

MINUTES OF AN ORDINARY MEETING OF THE CREDENHILL PARISH COUNCIL
HELD IN THE YOUTH AND RESOURCE CENTRE ON 16 FEB 11



Present:

Mr A Round (AR) (Chairman), Mrs D Daw (DD) (Vice Chairman)

Mr J Beavan (JB), Mr J Daw (JD), Mrs C Lloyd (CL), Mrs E Moore (EM), Mrs D Pullen (DP), Mr R Shutt (RS), Mr A Slater (AS), Mr J Spreckley (JS) (Parish Councillors)

In Attendance

Mr Hughes	Director of Regeneration - Herefordshire Council
Mr Ball	Assistant Director of Regeneration – Herefordshire Council
Mr B Matthews	District Councillor
CSO Dean Wall	West Mercia Police
2 Members of the Public	
Mrs Jenni Everall	Parish Clerk (Designate)
Mr C Lippett BEM (Clk)	Parish Clerk

Item 1 Apologies/Disclosure of Interests

Apologies – Mrs Irene Thomson

Item 2 Visiting Speakers

a. West Mercia Police CSO Dean Wall reported the following:

On Wednesday 9th February 2011 around one o'clock in the morning the phone kiosk outside One stop shop was damaged. Two males wearing hoodies were seen chucking a brick through the glass windows.

CSO Wall also informed the meeting that he is aware of the increase in youth in the village (as reported by RS) during the evenings and that he will be undertaking more foot patrols in the future,

b. Mr Hughes (Herefordshire Council) Apologised for the fact that the proposed footpath/cycle path to Stretton Sugwas would not be completed within the published timescales. He outlined the reasons for the delay and indicated that the negotiations for land acquisition were now complete and that an ecology survey would need to be undertaken to finalise the planning application, he stated categorically that the project would be completed during 2011. He also agreed to provide a written summary of the revised project schedule which could be relayed to parishioners through the medium of the CCN and the parish website. In connection with the highway infrastructure involved with the new Cattle Market, and in view of the fact that, at one time there was a possibility that funding would not be available for the Credenhill Stretton Sugwas footpath/cycle path JB asked why there appeared to be extensive work being undertaken by Amey at the Canon Pyon cross roads. Mr Hughes explained that this was a mandatory requirement contained within the original Cattle Market planning application which must be completed, he also said the footpath/cycle path was an "add on" after the original planning application had been submitted. Following a request by JB, Mr Hughes also agreed to initiate a press release to ensure that residents in the areas affected are made aware of what is happening, JS asked for assurance that whatever the outcome of the council elections in May 2011, the funds for this project would still be available. Mr Hughes stated that they would

c. Mr Ball (Herefordshire Council) Commented on the following:

1. Footpath Magna Farm to Stretton Sugwas Gave his assurance that, as requested by Mr Matthews, the footpath (officially designated as a highway) from Magna Farm to Stretton Sugwas would be included in the Amey schedule for maintenance. It is not possible at this time to provide precise dates.

2. Station Road JB stated that Amey had recently swept the roads in the village and that all the good work was negated because tractors were moving up and down the road carrying cow manure, RS also reported that the manure was piled very high on trailers and as there were no containing sheets fitted, considerable amounts of manure had been deposited in Station Road. Mr Rose also reported that he had phoned Highways several times and that a representative would be coming out to see him to look at the problem, there was also evidence of damage to kerbstones by the bridge at the social club which looks as though it was caused by tractors (tyre tracks are clearly imprinted on the kerbstones) plus the fact that the road narrows at this point. Clk was tasked to report all the facts to Amey and to formally request that some action is taken; JB indicated that manure is being carried through the village more frequently now that it ever has been before. Mr. Mr Ball agreed that it is their responsibility to confront the farmers (or their contractors) on this problem. **Clks Note:** Email sent to Amey on 18 Feb 11, summarizing the problem and requesting that Station Road is re-swept and the problem is investigated and appropriate remedial action is taken by Herefordshire Council

d. Mr Matthews (District Councillor) Reported on the following:

1. Outlined the "battle" he had experienced with Herefordshire Council to ensure that the footpath/cycle path to Stretton Sugwas was not abandoned due to lack of funds. He read out several emails that he had sent to various Herefordshire Council executives indicating his dismay (in very positive tones) at the way the project was handled after all the promises that were made at various meetings and in policy documents.
2. He had contacted Hereford Housing in connection with sewer problems in Waterside, only to find out that very few properties were owned by them and no sewage problems had been reported or were outstanding.

