

CREDENHILL PARISH COUNCIL

MINUTES OF AN ORDINARY MEETING OF THE CREDENHILL PARISH COUNCIL HELD IN THE YOUTH AND RESOURCE CENTRE ON 18 MAR 09 AT 7.30 PM

	Name	Appointment
Present	Mr A Round (AR) Mr A Button (AB), Mr J Daw (JD) M J Beavan (JB) Mrs C Lloyd , Mrs D Pullen (DP), Mr R Shutt, Mr A Slater (AS) Mrs I Thomson (IT)	Chairman of the Parish Council]] Parish Councillors]
In attendance	Mr Bob Matthews CSO Dean Wall Mr David Stevens Mr C Lippett (Clk) 2 Members of the Public	District Councillor West Mercia Police Herefords Standards Committee. Parish Clk

Item	Discussion and Decisions	Action
1 Disclosure of Interests /Apologies	<p>a. <u>Apologies</u> Mrs D Daw.</p> <p>b. <u>Disclosures of Interest</u> Mrs Thompson and Mr Shutt, as members of the social club committee declared an interest in any matters concerning the Social Club.</p>	
2 Visiting Speakers	<p>a. <u>Mr David Stevens Vice Chairman Hereford Standards Committee.</u> Gave a short talk on the formation, composition and function of the Hereford Standards Committee at the conclusion of which he asked councillors specific questions regarding the Code of Conduct and its interpretation. Clks Note. Answers were collated by the clk and emailed to Mr Stevens on 19 Mar 09</p> <p>b. <u>Mr Bob Matthews- District Council.</u> Covered the following points:</p> <ul style="list-style-type: none"> • Read out a letter from a parishioner complaining about a variety of things within the village. Clks Note The parishioner in question was at the meeting, the impact of his letter is recorded at item 3 of these minutes. • Mr Matthews said a meeting with council representatives outside the main gates to the military garrison at 8.30 on Mon 30 Mar 09 to discuss the proposed footpath/cycle path to Stretton Sugwas. Clks Note. Arrangements in hand to ensure that the parish council is represented. RS and the Clk attended the meeting. • Mr Matthews advised that in view of the current recession, consideration is being given to suspending Section 106 agreements for a period of 12 months; this does not include any negotiations with ESG. • Mr Matthews was requested to bring to the notice of Hereford County Council the amount of agricultural debris being deposited on Station Road by contractors whilst transporting material from the local farm to the Burghill area. <p>c. <u>CSO Dean Wall (West Mercia Police)</u> Gave a short talk on policing matters within Credenhill, the floor raised questions about quad bikes speeding on village roads, riding mini mokes and drinking by youngsters in Roman Park, the police were aware of the problems. The CSO provided the following information concerning reported occurrences within Credenhill:</p> <ul style="list-style-type: none"> • On the 22nd of February in Meadow drive area there was Criminal Damage to a car windscreen. • On the 19th of February there were two incidents of Criminal Damage involving a Fence panel and car along Station Road. All of this damage was carried out during night time. • On the 7th of March a group of youths were caught drinking on Roman park, letters of concern have been sent to parents/Guardians. <p>He also answered specific questions from the floor regarding policing matters and stressed that the rural team were attempting to keep on top of known problems within the village but resources were stretched. At the conclusion of his presentation, CL thanked him for his presence and involvement during a recent outbreak of crime within post offices in the area, the chairman and the District Councillor also thanked him for the work he was doing in the village.</p> <p>d The Chairman thanked all the visiting speakers for their contributions</p>	Mr Matthews

