

# MINUTES OF AN ORDINARY MEETING OF THE CREDENHILL PARISH COUNCIL

## HELD IN THE YOUTH AND RESOURCE CENTRE ON 15 FEB 2012



Credenhill Parish Council

**Present:** Mr A Round (AR) (Chairman), Mrs D Daw, (vice chairman)

Mr J Beavan (JB), Mr A Slater (AS), Jeremy Daw (JD), Mr J Davies (JD), Mr J Spreckley (JS), Mr R Shutt (RS), Mr R Rose (RR), (Parish Councillors)

### **In Attendance**

Mr B Matthews - District councillor

Mr. D. Goulding – Dog Warden

Chris Gilmartin – Amey

Mairead Lane – Construction manager Hereford council

Mrs J Everall (clk) Parish clerk

2 members of the public

### **Item 1 Apologies/Disclosure of Interests**

a. Apologies -Mrs S Gummery (SG), Mrs D Pullen (DP) (Parish Councillors) CSO Dean Wall. Attending an incident in Hereford.

b. Disclosures of interest - Mr Spreckley – Raw Striker application (item.12) Mr Round, Mrs D Daw, Mr R Shutt – Sewer pump at social club. (Item 9).

### **Item 2 Visiting Speakers**

1 Mr. Goulding (Dog Warden) gave a short talk on the role of the dog warden in Herefordshire. The chairman explained the problem of dog fouling within Credenhill and asked Mr Goulding what support he could give on this issue. Mr Goulding explained the difficulty in catching the offence taking place and suggested that the parish council and parishioners should inform HC with any information that will enable the warden to visit at the correct location and time. The contact number is 01432 260000. The current fine is £80. He also advised that should a child be in charge of a dog caught fouling the parents are responsible. AR also commented on people disposing of bags of dog waste in the hedge on the footpath past Mill Farm, Mr Goulding replied that this is also an offence. The PC asked Mr Goulding on the use of dog waste bins, some members felt that more bins would not necessarily encourage people to pick up. However it was agreed for the clk to obtain costs involved. Clk note: contact HC done waiting for reply.

The clk suggested a poster campaign involving the local school may also raise awareness. Clk note: contact SG to action. Done

JDaw commented at this point that a front page advert in the CCN may also help. Clk note: Done clk sent advert to Glenda

2 Ms Lane (Construction manager Hereford council) apologised for Rob Thomas (Dawnus) being unable to attend the meeting and suggested a meeting be held on site next week. Ms Lane referred to a list of problems at the FAS site sent from the PC, she stated some work can be completed quickly and some are long term. Mr Gilmartin (Amey) stated that he intends to sign off the project at the end of February. There were several comments/criticisms from the floor which generally covered the poor quality of the work completed to date, the lack of communication to the PC from the contractors, the inconvenience caused to the businesses on site and concerns for the effect of the work in the future. Ms. Lane confirmed there would be a twelve month correction period and confirmed a timescale for the work will be prepared. Generally speaking, the councillors at the meeting were concerned that the FAS issue has made the PC look incompetent when in reality it has had little control over the work. Ms Lane suggested a meeting be held next week with Amey, Dawnus, Councillor Matthews, and representatives from Hereford Futures along with Credenhill parish council. JB proposed that the entire PC should endeavour to attend. Clk Note: contact Mr Gilmartin with date. Done 17/1/12 waiting for reply.

The topic then moved onto the **Stretton Sugwas footpath**. RS strongly criticised HC for the delays in this important project for Credenhill, and added that this has been promised for over 3 years. Ms. Lane replied that there had been some issues with ecological surveys that have caused delays. A planning application for the removal of 400 metres of hedge has now been forwarded to the parish councils concerned and the work should commence on the 1<sup>st</sup> March. BM explained how he has held meetings recently to get this project pushed forward. RR replied that BM has attended the parish meetings at Credenhill and knew of the increasing frustrations of the PC over the delays.

3 District Councillor Bob Matthews reported on the mobile home at Mill Lane. The owners have stated the mobile home is a replacement building and they were keen to have a person on site after damage was caused. However, HC have insisted a planning application for the building must be submitted.

A brief discussion took place over the Jubilee, the PC confirmed that it would be organising its own event.

AS queried the use of UK planning. BM confirmed that this was no longer used for new planning applications from HC. From the beginning of this year all plans for Herefordshire will need to be viewed through Hereford council's website.

