



MINUTES OF AN ORDINARY MEETING OF CREDENHILL PARISH COUNCIL HELD IN THE YOUTH AND RESOURCE CENTRE ON 17 JANUARY 2018

PRESENT:

Councillor Mr Terry Smissen Parish Council Chairman
Councillor Mr Andrew Slater Vice-Chairman
Councillor Mr Ray Rose
Councillor Mr John Beavan
Councillor Mrs Dot Pullen
Councillor Doctor Richard Baxter
Councillor Mrs Emma Baxter

Parish Council Clerk/RFO
Mrs. Marion Scott

Ward Councillor Mr Robert Matthews (Not present)

Also present

One member of the public.

The Chairman opened the meeting at 7.30pm

1.0 Apologies for Absence

Councillors Mr Paul Burrige, Mr Adrian French and Mr Andrew Round. None received from Councillor Mr. Paul Carton.

2.0 Declaration of Interest & Dispensation

- 2.1 No declarations of interest received.
- 2.2 No applications for dispensations received.

3.0 Speakers:

Nothing to report as Ward Councillor Mr Robert Matthews not present.

4.0 Public Question Time

Opportunity for members of the public to raise issues or ask the Parish Council questions.
None raised.

5.0 Minutes

Following a proposal by Vice-Chairman Mr Andrew Slater and Seconded by Councillor Mrs Dot Pullen, it was resolved that the Minutes of the Ordinary Parish Council Meeting held on the 20th December 2017, having been previously distributed were unanimously confirmed as true records and signed by the Parish Council Chairman.

6. Financial Information:

Account balance 1 December 2017
Current account: £1,507.20
Reserve account: £31,415.56
Total bank balance: £32,922.76

Direct Debits

British Gas (27.12.2017) SEB Sports Club	47.44
British Gas (27.12.2017) SEB Changing Rooms	19.18
Welsh Water	7.00
Herefordshire Council – Waste Collection	118.30
Total payments	£191.92

Payments received:

Credenhill Youth Club	558.26
Interest	2.79
Herefordshire Council – Lengthsman	509.00
Football receipts	150.00
Total received	£1,220.05

Cheques to authorise:

C Powell – December	311.63
M. Scott PC/RFO (December)	84.00
M. Scott – Expenses	39.28
HMRC	21.00
Total	£455.91

Debtors

Rent £3500 – NB: £576.50 from sale of equipment held by Credenhill P.C.
Social Club Recharge of Car Park Lights £37.05
Rent Holmer Pre-School £750.00 due 01.01.2018
Countrywide Maintenance Ltd. £40.00 plus VAT
£2,000 to be transferred from Reserve Account

Closing balance £33,494.98 (Opening balance £32,922.76 + £572.22)

Community Account: £259.37

Community Reserve Account £31,927.35

Deposit – Credenhill Pre-School: £750.00

Deposit – Credenhill Youth Club £558.26

Proposed by Vice-Chairman Andrew Slater and Seconded by Councillor Doctor Richard Baxter that it was **resolved** that the above payments are paid from the parish funds.

7.0 Planning Applications Received

Planning Application 174431- Land adjacent to Cross Farm, Credenhill, Herefordshire. Proposed erection of eight dwellings and site works including access and highways. Comments had to be submitted by 3 January 2018. The Parish Council noted that objections to this development had been made by Cross Farm Cottage, in particular problems relating to sewerage and drainage by local residents. The Parish Clerk was asked to notify Planning Department that the Parish Council had no comments to make regarding this application because it had already been approved by Herefordshire Council, but to note the concerns of residents which had been investigated by the Environment Agency..

8.0 To receive reports from working groups

- 8.1 Community Hall (AF) No report received
- 8.2 Footpaths (PB) No report received
- 8.3 Planning TS/AS Already discussed in item 7.0.
- 8.4 Shops DP Letters had been sent to the business proprietors in the parade of shops regarding the boundary hedging and litter.
- 8.5 Flood Alleviation Scheme JB/RR The Parish Clerk was asked to contact Mr. Paul Tucker.
- 8.6 Schools (EB) No report received
- 8.7 Roman Park AR The Parish Clerk stated that Mr. Howells was due to replace the broken windows in the changing rooms.

9.0 Diary Action

- 9.1 The Parish Council agreed that the following clauses were to be included in the Grass-cutting and Hedge-cutting contracts for 2018:
- a. COSHH assessment to be included with Contract.
 - b. Any damage caused must be reported immediately to the Parish Council.
 - c. Weed-killing to be carried out May and September for all areas in the village. Proposed by Councillor Ray Rose and Seconded by Councillor John Beavan.
 - d. A complete review on weed killing to include the COSH Risk assessment of the type used. A breakdown of the work carried out in line with the contract. Accessibility to the Youth Resource Centre to carry out work. Written confirmation that the hedge-cutting would be carried out in September.

10.0 Matters arising since last meeting (Chairman to lead)

- 10.1 Up-date on spider frame and wood bark for play equipment.
- 10.2 Key Register.
- 10.3 Replacement kitchen and boiler for Youth and Resource Centre. Resolved that The Parish Clerk obtain three quotes for replacement kitchen and boiler.
- 10.4 Expression of Interest Form 2018-2019 (Lengthsman and P3 Scheme) received.
- 10.5 Proposed by Councillor Mrs Emma Baxter and Seconded by Vice-Chairman Mr Andrew Slater that funding for a defibrillator be pursued and that S. Gaze be contacted to attend the next Parish Meeting.

Confirmation of the next Ordinary Meeting, Time and Venue

The next Ordinary Parish Council Meeting which will be convened at the Youth and Resource Centre on Wednesday 21 February 2018 at 7.30pm.

The Chairman declared the meeting closed at 8.50pm.

Councillor Mr Terry Smissen Chairman

Signed.....

Date.....