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<p style="text-align: center;">3 Public questions</p>	<p>a. Mr Woods had written a letter to Mr Matthews (see item 2b) which will also be published in the next edition of the CCN. In general terms the letter voiced discontent on some elements of village life and suggested that the parishioners rely on the parish council to look after the best interests of the village as a whole and not that of the small minority. He stated that he represented the views of a considerable number of residents in the Eckroyd Park area.</p> <p>b. Mr Woods addressed the council and specifically highlighted the following:</p> <ul style="list-style-type: none"> • He complained that there was a sign on the designated play area in Eckroyd park which requested children not to play ball games in the park and asked for an explanation of the meaning of the sign. Ciks Note Undertaken some enquiries into this, the sign was positioned some time ago because youths were playing football on the play area and were apparently causing damage and disturbance to nearby properties. An email was sent to the Parks Department of Hereford County Council on 19 Mar 09 to seek their views on the wording of the sign. The reply stated: "To clarify the situation there are no byelaws to prevent the playing of games with a ball at this location, however due to complaints from neighbouring properties, and the size of this public open space there are signs requesting that ball games are not played in this particular area" • He mentioned that the youth club had finished some time ago. The Chairman (who played a significant part in setting up and running the youth club) explained that the club was closed because no volunteers were forthcoming from the village to run it. Mr Wood was informed that a new venture to use the community hall as a meeting place for youths on Thursday evenings would commence on 19 Mar 09, payment for the hire of the hall would be met from parish funds. The Chairman stressed that the scheme was piloted by Hereford County Council youth workers and volunteers were urgently required to assist them and develop the scheme. • He complained that members of the village football teams had to train (in the winter) on the other side of Hereford. The Chairman informed the meeting that this was necessary because no floodlit outdoor training facility was available in the village. Ciks Note Can find no record of a request for floodlights to be provided in Roman Park, the Chairman explained that when he was running the senior football club, they purchased portable floodlights which were connected to the electricity supply in his property. • He asked about the possibility of a Scout group being formed in Credenhill, DP explained that at one time we did have a Scout Group which was supported by the RAF Station, this activity was discontinued when the RAF station closed in 1994. The nearest scout group is at Burghill, the Parish Council would welcome the formation of a scout group providing parishioners volunteered to set it up and run it. <p>c. The chairman finished this agenda item by stressing that the people who serve on the parish council give up their own free time to do so. Unfortunately many parishioners are quick to criticise the parish council without understanding the way in which they operate. The Chairman strongly supports the creation of clubs and facilities within the parish but is of the opinion that more input is required from parishioners to achieve this aim.</p>	
<p style="text-align: center;">4 Minutes of previous meeting</p>	<p>Following a proposal IT and DP it was resolved that the minutes for the meeting on 18 Feb 09 are accepted as a true and accurate record of the proceedings</p>	
<p>Explanatory Note <i>Agenda item 5 (Matters arising) covers all the outstanding actions from previous minutes, they will continue to be included until the required action is completed and closed.</i></p>		
<p style="text-align: center;">5 Matters Arising</p>	<p>a. <u>Item 9 (18 Feb 09)</u> DD was not present to give an update on the proposed sensory play area in the parish compound. Funding had been applied for; the area was approx 20 square feet. No objections were put forward by the council; this matter would be brought up again when funding became available. Cks Note: No further action at this time</p> <p>b. <u>Item 11 Roman Park (18 Feb 09)</u></p> <p>(1) AB briefed the council on the progress being made on the Phase 2 project. He was pleased to report that he had been informed (formal notification had not yet been received) that a grant of £45,000 had been allocated for the provision of a playground for 8-13 year olds provided that provision and erection of the equipment is undertaken by a preferred company selected by Hereford County Council. AB also advised that he intended to Investigate the provision of a play area for 3 to 7 year olds as a separate project later on in the year, possibly involving lottery funding.</p>	