Clks Note: Following his presentation, DD proposed a vote of thanks to Mr Matthews for all the work he had undertaken in connection with ensuring that the footpath/cycle path project was not abandoned, seconded by Chairman and agreed by all present.

Item 3 Public Questions

None were forthcoming

Item 4 Minutes of Previous Minutes

Following a proposal by CL seconded by DP it was **resolved** that the minutes for the meeting on 19 Jan 11 are accepted as a true record of the proceedings.

Item 5 Matters arising from Previous Minutes (19 Jan 11).

- a. Item 3a. (Query raised by Mr Rose) Village roads swept during week commencing 7 Feb 11.
- b. Item 6b (Query raised by Mr Beavan). Payment for hire of football field - paid into parish account 15 Feb 11
- c. Item 7a (Election 2011) Jenni Everall attended meeting of Parish Clerks at Brockington on 8 Feb 11. Jenni gave a brief resume of the meeting and indicated that applications by people who wished to remain as parish councillors after May would need to be returned to Jenni at the next meeting. The application papers were handed out to councillors at the end of the meeting.

Item 6 - Financial Report

The Clk reported the following:

a. Payments

C Lippett (Clk)	£ 292.56
R Shutt (Litter)	£ 128.00
J Everall (Clk Designate)	£ 86.00

Following a proposal by RS seconded by AS it was **resolved** that the above payments are paid from parish funds.

b. Income (Since last meeting)

Football field Hire	£ 450.00
Playschool rent	£ 492.00

c. Balance of Parish fund £9,600.26

Item 7 Business arising from correspondence received since last meeting.

- a. Letter from Amey informing the Council that improvements would be made to the bus stop at Jellicoe Way (on the A480). Following a question by JB, Mr Matthews confirmed that the MOD had contributed towards the cost of the improvements (including a new shelter).
- b. The Clk reported that he had obtained a plan of the sewer system in Credenhill from Welsh Water; this would be retained in the parish archives and is available for any parishioner to see.
- c. A letter had been received from HALC inviting the council to renew its membership, after further discussion and following a proposal by DP seconded by CL it was resolved that the offer would not be accepted, **Clks Note** Email sent to HALC notifying decision on 17 Feb 11

Item 8 – Village fete

DD reported that a meeting will be held on Monday 21 Feb 11 to discuss the fete which will be held on 10 Jul 11, further update will be available at the next meeting. JD indicated that the Fete Committee would need to write formally to the Parish Council (as the landowners) to obtain permission to use the Roman Park for the fete. **Action DD Clks Note** Will be included as an item under Working Groups on future agendas.

Item 9 Working Group Reports.

a. Roman Park Quotes for weed control and ground maintenance were considered by the council, the quote from High ground Maintenance (totalling £1906.04 + VAT) was provisionally accepted, in the meantime the **Clk** was tasked to obtain further information on the need to reseed and dragnet the ground before the quote is finally accepted. . **Clks Note.** Email sent 17 Feb 11, reply received 18 Feb 11 and circulated to council members, further explanation was accepted and therefore the quote was accepted.

b. Footpaths Nothing to report.

c. Planning Nothing to report

d. ESG (Hereford Futures) The Clk reported on the following:

1. Mainly through the efforts of the Chairman., the landowner, (Mrs E Van Straaten) had now agreed that the utilities to the new changing rooms could be fed under the hedge at the front of Roman Park and under the access strip (which she owns). As a result of this agreement (now confirmed in writing), the planning application for the changing rooms has now been completed by the Parish Council and submitted to Amey for further checks before the application is finally submitted.

2. Work was planned to remove the trees and hedges in front of the community centre and behind the changing rooms, this was being done at this time of year to protect nesting requirements.

3. A sod cutting ceremony would be held at the Community site on 18 Mar 11. This will be attended by Herefordshire Council executives, a representation from Credenhill Parish Council would be appropriate, this will be arranged (by the Clk) nearer the date. Clks Note JB and RS represented the council at the ceremony.