### **Item 3 Public Questions**

Mr Chant asked if the PC intended to have a light on the changing rooms on Roman Park, the chairman replied that the building has not yet been handed over to the PC and that it was not an intention to put up any lights as the park is only supposed to be open until dusk. Mr Chant also asked if Craig Powell would oversee the safety of the building, this facility would be maintained by the PC and should any damage occur the police would be contacted.

BM confirmed with Mr Chant that the green lane has now been stoned and tidied.

Finally, Mr Chant asked if Mr. Powell (litter collector) should be given protective clothing. The PC agreed with this point.

CLK note: contact Mr Powell and obtain necessary clothing including high visibility coat. Done. BM left the meeting at this point with apologies ( 8.35pm)

#### **Item 4 Confirmation of Previous Minutes**

Following a proposal by DD seconded by JD it was **resolved** that the minutes for the meeting on 18 January 2012 are accepted as a true record of the proceedings.

#### **Item 5 Matters arising from Previous Minutes**

a. Electric supply at social club and preschool (clk to lead) The clk reported on a recent meeting with Tony Edwards of Western Power, JB and RR to obtain further information on installing a new meter for the street lights at the FAS site. Mr Edwards explained the new meter would need to be in the electric box at the hall for fire safety reasons and also discussed the preparation of the ground before work could commence. This work could be completed by the village handyman. The work may take up to 8 weeks from the date that payment is received. A quote will be sent to the Clk in due course. Clk note: chase up quote done quote received.

The clk also reported back on the progress of obtaining a supplier for the preschools electric. Having spoken to British Gas, they are now looking into the matter and will report back. JB suggested that this matter could be included at the same time as the supply for the street lights. RR reported that all the businesses would lose their supply should the club or hall fail to pay their bills. This is due to the way the electric is supplied via each building.

b. Library – (clk to lead) The clk confirmed the library will be running from Headway, starting in April. A meeting is to be held for all volunteers next week.

c. Tractors ( clk to lead) The clk read out a response from HC regarding a complaint over the tractors with loose loads that have recently been through the village, as the loads were not covered or secure in the trailers' some of the waste has been scattered onto pavements and the roadside. Unfortunately, just days after the street cleaner had visited. Joanne Davies from Amey, has discussed the PC complaint with an inspector for this area and they were making arrangements to visit the farm responsible. She also commented that this complaint is raised every year, the Clk has responded to this comment via email to state how frustrating this matter is for the PC when each year a complaint is made and yet the problem continues.

At this time, a member of the public commented on the recent planning application at Magna Castra Farm, only 2 objections had been made and the member of the public had raised his concerns with DEFRA. A response has not yet been received.

#### **Item 6 Financial Report**

The clerk reported the following:

##### **a. Authorisation of payments from parish funds**

Pip Printing (Feb issue)	359.20
Mayglothling Waste - social club	1,019.00
Mr. C. Powell Approx 7.5 per week	263.98 ( inc. £13.98 litter bin)
Mrs J Everall Approx 9 per week	360.47 ( inc.£17.98 ink, envelopes)
Social Club - water Dec/Jan	86.37
Mayglothling Waste - social club	501.00 TOTAL : £2,965.02

##### **b. Income since last meeting.**

CCN adverts(x3)	98.00
Football Fee's Jan	75.00
Preschool Jan's	1,200.00 TOTAL: £1,373.00

##### **c. Balance of parish funds**

15/2/12 - £10,678.97  
Following a proposal by RR seconded by JD was **resolved** that the above payments are paid from the parish funds.

The chairman queried why a payment of £75 for football fee's had not been included during income of the financial report. The Clk agreed to check the accounts and add. Clk note :done 16/2/12

An invoice has been received by the clk from J Jenkins for the OAP xmas dinner at a cost of £375.00. JB asked if this was the correct amount as the PC usually pay 50% of the bill. DD agreed to check the invoice and include this in next month's meeting.

Clk Note: DD to action

At this point a discussion took place regarding the invoices received from Mayglothling. The chairman went on to explain that the sewer Pump was overflowing and needed attention. The pump had burnt out and if it had not been replaced all the businesses on the community site would have to be closed.

RR raised a recent meeting with the members of the financial committee where he had commented that all the businesses should pay a proportion of the bills incurred. AR replied the social club do not have the funds to pay for this to be repaired and looked for support from the PC in this matter. A discussion took place covering the PC not supporting a business, however, the conclusion was that the village could not lose this important facility. JS proposed the PC pay the invoices from Mayglothling and that in future the possibility of paying a proportion system is considered. JDaw seconded this action.