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	<p>(2) Following a proposal by JB seconded by RS, it was resolved that following the erection of the new fencing, ground work was required to level the earth at the foot of the fences would be funded from parish funds. Clks Note Mr Sweetman had provided a quote of £500 approx for this work (involving 10 tonnes of top soil) to be undertaken. JB to act as project co-ordinator for this task.</p> <p>(3) There was no further information/progress on the amount of molehills in the Roman Park, there is very little that we can do, let nature take its course, we will continue to monitor the situation. Clks Note JB advised that Mr Sweetman would have a look at the problem when he was completing the found work.</p>																									
6 Financial Matters	<p>a. The following invoices were presented at the meeting:</p> <table border="1" data-bbox="371 409 1318 562"> <thead> <tr> <th><u>Payee</u></th> <th><u>Service Provided</u></th> <th><u>Amount (£)</u></th> </tr> </thead> <tbody> <tr> <td>PIP Printing</td> <td>CCN Mar 09</td> <td>173.25</td> </tr> <tr> <td>C Lippett</td> <td>Parish Clerk</td> <td>170.80</td> </tr> <tr> <td>Mayglothing Waste Ltd</td> <td>Sewage disposal and repair- Community Site</td> <td>594.55</td> </tr> <tr> <td></td> <td>Total</td> <td>938.60</td> </tr> </tbody> </table> <p>Following a proposal by CL seconded by AB it was resolved that the invoices listed above are paid from Parish Funds Cheques to be issued. Clks Note: All cheques raised and delivered/posted 20 Mar 09</p> <p>b. <u>Income</u> The following income had been received since the last meeting:</p> <p>£280 rent from playgroup £10 CCN adverts £200 – Grass cutting grant</p>	<u>Payee</u>	<u>Service Provided</u>	<u>Amount (£)</u>	PIP Printing	CCN Mar 09	173.25	C Lippett	Parish Clerk	170.80	Mayglothing Waste Ltd	Sewage disposal and repair- Community Site	594.55		Total	938.60										
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7 Correspondence Received	<p>The Clk reported that the following correspondence had been received since the last meeting:</p> <table border="1" data-bbox="371 943 1318 1238"> <thead> <tr> <th><u>From</u></th> <th><u>Concerning</u></th> </tr> </thead> <tbody> <tr> <td>HCC</td> <td>22nd Edition Funding Directory (Including Feb updates)</td> </tr> <tr> <td>HCC</td> <td>Local Bus Service Contracts</td> </tr> <tr> <td>HCC</td> <td>Monthly updates – register of Electors</td> </tr> <tr> <td>HCC</td> <td>'No wrong door' workshops</td> </tr> <tr> <td>HCC</td> <td>Implementation of the Sustainable Communities act 2007)</td> </tr> <tr> <td>HCC</td> <td>First review of the Joint Municipal Waste Management Strategy Herefordshire/Worcester</td> </tr> <tr> <td>Cpre</td> <td>Reduce litter and fly tipping.</td> </tr> <tr> <td>Cpre</td> <td>Rural Public Transport – Room for improvement</td> </tr> <tr> <td>HCC</td> <td>Brochure Herefordshire matters</td> </tr> <tr> <td>HCC</td> <td>Updated Bus and Train timetable</td> </tr> <tr> <td>HALC</td> <td>Information corner</td> </tr> </tbody> </table>	<u>From</u>	<u>Concerning</u>	HCC	22 nd Edition Funding Directory (Including Feb updates)	HCC	Local Bus Service Contracts	HCC	Monthly updates – register of Electors	HCC	'No wrong door' workshops	HCC	Implementation of the Sustainable Communities act 2007)	HCC	First review of the Joint Municipal Waste Management Strategy Herefordshire/Worcester	Cpre	Reduce litter and fly tipping.	Cpre	Rural Public Transport – Room for improvement	HCC	Brochure Herefordshire matters	HCC	Updated Bus and Train timetable	HALC	Information corner	
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8 Sharing of cost of repair to Sewage Disposal system	<p>The Clk explained that recently there were problems with the sewage system serving the community site; as a result we had to call in Mayglothing Waste to rectify the problem. We eventually received an invoice for £364.80 which the Parish Council agreed to pay without asking for a contribution from the Social Club or the Community Hall. Unfortunately, we have received another invoice for £594.55 which covers the repair work that had been undertaken using breathing apparatus to make good a broken pipe. A discussion took place regarding how this second invoice should be paid. Following a proposal by JB and seconded by CL it was resolved that the bill should be split 3 ways between the Community Hall, Social Club and the Parish council (IT and RS did not discuss or vote on this resolution). Letters were to be sent the Social Club and Community Hall to notify this decision. Clks Note Letters sent 20 Mar 09</p>																									
9 Outside Storage Area – Youth Centre	<p>JD explained how storage areas could be built outside the Youth Resource Centre for use by the Playgroup. There were no voiced objections to this proposal which would be funded by the playgroup when funds became available. Clks Note No further action at this time.</p>																									
10 Signs for Road Sweeping	<p>The Chairman requested that signs are provided to indicate that road sweeping will be taking place in the village on a specific date. Clks Note Advice sought from Amey sign shop on 19 Mar 09, they consider it is not practical (because of vandalism) to have free standing signs and suggested we make up a temporary sign which we can fix on the railings at the village green – Clk to arrange when next sweep due</p>																									
11	<p>a. <u>Roman Park</u> See item 5b above.</p> <p>b. <u>HALC/NALC</u> Nothing of significance to report.</p> <p>c. <u>Footpaths</u> Nothing of significance to report.</p> <p>d. <u>Lease</u> JB suggested that we write to the Social Club to arrange a meeting to finalise the lease. Clks Note Email sent 19 Mar 09.</p>																									