4. JB produced a list of requirements which he thinks should be considered by the council in connection with the structure at the Community Site, he also stated that to his knowledge he had not seen any confirmation that the whole of the car park would be resurfaced after the construction work has been completed. Several of the points he raised were additional to the work planned by the contractors and would need to be arranged and funded separately. In the meantime, JS agreed to look at the original planning application and the written agreement between Hereford Futures and Credenhill Parish Council and report at the next meeting. **Clks Note.** Copy of planning application and written agreement provided to JS 17 Feb 11.

e. CCN/Website. Following a request made by Mr Rose, CL reported that the number of 'hits' on the parish website for 1 Jan to 31 Dec 10 was 15, 490 – the peak being in Jun when over 2000 'hits' were recorded. A hit counter could be provided at a one off cost of £35 but it was decided that this expenditure was not justified as we could always ask the host company for information regarding hits.

f. Community Hall Nothing to report (Mrs Thomson absent)

g. Emergency Planning JD reported that he attended a meeting with Herefordshire Council (HC) to discuss the Emergency Plan. He also stated that HC had also produced a CD outlining formats for parish emergency plans so that plans were standardised., JD indicated that he would look at the formats on the CD to see if our plan needed any amendment.. Once the plan had been checked by HC he would arrange a presentation for council members.

Item 10 Agenda items for next meeting

a. Village Warden. New warden (Mrs Clifton) will attend to address council.

b. The Village Post Office (Mr Spreckley to lead)

11 Any other business

a. BMX Cycle Track Roman Park. The Chairman reported that he had instigated a feasibility study to explore the possibilities of providing a BMX track in the Roman Park. Local tradesman Mr Tony Baldwin has had considerable experience in building these tracks (designed and built the one at Westphaling Street) and has indicated that he was willing to get involved in the manual effort to build the facility provided that the funds are available to purchase the necessary materials. The Chairman stated that he thought the facility would cost in the region of 7k and that if it is decided to proceed with the project, it was his intention to raise funds through various activities, there was also a possibility of some funding being obtained from West Mercia Police in support of the project and District Councillor Matthews kindly offered to apply for such funds. The Chairman stated that an inaugural working group of Ellen Moore, Dawn Daw and he had been formed, but he intends to recruit more helpers if the project is approved. One of the initial requirements is to view the facility at West Phaling Street to get some ideas on the size and characteristics of the track and report back at the next meeting. **Clks Note.** As this is an ongoing project, it will be included as a continuing agenda item under Working Groups.

b. Post Office CL reported that she is still trying to get help from PO Ltd and National Federation of Sub postmasters (NFSP) to ensure a post office of some format remaining in Credenhill. She has spoken to General Sec of NFSP - George Thompson on a couple of occasions recently as the NFSP has been trying to assist and have been speaking with PO Ltd on behalf of CL. It would be a help in these circumstances if we could find somewhere else for the post office to be situated, so far CL has been unable to get any contact with a 'decision maker' at One Stop (T S Stores Limited) - which would appear to be an ideal position and would also appear to be perfect for the view of the 'Future Post Office Network.' CL also considered using the foyer of the Social Club which could be made suitable but there could be problems with the

membership agreeing and the 'lease'. CL is also concerned over a letter received 15/02 from the Executive Council of the NFSP (fellow sub postmasters) concerning information that has come to light re the future structure of the whole of the post office network..

c. Village Warden CL reported that the selection process had now been completed by the Red Cross and the new warden (Mrs Linda Clifton) would attend the next parish meeting to address the parish council **Clks Note** Included as an agenda item.

d. Parish Clk The retiring Clk advised the Mrs Jenni Overall would organise the next parish meeting and complete the minutes. Mr Lippett will be present to oversee proceedings and to provide advice and help where necessary.

e. Fly tipping in Trenchard Housing Complex Concern was expressed about the amount of rubbish now being deposited in and around the boundary fence at the rear of the complex. . It was suggested that action is undertaken to try and resolve the matter, **Clks Note**. So far, Mr Matthews has informed the Herefordshire Council specialists about the problems, JS has contacted Hereford Housing to attempt to get fences repaired, JD has taken photographs of the area which have been passed on to Councillor Matthews. .

f. Parish walk RS reported that despite continuous efforts on his behalf, the response and rectification of reported faults by Amey was, in his opinion, very poor. It was agreed that RS would compile a summary of the parish walk arrangements highlighting poor service which should then be passed to Mr Matthews for presentation to Herefordshire Council and Amey at a higher management level.

Item 12- Date of Next Meeting

Post meeting, the Chairman has requested that the meeting date is now changed to 23 Mar 11. So that he is able to attend.

The Chairman closed the meeting at 9 20 pm

Original signed

A ROUND
Chairman
23 Mar 11

Distribution: All Councillors, Cllr Matthews. Clk (for Minute folder), Parish Website