to contribute towards getting some smoking bins for outside the front and garden doors, and AF was asked to come to the next meeting with an idea of price for this.

AF confirmed that the roof on the Hall had now been fixed.

Shops and businesses

The only report was that there were broken paving slabs outside the Chinese take away, but it was clarified that this was not the PC's responsibility.

Item 9: Street Chance: The Chair has invited them to come and give a short presentation at the next meeting.

Item 10: Received items for next agenda; Neighbourhood Plan, Bins, Halc

Item 11 - Date of Next Meeting. 16th April 2014

The Chairman closed the meeting at 10.12pm

Original signed