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<p>Reports (Updated every meeting)</p>	<p>e. <u>ESG</u>. JD reported that we had received a letter from Gerrard Williams outlining the current state of the project. It was agreed that the clk should draft a reply containing the following:</p> <p>An invitation to the next parish council meeting to give a presentation.</p> <p>Assurance that the present negotiations over the lease of the social club will not interfere with the project</p> <p>ESG to Provide a copy of the plans for perusal by the Parish Council</p> <p>Pose the question about the appointment of an independent consultant/engineer to represent the council, costs to be met from ESG funds.</p> <p>Clks Note email sent to Gerrard Williams 22 Mar 09, reply received, will attend the parish meeting on 15 Apr 09 to discuss our requests.</p> <p>f. <u>Planning</u> AS reported that one planning application had been received since the last meeting (Erection of dwelling – Ladybank farm), there were no objections. As also reported that we can now send our comments electronically and that hard copies of the plans and drawings can be maintained in the parish archives.</p> <p>g. <u>Speed and weight limitation</u>. Traffic monitoring devices have now been removed by the council, a report will eventually follow. Clks Note. An email was sent to the appropriate HCC department on 19 Mar 09 asking for an update, the analysis has been received and will be discussed at the next meeting.</p> <p>h. <u>Website/CCN</u> CL reported that the parish website was now available on the internet (www.credenhill.parishcouncil.net) and requested that parish councillors looked at it and passed comments to herself. She emphasized that it was at an early stage of design and is still being developed. CL also asked for permission to produce the next CCN in colour (for the Easter version) – this was agreed. She also emphasized that the cut off date for any items to be placed in the CCN is the 15th of each month.</p>	
<p>12 Agenda items for next meeting</p>	<p>a. Village fete (JD to lead) b. Funding for Phase 2 Roman Park (AB to lead) c. Widening of approach road to Trenchard Avenue(AR to lead)</p>	
<p>13 Any other Parish Business</p>	<p>a. RS requested that he is informed of any communication from HALC/NALC. Clk to Note.</p> <p>b. JB reported that the approach road to the community centre requires repair, JB and the Clk to enquire about getting this work completed. Clks Note. In hand, work completed.</p> <p>c. The clk reported that following an observation by JB, our grass cutting contractor (RE Daniel) had now completed spraying the foot of fences around the Roman Park and Parish compound, and strimming the grassed area outside the newly erected fence in the parish compound. This work amounted to £200 which would be added to our annual bill</p> <p>d. The Chairman read out a letter from Mr Tony Boston Davies tending his resignation from the Parish Council, his resignation was accepted. Clks Note HCC electoral office notified by email 19 Mar 09</p> <p>e. CL requested a further letter be sent to the occupants of Poplar Cottage requesting that they trim their hedge. Clks Note; Letter sent 19 Mar 09, telephone response received.</p>	
<p>14 Next Meeting</p>	<p>The next meeting will be held on 15 Apr 09.</p>	

The chairman closed the meeting at 9.45 pm

Original signed
A ROUND
Chairman
Date: 15 Apr 09

Distribution:
Parish Council:
All Councillors
Parish Clk (for minute folder)

External
Cllr Matthews
Mr L Richardson
Mr Robinson - Chairman Credenhill Social Club