JB queried JS on the Transfer of title. JS confirmed that he had the relevant documents. The PC does not wish to include the wall at the fas site on their boundary. HC will take responsibility for the wall and the land beneath.

At this point JS apologised for leaving the meeting due to other commitments.

#### **Item 7 Hedge Cutting (clk to lead)**

Following a proposal by JB and seconded by AS it was resolved that the following quote is acceptable for the hedge cutting at the FAS site.

Mr. D. Tyler - £980.00

Clks note: send notification of acceptance. Done.

JB suggested the Clk obtain a quote from Mr. Tyler for the hedge cutting at the preschool/roman park sites during the autumn. Done.

#### **Item 8 – Play equipment for Roman Park (DD to lead)**

DD reported received two quotes for the play equipment, however, at approximately £9,000 DD has agreed to look at other suppliers.

#### **Item 9 – Sewer pump at social club**

This item has been covered under item 6 – financial report.

**Item 10 – Bus shelter on main road. (RS to lead)**

RS gave a brief talk regarding the bus shelter on the main road. As funding for this was to be obtained through the 106 issue on a recent planning application, as the application has not gone ahead the funds will not be released.

**Item 11 – Footpath to Stretton Sugwas ( Clk to lead)**

This item has been covered under item 2 visiting speakers.

**Item 12 – Raw Striker planning application (Clk to lead)**

The planning application for Raw Striker has not yet been submitted so no further discussion took place.

**Item 13 – OAP Xmas party (DD to lead)**

This item has been covered under item 6 – financial report.

**Item 14 Business arising from correspondence received since last meeting.**

- a.AON insurance – Have responded to a recent request for advice regarding the use of Razor Wire on Roman Park. AON do not recommend that Razor wire is used.
- b.Consultation: draft Herefordshire Play Facilities Strategy and Action Plans. – The clk has asked for this item to be included in next month's meeting. Clk note: add to agenda, done.
- C.St. Mary's Church sent a letter of thanks for the recent donation from the PC for them to purchase a chemical loo.
- e.Tax Base and precept dates. The clk informed the PC of two payments of £8,400 during April and September.
- f. HALC – democracy first. Sent a letter asking for the PC comments on holding an event in Credenhill to raise the awareness of parish councils and to hopefully fill the remaining vacancies. The clk commented on the recent resignations and the need for new councillors to maintain a good working parish council. AR agreed the social club could be used as the venue.DD asked the clk to arrange. Clk Note: contact Chris Bucknell. Done.

**Item 15 Reports (updates) concerning the working groups within the Parish council**

- a. Finance – (D Daw/J Beavan/A Slater/R Rose) – JB referred to an agreement between the financial working group and the clk to produce the accounts for the finance group to view every 3 months. The clk responded that she had approached the finance group during the summer with the same query. JB asked for a meeting to be arranged once the accounts have been prepared for the year end. Clk note: Add to diary. Done.
- b. Roman Park – (A Slater/D Pullen/D Daw). JB raised his concerns over a large wooden building in Glebe close that appears to be built on parish council ground. The chairman proposed the clk to send a letter by recorded delivery reminding the resident of the agreement between the home owners and the PC. DD seconded this action. Clk note: send letter,done.
- c. Footpaths.-( J Daw/R Shutt) none
- d Planning – (A Slater) Credenhill Hedgerow removal DMS/120379/H No comments for hedge removal, however, the PC were concerned that in parts the footpath would only be a metre wide. . Clk note send email. Done 16/2/12
- e. Flood Alleviation Scheme-( J Spreckley, J Beavan, J Daw, R Rose) This Item has been covered under item 2 visiting speaker.
- f. CCN/Website. – (J Daw) This Item has been covered under item 2 visiting speaker.
- g. Schools- (S Gummery) No report.
- h. Community Hall – The chairman asked for a representative for the hall JDavies agreed to undertake this role. Clk note: Inform hall.done.

**Item 12 Agenda items for next meeting**

Queens Jubilee

Electric supply

Hedge quote

**Item 13 Any other business**

The clk asked for a review of her work to date and salary be discussed. DD to arrange meeting in early March.

J Davies asked if the tarmaced area on Roman Park could be used for a skate board park. The chairman explained the problems in the past with obtaining support for this type of project however, he advised JD to look into this project in more depth and report back.

**Item 19 Date of Next Meeting (21 March 2012)**

The Chairman closed the meeting at 9.50pm

Original signed

A ROUND

Distribution: All Councillors, Cllr Matthews. Clk (for Minute folder), Parish Website